

ADOPTED BUDGET ANNUAL PROGRAM OF SERVICES



City of
KENNEDALE
Texas
EST. 1887
YOU'RE HERE  YOUR HOME

FISCAL YEAR 2021 – 2022
OCTOBER 1, 2021 – SEPTEMBER 30, 2022



FY21-22 ADOPTED BUDGET
OCTOBER 1, 2021 TO SEPTEMBER 30, 2022

ANNUAL PROGRAM OF SERVICES

SUBMITTED TO CITY COUNCIL
TUESDAY, AUGUST 17, 2021

ADOPTED BY CITY COUNCIL
TUESDAY, SEPTEMBER 21, 2021

PREPARED BY
LESLIE E. GALLOWAY, INTERIM CITY MANAGER
LAKEITA SUTTON, DIRECTOR OF FINANCE
AND INFORMATION TECHNOLOGY

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CITYOFKENNEDALE.COM/BUDGET



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Kennedale
Texas**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morrill

Executive Director

INTRODUCTORY SECTION

Budget Adoption.....	1
Total Combined Tax Assessment Distribution.....	3
Organizational Chart.....	5
Transmittal Letter (Manager’s Message).....	7
Using This Document.....	12
The Budget Process and Timeline.....	15
Financial Policies, Values, and Ends Statement.....	17
Community at a Glance.....	18
All Funds Revenue Summary.....	19
All Funds Expenditure Summary.....	21
Interfund Transfers.....	24

GENERAL FUND

General Fund Summary.....	26
General Fund Revenues.....	28
Ad Valorem Tax Comparison.....	33

DEPARTMENT SUMMARIES

City Manager.....	34
Mayor and Council.....	37
City Secretary.....	41
ANNUAL EVENTS.....	44
Municipal Court.....	46
Human Resources.....	49
Finance.....	52
Community Development.....	55
LAND USE ANALYSIS.....	56
FUTURE LAND USE PLAN.....	60
Senior Citizen Center.....	61
Library.....	63
Non-Departmental.....	67
Police and SRO (School Resource Officers).....	70
Fire.....	77

DEBT SERVICE FUND

Debt Service Fund.....	84
Debt Schedules.....	86
Bond Purposes.....	87

CAPITAL PROJECTS FUNDS

Capital Replacement Fund.....	90
Capital Projects Fund.....	92
Capital Bond Fund.....	93

STORMWATER FUND

Stormwater Utility Fund	96
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WATER SEWER FUND

Water/Sewer Fund.....	102
Utility Billing	104
Water Interlocal City of Arlington.....	106
Water/Sewer Fund Debt Service	110
Water/Sewer Fund Capital Projects	111
Water/Sewer Non-Departmental	112

EDC FUNDS

EDC4B Fund	116
TOWNCENTER PROJECT.....	120
EDC4B Capital Bond Fund.....	121
EDC 4B Bond Reserve Fund.....	122

STREETS FUND

Street Improvement Fund.....	124
FUTURE TRANSPORTATION PLAN	126
Streets and Parks Maintenance	127

SPECIAL REVENUE FUNDS

Park Dedication Fund	134
Parks/Rec, Other Donation Fund	135
Tree Reforestation Fund.....	135
Court Security and Technology Funds	136
Juvenile Case Manager (JCM) Fund	137
TIF #1 (New Hope Road) Fund	138
Hotel Motel Occupancy Tax (HOT) Fund	140
Library Building Fund.....	141
LEOSE (Law Enforcement Officers Standards and Education) Fund.....	142
Disaster Recovery Fund	143
Roadway Impact Fee Fund	144
ROADWAY IMPACT FEE CIP	145
Water Impact Fee Fund.....	146
Sewer Impact Fee Fund.....	147

APPENDICES

[A] Budget Ordinance	151
[B] Purchasing Policy.....	155
[C] Financial Management Policy	167
[D] Fund Balance Policy	179
[E] Investment Policy	184
[F] Glossary	201

BUDGET ADOPTION

**THE FOLLOWING STATEMENT IS PROVIDED
IN ACCORDANCE WITH STATE LAW**

THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR’S BUDGET BY AN AMOUNT OF \$5,323, WHICH IS A 0.11 PERCENT INCREASE FROM LAST YEAR’S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$15,613.

AD VALOREM (PROPERTY) TAX RATE COMPARISON	FY 2020-2021	FY 2021-2022
Property Tax Rate	\$0.774085/100	\$0.764085/100
Effective Tax Rate	\$0.756520/100	\$0.756350/100
Effective Maintenance & Operations Rate	\$0.628692/100	\$0.569562/100
Rollback Tax Rate	\$0.774086/100	\$0.783057/100
Debt Rate	\$0.191399/100	\$0.191136/100

**TOTAL DEBT OBLIGATION FOR THE CITY OF
KENNEDALE SECURED BY PROPERTY TAXES: \$1,665,913**

MEMBERS OF THE GOVERNING BODY VOTED ON THE BUDGET AT A REGULAR CITY COUNCIL MEETING ON TUESDAY, SEPTEMBER 21, 2021, AS FOLLOWS:

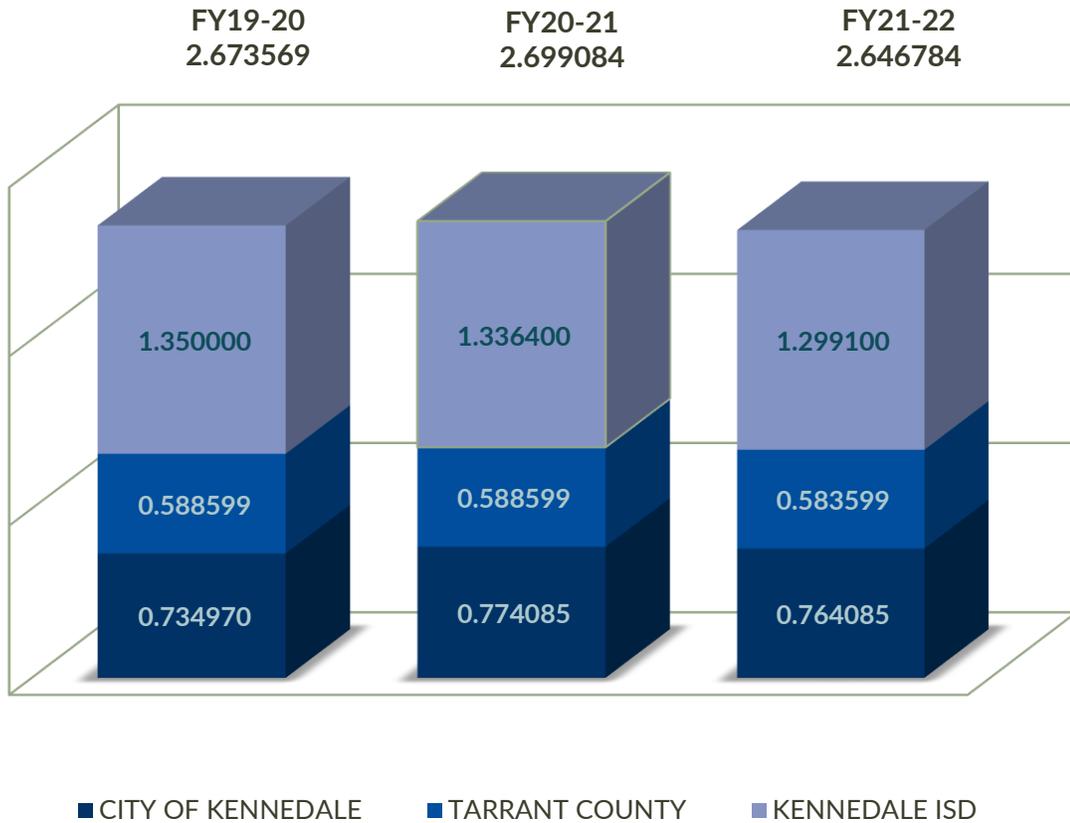
MEMBER	FOR	AGAINST	PRESENT, NOT VOTING	ABSENT
Mayor Linda Rhodes			X	
Jan Joplin, Place 1	X			
Gary Mitchell, Place 2	X			
Julie Jacobson, Place 3	X			
Austin Degenhart, Place 4	X			
James Connor, Place 5	X			



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TOTAL COMBINED TAX ASSESSMENT DISTRIBUTION

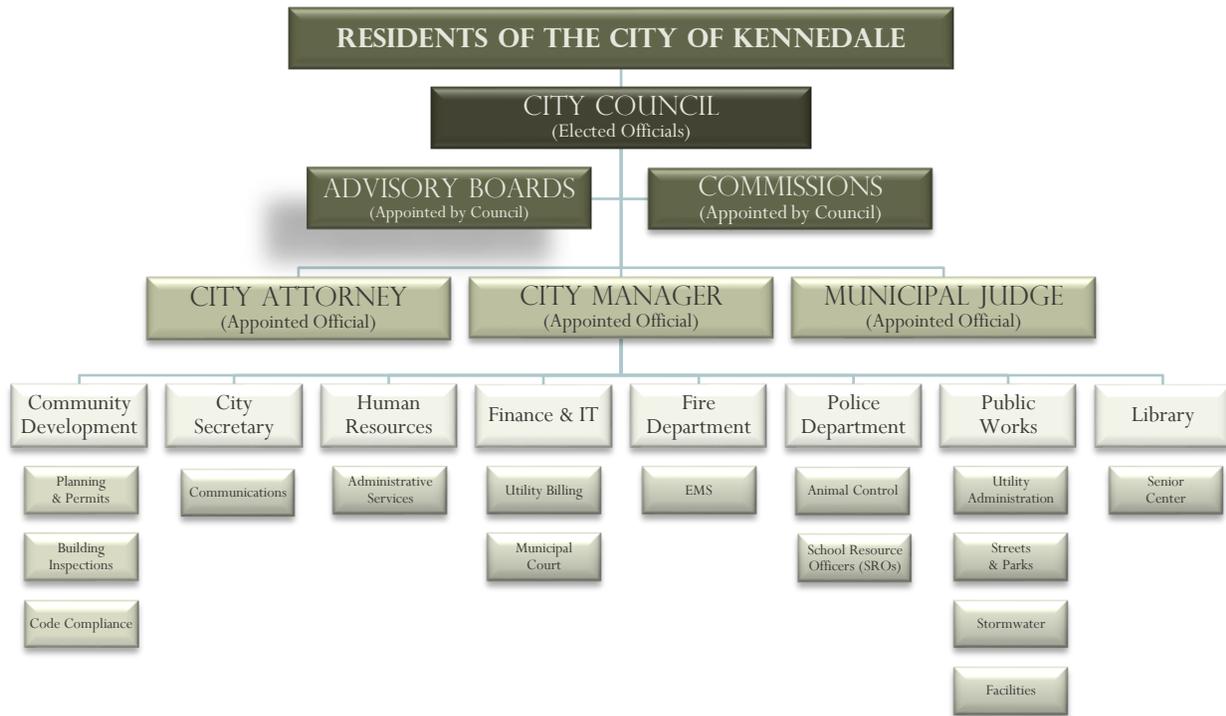
ENTITY	2017 (2018)	2018 (2019)	2019 (2020)	2020 (2021)	2021 (2022)	PERCENT CHANGE
MAINTENANCE & OPERATIONS	0.578750	0.535219	0.544429	0.582686	0.572949	-1.67%
INTEREST & SINKING	0.198750	0.190495	0.190541	0.191399	0.191136	-0.14%
CITY OF KENNEDALE	0.777500	0.725714	0.734970	0.774085	0.764085	-1.3%
TARRANT COUNTY	0.244000	0.234000	0.234000	0.234000	0.229000	-2.14%
COLLEGE DISTRICT	0.140060	0.136070	0.130170	0.130170	0.130170	0.00%
HOSPITAL DISTRICT	0.224429	0.224429	0.224429	0.224429	0.224429	0.00%
TARRANT COUNTY	0.608489	0.594499	0.588599	0.588599	0.583599	-0.8%
KENNEDALE ISD	1.480000	1.451694	1.350000	1.336400	1.299100	-2.8%
TOTAL COMBINED TAX	2.865989	2.771907	2.673569	2.699084	2.646784	-1.9%





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ORGANIZATIONAL CHART



ELECTED OFFICIALS

Mayor LINDA RHODES
 Mayor Pro Tem JAN JOPLIN, Place 1
 GARY MITCHELL, Place 2
 JULIE JACOBSON, Place 3
 AUSTIN DEGENHART, Place 4
 JAMES CONNOR, Place 5

APPOINTED OFFICIALS

LESLIE E. GALLOWAY, Interim City Manager
 DREW LARKIN of TOASE, City Attorney
 Honorable BILL LANE, Municipal Judge

BOARDS & COMMISSIONS

Board of Adjustment (BOA)
 Building Board of Appeals (BBA)
 Economic Development Corporation (EDC)
 Keep Kennedale Beautiful Commission (KKB)
 Library Advisory Board (LAB)
 Parks and Recreation Board
 Planning and Zoning Commission (P&Z)
 Utility and Infrastructure Board (UIB)
 Youth Advisory Council (YAC)

MANAGEMENT TEAM

LAKEITA SUTTON, Director of Finance and IT
 DARRELL HULL, Police Chief
 JAMES BROWN, Fire Chief
 JOE WALSH, Public Works Director
 CAROLINE GREEN, Director of HR and
 Administrative Services
 LESLIE E. GALLOWAY, City Secretary and
 Communications Coordinator
 VACANT, Director of Planning
 and Economic Development
 AMANDA KING, Library Director



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Monday, August 16, 2021

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL:

Pursuant to provisions of the City Charter and on behalf of the staff, I respectfully submit for your consideration the FY21-22 Proposed Budget. This Program of Services is informed by Council priorities and objectives as well as community needs identified by staff. **Highlights and considerations include:**

- Typical growth (5.74%) in property values (compared last year's minimal 2.7%)
- A need to focus on staff retention, stability, and recruitment across all departments
- No credit rating downgrade has yet to result from Standard & Poor's (S&P) 2019 placement of the City on "Negative Outlook" following erosion of the General Fund
- Assessment of the second full year of operation and maintenance (O&M) of the utility systems by the City of Arlington with an evaluation of the contract forthcoming
- Compliance with State legislation regarding tax rate calculation and increases
- Recognition of the need to provide continuity of service and reassurances to the community following a significant change in both elected and professional leadership
- Capital needs relating to streets, stormwater, utilities, parks, and public safety
- Adopting an ad valorem (AV) tax rate that will continue efforts to rebuild the City's financial integrity while simultaneously encouraging development that will enhance AV growth in consideration of Council's desire to, ultimately, see this rate reduced
- Retaining and attracting local businesses to complement property tax revenue
- Potential \$79.8 million residential development of the Texas Raceway property, which is located within the boundaries of the TIRZ

MANAGER'S MESSAGE

This budget is the culmination of several months of work by the City's Leadership Team as they seek to best serve the public while also applying policy preferences expressed by the City Council. Each department evaluates services provided against what is expected from citizens and other stakeholders. Further, existing expenditures and program outcomes are evaluated for cost effectiveness and, specifically, potential cost savings. Each Director reviews their budget proposal with the Finance Office and with the City Manager before departmental budgets are evaluated for inclusion in the Program of Services to be considered by the City Council. Additionally, new or expanded programs or staffing are evaluated and recommended, as appropriate.

As the Council is aware, intervening actions were taken in FY20 and FY21 to recover the general fund balance to acceptable levels following the 2019 Standard & Poor's (S&P) outlook from "stable" to "negative". These actions combined with CARES Act funding have, in fact, resulted in a projected ending General Fund balance for FY21 of approximately 20.3% (rather than the budgeted 8.3%) of annual expenditures; and staff continues to monitor this situation closely as we are aware that the Council has expressed some interest in a potential GO issuance.

To balance the tax burden upon our citizens against the necessity of maintaining a bond rating necessary to secure debt at more desirable rates, **this budget, as proposed, is supported by the adoption of a flat tax rate.** This is the minimum tax rate that would allow for continued provision of comprehensive municipal services, a projected end of year General Fund balance of 11.1% and allow for the continuation of public safety step plans as well as offer a minimal "cost-of-living" salary adjustment for civilian staff.

TAX RATE CALCULATIONS

2020 Total Tax Rate	\$0.774085
M&O Rate	\$0.582686
Debt Service Rate	\$0.191399
2020 No-New-Revenue ("Effective") Tax Rate (NNR)	\$0.756350
2020 Voter-Approval ("Rollback") Tax Rate (VATR)	\$0.783057
2021 Proposed Tax Rate	\$0.774085
M&O Rate	\$0.582949
Debt Service Rate	\$0.191136

AVAILABLE EXEMPTIONS

Over 65	\$60,000
Disabled Person	\$60,000

ELEMENTS OF THE AD VALOREM (PROPERTY) TAX RATE

Maintenance and Operations (M&O)
The portion of the tax rate that supports ongoing General Fund operations

Interest and Sinking (I&S) or Debt Service
The portion of the tax rate that supports payments on debt for general government (not utility) improvements

GENERAL FUND

There were, of course, concerns among public finance professionals regarding impacts that the COVID-19 pandemic might have on sales tax revenue – and perhaps even property valuations. Though we are not yet clear of this threat, the City of Kennedale has not seen significant negative effects thus far. Property values grew by 5.74 % (compared to 2.7% last year). Sales Tax revenue is projected to increase modestly by 4%. There is still reason for conservative optimism regarding AV value growth, new development, and sales tax revenues. However, locally, there has been a shift in leadership, elected officials, and frontline staffing in recent months.

For these reasons, a stable tax rate equal to that of the previous year – \$0.774085 – is proposed to support the budget as presented. The M&O Tax Rate – applied to property existing on the tax roll in 2020 plus new property on the roll in 2021 – will produce a 1.86% increase in total property tax revenue to the General Fund. This change in the total tax rate is also the result of maintaining the current debt service requirement for general obligation (GO) debt, including the \$6 million COs planned for issuance in September.

HIGHLIGHTS OF THE GENERAL FUND BUDGET INCLUDE:

- As presented, civilian employees would receive a 2% “cost of living” adjustment and public safety step plans would remain in place. The Council made an impactful decision by reimplementing the step plan and offering adjustments to civilian employees that moved most to a compensation level of about 90% of the 2019 salary study. Though there has been increased turnover recently among civilian employees, this is often the case when a change in management occurs. Further, these more competitive salary levels will allow the organization to continue attracting quality candidates as well as help us to retain current staff. By offering a 2% adjustment for the coming fiscal year, the Council can help salaries keep pace with the market and lessen the necessity of a future significant adjustment.
- An expected 9.84% increase in employee health insurance costs is included with the assumption that the City will absorb this estimated \$44,256 increase.

If adopted as proposed, the General Fund will continue to experience a fund balance drawdown of \$903,536 and is expected to end FY21-22 with a fund balance of 11.1% of expenditures – still below the adopted policy objective of 18%-25%.

WATER AND SEWER FUND

This budget proposes no change in water and sewer utility rates or Stormwater Utility Fees.

Contracts for both the purchase of potable water from and the operation and maintenance (O&M) of the Kennedale utility systems by Arlington Water Utilities (AWU) became effective on March 29, 2019, with a planned review to occur after two years. This review is currently pending. Although this collaboration

MANAGER'S MESSAGE

has been quite successful overall, various challenges relating to meter equipment and customer data migration did elongate the timeline. Work continues to outfit all accounts with an AMR (automated meter reading) transmitter that communicates with the AWU system.

Phase I of the system improvements necessary for the City to begin purchasing water from Arlington are now complete, which equates to about 20% of Kennedale's utility customers (in the Southeast portion of the City) receiving AWU drinking water and the ability for Arlington to supply 100% of necessary water during an emergency. Several significant capital improvements must be completed before Phase II of the water purchase portion of the contract can be completed. The largest of these projects are the rehabilitation or replacement of one ground storage tank and the elevated storage tower. AWU is currently doing preliminary planning and design work for these necessary capital improvements, which are expected to cost almost \$2 million. One important note is that only the first two years of this contract included a dedicated \$150,000 for infrastructure repair and improvement. That is no longer a part of the contract, and each necessary repair or upgrade will be invoiced individually going forward. As there is not a Public Works Director at this time, the Finance Department has used historical revenue and expenditure amounts to project that the Water and Sewer Fund FY21-22 ending balance is expected to be \$3.6 million, which represents 84.3% of annual planned expenditures. It is however, expected for this fund balance to decrease when outstanding invoices related to the City of Arlington Interlocal agreement are received and processed.

STREET IMPROVEMENT FUND

The Street Fund budget includes an increased franchise fee transfer from the Water Fund to the Street fund to 9.0%. This transfer percentage was increased from 7.0% last year to address additional street maintenance that will likely be required as a result of more aggressive water and sewer line renewals that have been long neglected. As there is not a Public Works Director at this time, the Finance Department has used historical revenue and expenditure amounts to project that the Street FY21-22 ending balance is expected to experience a fund balance draw down of \$239,930.

EDC, TIF, AND CAPITAL REPLACEMENT FUNDS

The Economic Development (EDC) Fund and the TIRZ (or TIF) are, again, expected to incur limited spending next year, as we continue enhancing fund balances for future cash funding of capital projects. The EDC Fund balance has increased during the current fiscal year from a budgeted \$887,145 to \$1,006,022, which is largely due to high occupancy levels of EDC-owned buildings in TownCenter as well as limited spending. Hughes Commercial is currently in negotiations to transfer ownership of their interest in TownCenter. This item is expected to be heard by the EDC Board and the Council in the next two months and may alter EDC income based on the final terms of the associated ground lease. Of note, the Council recently voted against extension of the ground lease agreement with Red's Roadhouse – opting instead to require that the owner of the building purchase the land, the proceeds of which will

return to the Bloxom Foundation. This will reduce EDC income by \$2,500 each month but will add the property back to the AV tax rolls.

FY21-22 will be the third year that the TIRZ has seen notable incremental value increase, which will result in approximately \$30,014 in new revenue to this fund. The proposed development of the Texas Raceway property is expected to be heard by the Planning and Zoning (P&Z) Commission as well as Council in coming months. This proposed development would include about 266 homes constructed in four phases. Each home is expected to have an average value of \$300,000 – for a final AV value of almost \$80 million. Because this property is in the TIRZ, the City would not only benefit from the annual property tax revenue of ~\$618,000 (at the current rate) – but would also receive for reinvestment in the area the portion of the property tax on any added value that would normally be collected by the hospital district, the college district, and the county for the life of the TIRZ agreements (through 2037).

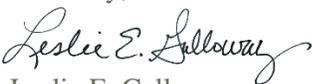
As the Council is aware, the ranking committee recommended that the extension of Little School Road be included by the Tarrant County Commissioners Court in the 2021 Transportation Bond Package. If the court approves this recommendation and the bond package passes, extension of this main arterial into the TIRZ could significantly catalyze further development. Additionally, remaining available funds from the 2018 & 2019 Tax Notes can be purposed, based on Council’s direction, for ongoing capital projects including the TxDOT New Hope Road off-system bridge project.

NEW PROGRAMS

Minimal new programs (with estimated costs of \$50,1690) have been included in this proposal but a comprehensive list of all requests (with a total cost of more than \$750,000) will be provided to Council for reference. **The overall FY21-22 Budget for all funds is \$17.5 million and includes 71.45 full-time equivalents (FTEs) – which represents 67 full-time and 7 part-time positions.**

Finally, I would like to take this opportunity to sincerely thank the members of the Council for volunteering their time, talents, and dedication for the benefit of the citizens of Kennedale. Input from the Council has, as always, been invaluable in the preparation of the FY21-22 Proposed Budget. Appreciation is also expressed to the professional staff – particularly in the Finance Department – for their diligence in the preparation of the budget. With the significant input and positive commitment already invested by the City Council to Kennedale’s future regarding this Annual Program of Services, I am confident that the City and the community will achieve and experience service levels desired by our citizens. Your support and the dedication of our capable staff are appreciated.

Sincerely,



Leslie E. Galloway
INTERIM CITY MANAGER

Thank you for taking the time to learn more about the City of Kennedale's finances. It can be said that the true priorities of a City are expressed within its budget (also called a Program of Services). This document serves as guidance to leadership throughout the fiscal year and staff's aim is to provide as much information as possible in a format that is easily digested. It begins with a high level overview before delving into individual funds, departments, and line items. When possible, charts, graphs, and trends are also provided.

The budget is created on a fund basis with similar activities, goals, and funding sources grouped within each. The first major fund group are the **Governmental Funds**, which encompasses all major activities and is primarily funded by ad valorem (property) tax, sales tax, and fees.

Within the Governmental Fund are the General, Debt Service, Other General, Special Revenue, and Capital Projects Funds. Some of these each house multiple funds as well (*e.g., the Street Fund is nested under Other General Funds*), and some contain entire departments (*e.g., the Police Department is in the General Fund*).

The expenditures of each department within a fund are added together to create the total fund expenditures. It is the goal of each fund to take in more money than it spends while maintaining a healthy reserve balance. Leadership aims to achieve and maintain an unassigned fund balance in the General Fund equal to 18% (with a goal of 25%) of budgeted annual expenditures to be used for unanticipated costs, unforeseen revenue fluctuations, or other adverse circumstances.

The basis of accounting and budgeting for general government operations are maintained on a modified accrual basis, with revenues being recorded when available and measurable expenditures being recorded when the services or goods are received and liabilities incurred. Budgeting and accounting records for the City's utilities are maintained on the accrual basis.

The next major fund group is **Enterprise Funds**, which are run more like a business than a government, with a goal of service charges covering all expenditures. The Water Sewer Fund falls within this category.

The final major fund group is **Economic Development Corporation (EDC) Funds**. The EDC is a component unit of the City with its own board, but with ultimate authority resting with the City.

WITHIN THIS DOCUMENT, YOU WILL SEE CHARTS VERY SIMILAR TO THIS:

OPERATIONS	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
01-5230-01-00 CLEANING SUPPLIES	-	-	100	100	100	100
01-5240-01-00 PRINTED SUPPLIES	-	-	100	100	100	100
01-5260-01-00 GENERAL OFFICE SUPPLIES	913	1,331	1,200	1,200	1,200	1,200
01-5261-01-00 POSTAGE	14	8	-	-	-	-

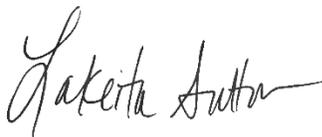
The goal of these charts is to show the past three years’ results (YTD projections on most recent fiscal year) alongside the budgeted amounts. The budget is based on a Fiscal Year (FY) from October 1 through September 30, rather than the calendar year. For example, references to FY21–22 (sometimes shortened to FY22) refer to activity between October 1, 2021 and September 30, 2022.

WITHIN THIS DOCUMENT, YOU WILL SEE THESE COLUMNS:

FY18–19 ACTUAL	Based on the audited financials from three fiscal years ago
FY19–20 ACTUAL	Based on the audited financials from two fiscal years ago
FY20–21 APPROVED	Last year’s budget as adopted (and possibly amended) by City Council
FY20–21 PROJECTED	An estimate of the year-end actuals, based on YTD expenditures
FY21–22 APPROVED	The approved budget number for the coming Fiscal Year
% CHANGE	Percentage of difference between this fiscal year’s budgeted amount and the preceding FY projection available at the time of budget adoption

Once again, we appreciate the time you are spending becoming a more informed resident of the City of Kennedale. If you have any questions, we encourage you to contact the Finance Department or attend a City Council meeting (cityofkennedale.com/council).

In addition, the Finance Department (cityofkennedale.com/finance) and Transparent Government (cityofkennedale.com/transparency) webpages include a plethora of information, which has helped to earn the City of Kennedale the National Transparency Award and State of Texas Comptroller Transparency Star.



Lakeita Sutton

DIRECTOR OF FINANCE AND
INFORMATION TECHNOLOGY (IT)

THE BUDGET PROCESS

The development of the Annual Budget and Program of Services is governed by formal policies, accepted practices, and the City's budget principles – foremost of which is a balanced budget where revenue is equal to or greater than operating expenses and maintenance capital, with unassigned fund balance being utilized for one-time capital purchases or street repair. The budget process is designed to meet the needs of the community by allocating sufficient resources to support the planning and implementation of services, programs, and objectives. **The budget framework is built with the following purposes in mind:**

- Establishes a plan of policy and operation, which allocates resources of the City to achieve specific city goals and objectives and guides the City's activities;
- Provides management information as a comprehensive recording of information relative to both the character and scope of city activity; and,
- Establishes financial control by controlling through prioritization of programs/projects the allocation of revenue to various activities and allowing public officials, administrators, and citizens to ensure legality, accuracy, and conformity to legislative and administrative standards.

A primary goal of this document is to present the information in such a way that it will all at once be useful to the residents we serve as well as providing sufficient detail regarding financial, program, and policy information to guide the departments in program performance and to assist the administration and public officials in program evaluation and monitoring. **The budget cycle consists of three distinct phases:**

DEVELOPMENT AND PREPARATION

Each Director develops and submits to the Finance Department initial budget requests, which are based on standing and newly-proposed services and programs to meet the needs expressed by the public and the goals of the Mayor and Council. The Finance Director and the City Manager meet with each Director to review new program requests, compare projected revenues against proposed expenditures, and to prepare a preliminary budget. The City Manager then refines this Preliminary Budget and develops the City Manager's Proposed Budget, which is presented to the City Council.

REVIEW AND ADOPTION

The Council reviews the Proposed Budget, holds public hearings, and provides input and direction to staff before adopting the budget and the supporting property tax rate for the fiscal year.

IMPLEMENTATION

Throughout the fiscal year, the City Manager and Finance staff implement and monitor the Adopted Budget. Included services, programs, and projects are carried out by departments with oversight from the Finance Office. Monthly financials are provided to the Council to provide a status report on revenues and expenditures. The Finance Office also reviews and approves all check requests and requisitions for accuracy. Directors are expected to hold expenditures to the approved budgeted amounts. However, sometimes unforeseen circumstances call for budget amendments during the fiscal year. Any amendment must also be approved by the Council.

BUDGET TIMELINE

DATE	ENTITY	DESCRIPTION
May 24	City Staff	Finance distributes working budget documents to Directors
May 31	Tarrant Appraisal District (TAD)	Property owners have 30 days from notice or until May 31 st (<i>whichever is later</i>) to protest
Jun 18	City Staff	Submit FY21-22 budget requests and new programs to Finance
Jul 15 - 28	City Staff	Submit budget requests and New Projects to City Manager; Meet with each Director to review submittals
Jul 25	TAD	Notification of preliminary values to all jurisdictions (<i>includes TIF reports</i>)
Aug 10	City Council and City Manager	BUDGET WORKSHOP AT 5:30 P.M.: Financial projections and all new program requests (<i>not yet approved by City Manager</i>) presented to the Council
Aug 13	City Manager and Finance Director	Prepare Budget Message
Aug 16	Finance Director and City Secretary	Prepare Proposed Budget books; File with City Secretary <i>File budget at least 31 days before tax levy;</i> <i>Budget shall be available for inspection in-person and online</i>
Aug 17	City Council	REGULAR MEETING: BUDGET WORKSHOP at 5:30 p.m.
Aug 24	City Council	SPECIAL MEETING: BUDGET WORKSHOP at 5:30 p.m. <i>Continue budgetary discussion; answer any questions from Council</i>
Aug 30	Newspaper of Record and Homepage of City Website	Publish Notices of Hearings (Budget & Tax Rate) <i>and</i> Notice of Property Tax Rates <i>Budget: Not earlier than 30th or later than the 10th day before hearing (LGC § 102.0065); Tax Rate Hearing: Five days' notice required; NOT legal /classified section; Must also post notice prominently on home page until public hearing is concluded. (Tax Code § 26.06(a)).</i>
Aug 31	City Council	SPECIAL MEETING: BUDGET WORKSHOP at 5:30 (if needed) <i>Continue budgetary discussion; answer any questions from Council</i>
Sep 1	TAD	Notification of supplemental/last certified roll to tax jurisdictions for billing and collection
Sep 15	City Council	SPECIAL SESSION: PUBLIC HEARING ON BUDGET at 5:30 p.m. <i>Not earlier than 15th day after proposed budget filed with City Secretary, but before tax rate vote; Public holiday or weekend not permitted; Quorum required; Council is required to take action on the proposed budget after the public hearing, even if that action is to postpone the final budget vote to a later date.</i> Also, PUBLIC HEARING ON TAX INCREASE <i>NEW: The governing body may vote on the proposed tax rate at the public hearing. If the governing body does not vote on the proposed tax rate at the public hearing, the governing body shall announce at the public hearing the date, time, and place of the meeting at which it will vote on the proposed tax rate (Tax Code § 26.06(d)). Council must approve the tax rate no later than 7 days after this public hearing.</i>
Sep 15	Finance	Submit tax rates to Tarrant County and TAD
Sep 21	City Council	REGULAR MEETING: APPROVE BUDGET (ORDINANCE), VOTE ON TAX RATE (ORDINANCE), AND RATIFY BUDGET <i>Vote must take place no later than the 7th day after the public hearing on the tax rate; Motion for tax rate requires special languageⁱ; Ordinance, budget cover, and website each require special language^{**ii} in larger type; Vote on Tax Rate must be record vote and - although may be left blank going into meeting - must specify desired rate at time of Ordinance adoption; If a proposed tax rate exceeds the no-new-revenue tax rate, at least 60% of the governing body must vote in favor (Tax Code § 26.05(b)); Must adopt tax rate within sixty (60) days after certified roll is received or by September 30, whichever is earlier</i>
Sep 30	City Council	Last day to adopt budget
Oct 24	TDD Board	Approve tax assessment and levy

FINANCIAL POLICIES AND PROCEDURES

Financial policies, adopted by Council, govern the management of the City’s various funds. These policies have enabled the City to maintain an AA- uninsured rating with Standard & Poor’s (S&P). **Adopted Financial Policies address** Budget Amendments for Expenditures; Budget Amendments for Revenues; Budget Transfers for Expenditures; Budget Transfers for Revenues; and Investments. **The City of Kennedale has also established policies and procedures for** Deposits; Deferred Revenue; Disposal of Assets; Purchasing; Petty Cash; Acceptance of Checks; Change Drawer Fund; Purchasing (Procurement) Cards; Contracts; and Returned Checks.

The City has developed financial policies to ensure that the City’s financial resources are managed in a prudent manner. The City maintains the goal of a structurally balanced budget to achieve long-term financial stability for the community. Current revenue will be sufficient to support current operating expenditures plus recurring capital (defined as “balanced budget”). Unreserved fund balances of 18 to 25% of budgeted annual operating expenditures are to be maintained in the General Fund. Additional fund balance can be used for non-recurring capital expenses.

However, if projected revenue in future years is not sufficient to support projected requirements, an unreserved ending balance may be budgeted to achieve structural balance. This year’s budget is also reviewed in respect to how the decisions made this year will affect the City’s revenues and expenditures in the following years.

The City’s pertinent Financial Policies are included in the Appendix Section of this document. All of the policies are available online at www.cityofkennedale.com/FINpolicies.

STAFF VALUES STATEMENT

EXEMPLIFYING EXCELLENCE means a dedication to providing superior services efficiently and fairly to residents, business owners, visitors, and fellow employees. All decisions promote quality of life through leadership, honesty, respect, teamwork, and equality; and aim to consistently advance Kennedale in a positive direction. This Values Statement is supported by the **CORE VALUES** of integrity, accountability, teamwork, innovation, and commitment.

ENDS STATEMENT

Kennedale is a family-oriented community providing refuge from the hectic pace of the Dallas-Fort Worth (DFW) Metroplex. Open spaces, green belts, and trails enhance our serenity, quality of life, and community. With easy access from major roadways, Kennedale is economically prosperous, business friendly, and conveniently located – providing opportunities to shop, work, and play.

YEAR	1970	1980	1990	2000	2010	2020	2030
POPULATION	3,076	2,594	4,096	5,381	6,763	10,720	13,412
HOUSEHOLDS	966	971	1,623	2,089	2,617	4,143	5,176
EMPLOYMENT				2,720	3,160	3,527	3,527

SOURCES: NCTCOG AND US CENSUS BUREAU
NOTE: 2020 AND 2030 ARE PROJECTIONS



Population

8,645

Public Safety

21 Police Officers
19 Firefighters & EMS



Infrastructure

46 Miles OF STREETS
120 Miles OF WATER & SEWER LINES
28 Acres OF PARKLAND



Our community's history began in the 1850s with the settlement of Village Creek. Many founding residents worked at Miss Sargent's Brickyard, which was located where Sonora Park sits today. Officially incorporated as a City in 1947, Kennedale operates under a Council-Manager government and a Home Rule Charter (adopted in 1998).

Today, the City sits at the intersection of I-20 and 287 on low rolling hills about ten miles southeast of downtown Fort Worth. Residents enjoy life in a quiet community where growth is steady and sustainable. At just 6.6 square miles, Kennedale is a small haven in the DFW Metroplex.

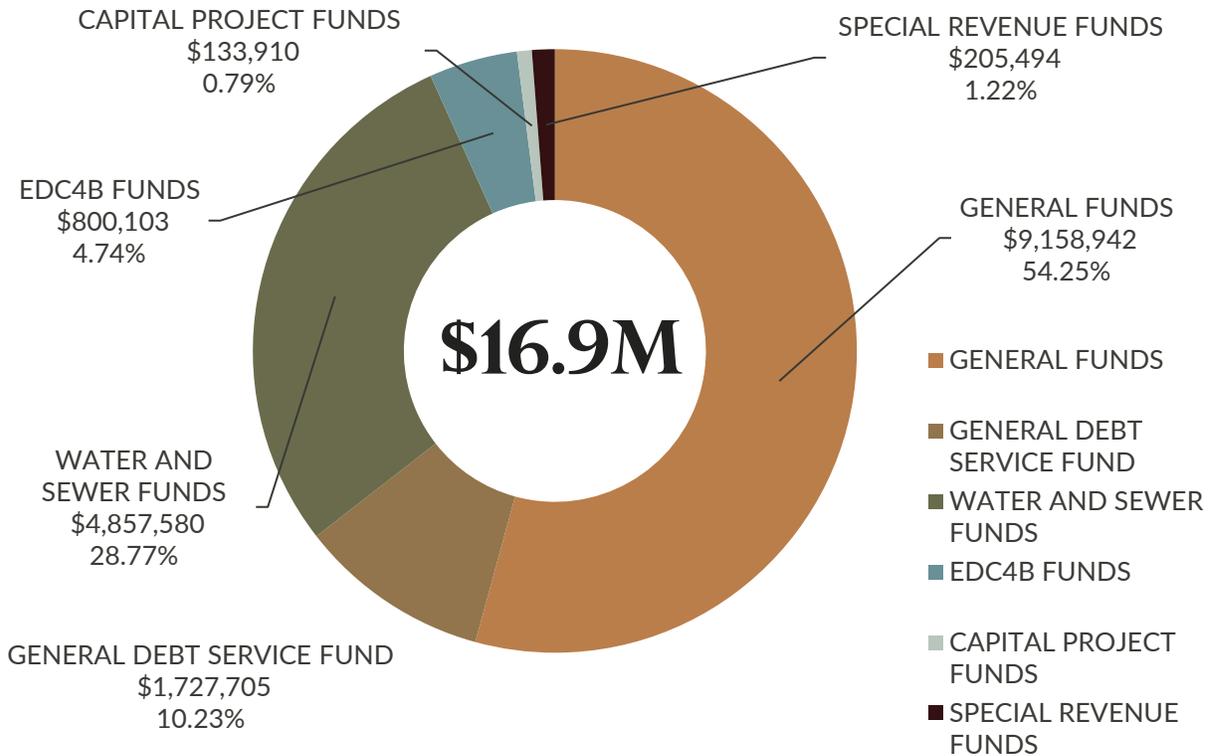
Warm summers and mild winters mean families can enjoy our parks year-round. Spanning 22 acres, Sonora is Kennedale's largest recreational facility and offers a playground, splash pad, fishing dock, trails, 9-hole disc golf course, and ball fields.

ALL FUNDS REVENUE SUMMARY

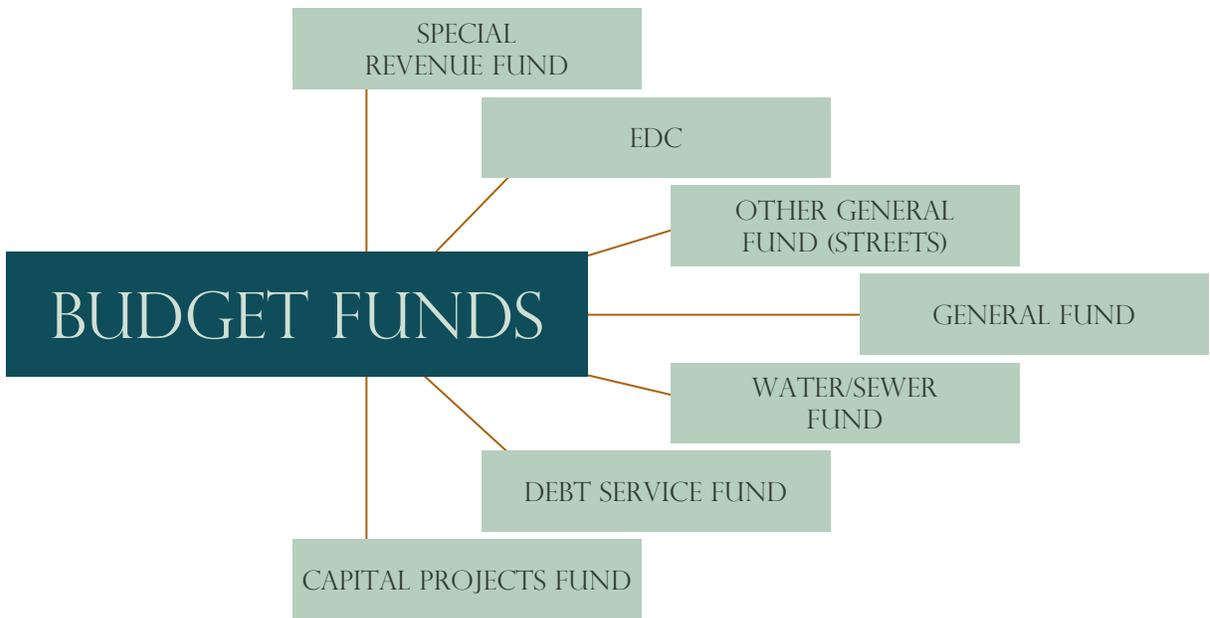
REVENUE SUMMARY BY FUND

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED	PERCENT CHANGE
GENERAL FUND	7,037,352	7,554,800	7,314,655	7,671,485	8,187,226	8,002,160	-2.3%
CAPITAL REPLACEMENT FUND	481,039	150,295	98,402	98,402	97,442	234,703	140.9%
COURT SECURITY FUND	3,310	2,365	2,300	2,300	2,115	2,115	0.0%
COURT TECHNOLOGY FUND	4,064	2,503	1,320	1,320	1,210	1,210	0.0%
STREET IMPROVEMENT FUND	832,850	810,663	877,615	877,615	839,278	917,506	9.3%
JUVENILE CASE MANAGER FUND	5,790	2,345	2,150	2,150	1,205	1,205	0.0%
PARK REC/OTHER DONATION FUND	379	198	50	50	13	13	0.0%
TREE REFORESTATION FUND	1,474	600	500	500	30	30	0.0%
UNCLAIMED PROPERTY FUND	-	-	-	-	-	-	-
GENERAL FUNDS	\$ 8,366,258	\$ 8,523,769	\$ 8,296,992	\$ 8,653,822	\$ 9,128,519	\$ 9,158,942	0.3%
GENERAL DEBT SERVICE FUND	\$ 1,630,528	\$ 2,918,747	\$ 1,644,815	\$ 1,644,815	\$ 1,639,240	\$ 1,727,705	5.4%
WATER/SEWER FUND	4,449,305	4,852,153	4,447,316	4,447,316	4,577,025	4,521,797	-1.2%
STORMWATER UTILITY FUND	269,329	255,619	323,152	323,152	266,175	266,175	0.0%
WATER IMPACT FUND	37,034	6,217	54,238	54,238	170,552	52,660	-69.1%
SEWER IMPACT FUND	19,202	4,610	18,505	18,505	113,904	16,948	-85.1%
WATER IMPROVEMENT FUND	-	-	-	-	-	-	-
WATER AND SEWER FUNDS	\$ 4,774,870	\$ 5,118,599	\$ 4,843,211	\$ 4,843,211	\$ 5,127,656	\$ 4,857,580	-5.3%
EDC4B FUND	816,460	952,244	723,940	723,940	809,792	800,048	-1.2%
EDC4B CAPITAL BOND FUND	-	-	-	-	-	-	-
EDC4B BOND RESERVE FUND	2,608	1,061	500	500	55	55	0.0%
EDC4B FUNDS	\$ 819,068	\$ 953,305	\$ 724,440	\$ 724,440	\$ 809,847	\$ 800,103	-1.2%
CAPITAL PROJECTS FUND	70,800	213,626	83,250	83,250	120,060	120,060	0.0%
CAPITAL BOND FUND	2,706,757	21,436	6,008,000	6,008,000	6,001,235	1,235	-100.0%
PARK DEDICATION FUND	3,913	17,592	800	800	212,775	375	-99.8%
LIBRARY BUILDING FUND	2,658	1,343	160	160	269	110	-59.1%
ROADWAY IMPACT FEE FUND	30,662	13,063	15,000	15,000	347,469	12,130	-96.5%
CAPITAL PROJECT FUNDS	\$ 2,814,790	\$ 267,059	\$ 6,107,210	\$ 6,107,210	\$ 6,681,808	\$ 133,910	-98.0%
TIF #1 (NEW HOPE) FUND	131,189	162,743	162,734	162,734	188,418	192,748	2.3%
HOTEL/MOTEL TAX FUND	-	13,335	5,050	5,050	10,676	11,006	3.1%
POLICE SEIZURE FUND	657	6	-	-	-	-	-
LEOSE FUND	1,799	1,761	1,740	1,740	1,740	1,740	0.0%
DISASTER RECOVERY	-	420,956	100	100	100	-	-100.0%
SPECIAL REVENUE FUNDS	\$ 133,645	\$ 598,802	\$ 169,624	\$ 169,624	\$ 200,934	\$ 205,494	2.3%
TOTAL REVENUES	\$ 18,539,159	\$ 18,380,282	\$ 21,786,292	\$ 22,143,121	\$ 23,588,003	\$ 16,883,733	0.0%

TOTAL REVENUE SUMMARY BY FUND



FUND STRUCTURE

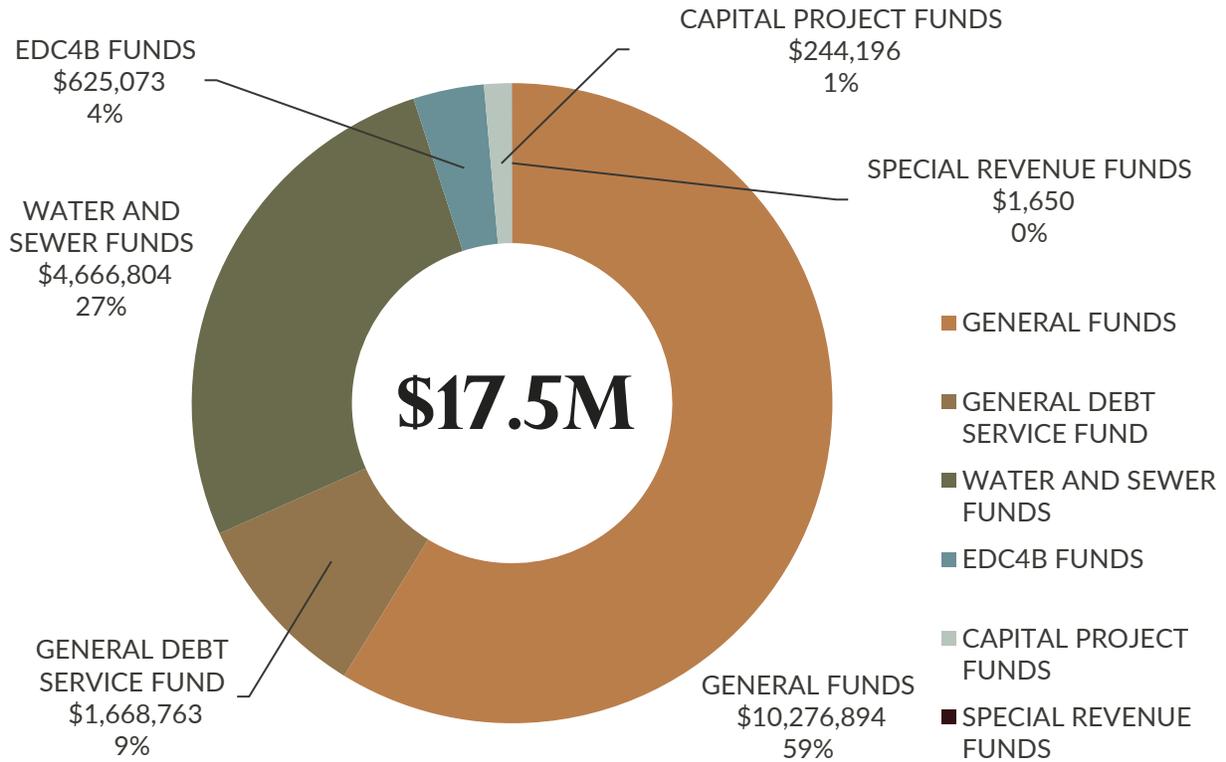


ALL FUNDS EXPENDITURE SUMMARY

EXPENDITURE SUMMARY BY FUND

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED	PERCENT CHANGE
GENERAL FUND	6,935,279	6,900,418	7,624,098	8,414,151	8,750,320	8,901,590	1.7%
CAPITAL REPLACEMENT FUND	626,446	185,786	180,414	180,414	183,714	219,663	19.6%
COURT SECURITY FUND	-	-	-	-	-	-	-
COURT TECHNOLOGY FUND	1,095	-	875	875	-	875	-
STREET IMPROVEMENT FUND	898,538	977,711	1,015,670	1,063,216	1,024,946	1,154,766	12.7%
JUVENILE CASE MANAGER FUND	13,083	1,213	-	-	-	-	-
PARK REC/OTHER DONATION FUND	-	-	-	-	-	-	-
TREE REFORESTATION FUND	-	-	-	-	-	-	-
UNCLAIMED PROPERTY FUND	-	-	-	-	-	-	-
GENERAL FUNDS	\$ 8,474,441	\$ 8,065,128	\$ 8,821,057	\$ 9,658,656	\$ 9,958,980	\$ 10,276,894	3.2%
GENERAL DEBT SERVICE FUND	\$ 1,509,649	\$ 2,744,478	\$ 1,538,873	\$ 1,538,873	\$ 1,527,413	\$ 1,668,763	9.3%
WATER/SEWER FUND	4,182,872	4,939,341	4,504,700	4,506,554	3,977,291	4,377,462	10.1%
STORMWATER UTILITY FUND	116,982	118,708	561,929	565,644	172,173	229,343	33.2%
WATER IMPACT FUND	152,525	152,525	-	-	-	-	-
SEWER IMPACT FUND	60,000	35,000	-	-	-	60,000	-
WATER IMPROVEMENT FUND	-	-	-	-	-	-	-
WATER AND SEWER FUNDS	\$ 4,512,379	\$ 5,245,574	\$ 5,066,629	\$ 5,072,198	\$ 4,149,464	\$ 4,666,804	12.5%
EDC4B FUND	566,057	544,790	607,014	607,014	573,989	625,073	8.9%
EDC4B CAPITAL BOND FUND	-	-	-	-	-	-	-
EDC4B BOND RESERVE FUND	-	-	-	-	-	-	-
EDC4B FUNDS	\$ 566,057	\$ 544,790	\$ 607,014	\$ 607,014	\$ 573,989	\$ 625,073	8.9%
CAPITAL PROJECTS FUND	106,379	104,768	103,157	103,157	103,157	106,501	3.2%
CAPITAL BOND FUND	116,764	400,978	2,991,176	2,991,176	-	-	-
PARK DEDICATION FUND	77,896	90	170	170	280	170	-39.3%
LIBRARY BUILDING FUND	5,353	-	-	-	-	-	-
ROADWAY IMPACT FEE FUND	10,000	59,739	197,525	197,525	197,525	137,525	-30.4%
CAPITAL PROJECT FUNDS	\$ 316,392	\$ 565,576	\$ 3,292,028	\$ 3,292,028	\$ 300,962	\$ 244,196	-18.9%
TIF #1 (NEW HOPE) FUND	-	-	-	-	-	-	-
HOTEL/MOTEL TAX FUND	-	-	-	-	-	-	-
POLICE SEIZURE FUND	-	-	-	-	-	-	-
LEOSE FUND	1,650	-	1,650	1,650	1,650	1,650	0.0%
DISASTER RECOVERY FUND	-	344,462	420,850	420,850	75,777	-	-
SPECIAL REVENUE FUNDS	\$ 1,650	\$ 344,462	\$ 422,500	\$ 422,500	\$ 77,427	\$ 1,650	-97.9%
TOTAL EXPENDITURES	\$ 15,380,568	\$ 17,510,007	\$ 19,748,101	\$ 20,591,269	\$ 16,588,235	\$ 17,483,381	5.4%

TOTAL EXPENDITURE SUMMARY BY FUND



EXPENDITURE SUMMARY BY DEPARTMENT

EXPENDITURE SUMMARY BY DEPARTMENT							
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	PERCENT
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED	CHANGE
CITY MANAGER	329,399	329,566	316,473	321,424	573,048	298,728	-47.9%
MAYOR/CITY COUNCIL	260,652	154,779	140,525	140,525	129,025	173,025	34.1%
CITY SECRETARY	161,794	162,833	175,454	183,777	173,777	187,082	7.7%
MUNICIPAL COURT	100,009	106,964	98,215	103,477	103,127	106,204	3.0%
HUMAN RESOURCES	96,221	114,519	125,229	135,212	133,400	141,526	6.1%
FINANCE	342,201	390,817	438,148	464,564	451,763	484,149	7.2%
POLICE	2,431,402	2,327,745	2,660,846	2,988,697	3,060,895	3,125,084	2.1%
POLICE SRO	157,368	170,645	178,017	208,698	201,171	212,749	5.8%
FIRE	1,931,165	1,838,577	2,208,977	2,492,360	2,379,415	2,649,247	11.3%
COMMUNITY DEVELOPMENT	368,118	433,186	387,924	412,959	609,008	438,900	-27.9%
SENIOR CITIZEN CENTER	48,288	51,420	38,376	88,376	84,316	48,316	-42.7%
LIBRARY	274,999	272,693	275,755	293,924	270,719	299,681	10.7%
NONDEPARTMENTAL	433,664	546,674	580,159	580,159	580,657	736,900	26.9%
GENERAL FUND	\$ 6,935,279	\$ 6,900,418	\$ 7,624,098	\$ 8,414,151	\$ 8,750,320	\$ 8,901,590	1.7%
UTILITY BILLING	1,380,723	1,582,710	1,460,295	1,460,295	1,407,226	1,343,331	-4.5%
WATER OPERATIONS	1,061,011	1,455,136	1,375,369	1,377,223	1,384,223	1,388,069	0.3%
DEBT	337,171	354,505	358,559	358,559	358,559	295,216	-17.7%
CAPITAL	8,670	-	600,000	600,000	117,000	483,000	312.8%
NONDEPARTMENTAL	1,395,296	1,546,989	710,477	710,477	710,283	867,846	22.2%
WATER AND SEWER FUND	\$ 4,182,872	\$ 4,939,341	\$ 4,504,700	\$ 4,506,554	\$ 3,977,291	\$ 4,377,462	10.1%
STREETS	719,814	819,797	868,448	915,994	920,644	997,624	8.4%
PARKS MAINTENANCE	99,665	78,857	122,920	122,920	80,000	120,000	50.0%
CAPITAL	79,058	79,058	24,302	24,302	24,302	37,142	52.8%
STREET IMPROVEMENT FUND	\$ 898,538	\$ 977,711	\$ 1,015,670	\$ 1,063,216	\$ 1,024,946	\$ 1,154,766	12.7%
ADMINISTRATION	165,684	169,548	218,387	218,387	185,362	254,899	37.5%
DEBT SERVICE	320,471	303,969	306,132	306,132	306,132	308,998	0.9%
TOWN SHOPPING CENTER	74,164	71,272	82,495	82,495	82,495	61,176	-25.8%
TOWNCENTER REDEVELOPMENT	5,738	-	-	-	-	-	-
TX LEVERAGE	-	-	-	-	-	-	-
EDC4B FUND	\$ 566,057	\$ 544,790	\$ 607,014	\$ 607,014	\$ 573,989	\$ 625,073	8.9%

INTERFUND TRANSFERS

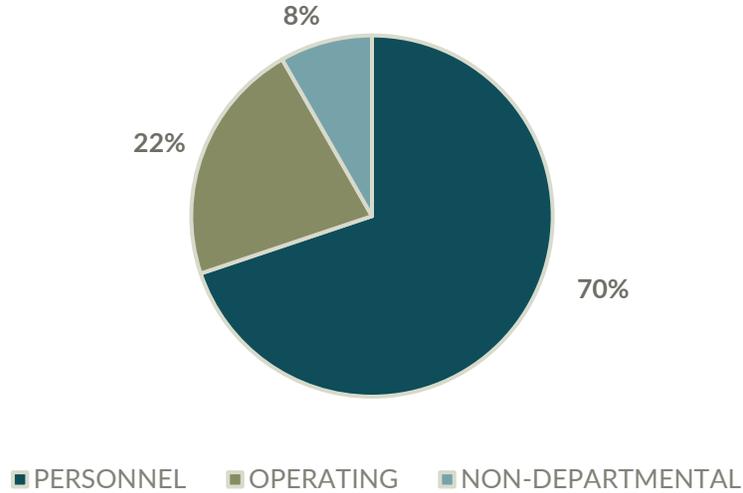
INTERFUND TRANSFERS	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
GENERAL FUND						
TRANSFERS IN						
01-4512-00-00 ADMIN CHARGE – EDC	117,890	116,318	116,318	116,318	116,318	145,855
01-4510-00-00 ADMIN CHARGE WATER SEWER	359,181	370,877	355,785	355,785	355,785	433,427
01-4509-00-00 ADMIN CHARGE – STREETS FUND		25,983	25,983	25,983	25,983	26,925
TRANSFERS OUT						
01-5705-90-00 CAPITAL REPLACEMENT FUND	-	(58,100)	(58,100)	(58,100)	(58,100)	(182,521)
STREETS FUND						
TRANSFERS IN						
17-4908-00-00 PARK DEDICATION FUND	35,000	-	-	-	-	-
17-4921-00-00 TIF FUND	-	-	-	-	-	-
17-4941-00-00 DONATION FUND	-	-	-	-	-	-
17-4076-00-00 WATER SEWER FUND	189,869	267,106	311,312	311,312	311,312	390,084
TRANSFERS OUT						
17-5701-12-02 GENERAL FUND		(25,983)	(25,983)	(25,983)	(25,983)	(26,925)
17-5705-12-04 CAPITAL REPLACEMENT FUND	(79,058)	(79,058)	(24,302)	(24,302)	(24,302)	(37,142)
DEBT SERVICE FUND						
TRANSFERS IN						
02-4960-00-00 CAPITAL PROJECTS FUND	106,379	104,768	103,157	103,157	103,157	106,501
WATER & SEWER FUND						
TRANSFERS IN						
10-4963-00-00 WATER IMPACT FUND	152,525	152,525	-	-	-	-
10-4964-00-00 SEWER IMPACT FUND	60,000	35,000	-	-	-	60,000
10-4965-00-00 ROADWAY IMPACT FUND			187,525	187,525	187,525	127,525
TRANSFERS OUT						
10-5595-90-00 GENERAL FUND	(359,181)	(370,877)	(355,785)	(355,785)	(355,785)	(433,427)
10-5596-90-00 STREETS	(189,869)	(267,106)	(311,312)	(311,312)	(311,312)	(390,084)
WATER IMPACT FUND						
TRANSFERS OUT						
61-5710-00-00 WATER & SEWER FUND	(152,525)	(152,525)	-	-	-	-
SEWER IMPACT FUND						
TRANSFERS OUT						
62-5710-00-00 WATER & SEWER FUND	(60,000)	(35,000)	-	-	-	(60,000)
ROADWAY IMPACT FUND						
TRANSFERS OUT						
45-5711-00-00 WATER & SEWER FUND			(187,525)	(187,525)	(187,525)	(127,525)
45-5798-00-00 TIRZ FUND	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
TIRZ FUND						
TRANSFERS IN						
21-4945-00-00 ROADWAY IMPACT FUND	10,000	10,000	10,000	10,000	10,000	10,000
TRANSFERS OUT						
21-5717-01-00 STREET FUND						
CAPITAL REPLACEMENT FUND						
TRANSFERS IN						
05-4906-00-00 GENERAL FUND		58,100	58,100	58,100	58,100	182,521
05-4917-00-00 STREET FUND	79,058	79,058	24,302	24,302	24,302	37,142
PARKS AND RECREATION / OTHER / DONATION FUND						
TRANSFERS OUT						
41-5717-00-00 STREETS FUND	-	-	-	-	-	-
EDC FUND						
TRANSFERS OUT						
15-5595-01-00 GENERAL FUND	(117,890)	(116,318)	(116,318)	(116,318)	(116,318)	(145,855)
CAPITAL PROJECTS FUND						
TRANSFERS OUT						
04-5702-00-00 DEBT SERVICE FUND	(106,379)	(104,768)	(103,157)	(103,157)	(103,157)	(106,501)

GENERAL FUND

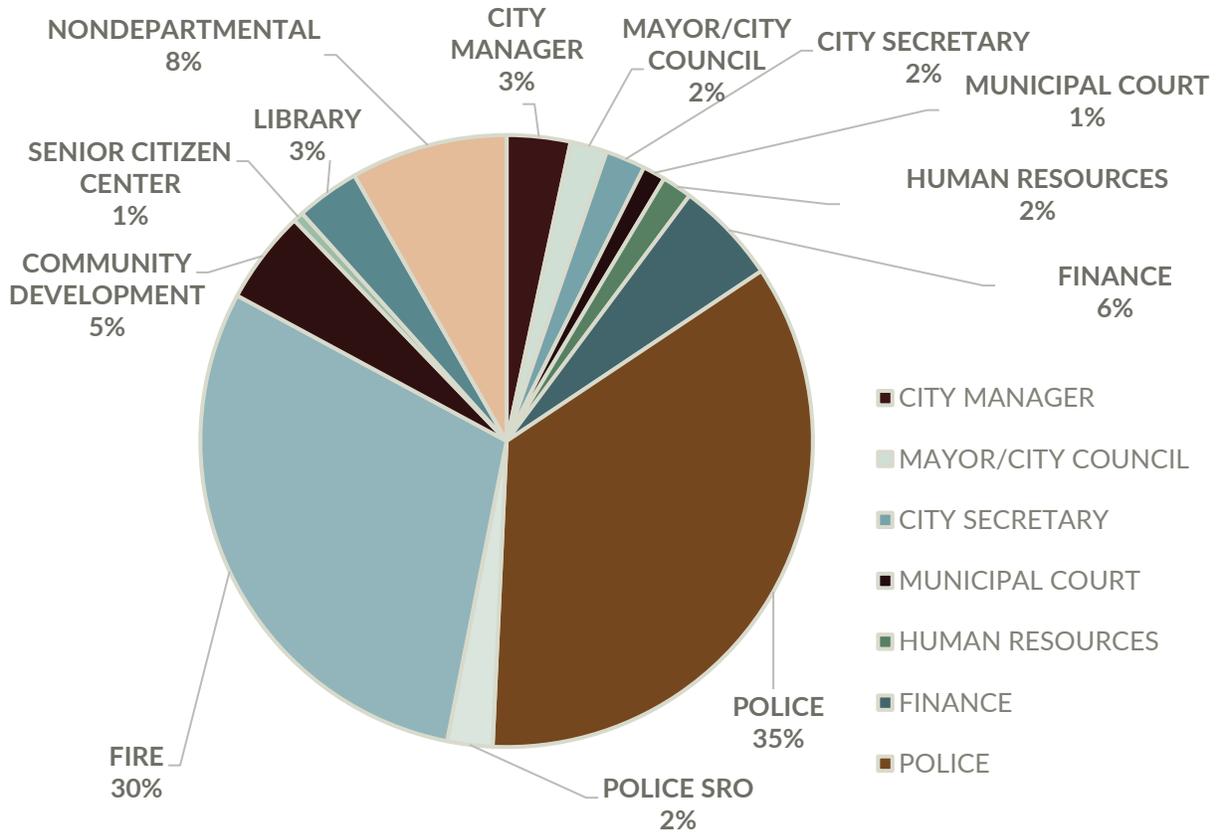
FUND SUMMARY: GENERAL FUND

REVENUES	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	PERCENT CHANGE
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED	
TOTAL AD VALOREM TAX RATE	0.725714	0.734970	0.774085	0.774085	0.774085	0.764085	-1.3%
LESS: I&S TAX RATE	0.190495	0.190541	0.191399	0.191399	0.191399	0.191136	-0.1%
M&O TAX RATE/ \$100 VALUATION	0.535219	0.544429	0.582686	0.582686	0.582686	0.572949	-1.7%
<i>YEAR-OVER-YEAR M&O COMPARISON</i>	-7.5%	1.7%	7.0%	7.0%	7.0%	-1.7%	
TAXABLE VALUATION	\$ 724,494,406	\$ 781,196,930	\$ 802,521,474	\$ 802,521,474	\$ 802,521,474	\$ 848,609,784	5.7%
	0.00%	7.83%	2.7%	2.7%	2.7%	5.7%	
Property Taxes	3,841,103	4,430,487	4,629,418	4,808,157	4,808,157	4,813,480	0.1%
Sales / Beverage Taxes	1,774,699	1,765,997	1,438,404	1,580,632	1,726,483	1,824,643	5.7%
Grants / Contributions	170,913	144,104	65,000	65,000	217,328	46,000	-78.8%
Licenses / Permits	156,819	216,700	191,605	282,485	467,908	192,680	-58.8%
Fines / Fees	160,485	100,469	106,718	63,718	60,718	71,604	17.9%
Charge for Services	170,408	175,916	205,500	205,500	247,500	247,401	0.0%
Investment Earnings	62,765	22,655	24,017	12,000	1,500	1,500	0.0%
Miscellaneous Income	47,514	26,476	5,250	5,250	21,889	25,135	14.8%
Intergovernmental	619,898	669,946	647,243	647,243	634,243	778,217	22.7%
Surplus Sales/Rentals	32,748	2,052	1,500	1,500	1,500	1,500	0.0%
TOTAL REVENUES	\$ 7,037,352	\$ 7,554,800	\$ 7,314,655	\$ 7,671,485	\$ 8,187,226	\$ 8,002,160	-2.3%
EXPENDITURES	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	PERCENT CHANGE
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED	
City Manager	329,399	329,566	316,473	321,424	573,048	298,728	-47.9%
Mayor and City Council	260,652	154,779	140,525	140,525	129,025	173,025	34.1%
City Secretary	161,794	162,833	175,454	183,777	173,777	187,082	7.7%
Municipal Court	100,009	106,964	98,215	103,477	103,127	106,204	3.0%
Human Resources	96,221	114,519	125,229	135,212	133,400	141,526	6.1%
Finance	342,201	390,817	438,148	464,564	451,763	484,149	7.2%
Police	2,431,402	2,327,745	2,660,846	2,988,697	3,060,895	3,125,084	2.1%
Police SRO (School Resource Officer)	157,368	170,645	178,017	208,698	201,171	212,749	5.8%
Fire	1,931,165	1,838,577	2,208,977	2,492,360	2,379,415	2,649,247	11.3%
Community Development	368,118	433,186	387,924	412,959	609,008	438,900	-27.9%
Senior Citizen Center	48,288	51,420	38,376	88,376	84,316	48,316	-42.7%
Library	274,999	272,693	275,755	293,924	270,719	299,681	10.7%
Non-Departmental	433,664	546,674	580,159	580,159	580,657	736,900	26.9%
TOTAL EXPENDITURES	\$ 6,935,279	\$ 6,900,418	\$ 7,624,098	\$ 8,414,151	\$ 8,750,320	\$ 8,901,590	1.73%
Total Revenues Over (Under) Exp	\$ 102,073	\$ 654,383	\$ (309,443)	\$ (742,666)	\$ (563,094)	\$ (899,430)	59.7%
TOTAL Transfer In (Out)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
NET CHANGE IN FUND BALANCE	\$ 102,073	\$ 654,383	\$ (309,443)	\$ (742,666)	\$ (563,094)	\$ (899,430)	59.7%
BEGINNING FUND BALANCE – OCT 1	1,495,520	1,597,593	940,257	2,453,218	2,453,218	1,890,124	-23.0%
ENDING FUND BALANCE – SEPT 30	1,597,593	2,453,218	630,814	1,710,552	1,890,124	990,694	-47.6%
UNASSIGNED FUND BALANCE – SEPT 30	1,597,593	2,453,218	630,814	1,710,552	1,890,124	990,694	-47.6%
AVERAGE DAILY EXPENDITURES	19,001	18,905	20,888	23,052	23,973	24,388	1.7%
NUMBER OF DAYS RESERVE	84	130	30	74	79	41	-48.5%
FUND BALANCE AS A % OF EXPENDITURES	23.0%	35.6%	8.3%	20.3%	21.6%	11.1%	-48.5%

GENERAL FUND EXPENDITURES BY TYPE



GENERAL FUND EXPENDITURES BY DEPARTMENT



GENERAL FUND REVENUES

GENERAL FUND REVENUES		2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
		ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-4001-00-00	PROPERTY TAX – CURRENT YEAR	3,793,974	4,360,369	4,574,418	4,753,157	4,753,157	4,758,480
01-4011-00-00	PROPERTY TAX – DELINQUENT / PY	19,879	28,448	30,000	30,000	30,000	30,000
01-4041-00-00	PROPERTY TAX – PENALTY / INTEREST	27,249	41,670	25,000	25,000	25,000	25,000
TOTAL AD VALOREM TAXES		\$ 3,841,103	\$ 4,430,487	\$ 4,629,418	\$ 4,808,157	\$ 4,808,157	\$ 4,813,480
01-4081-00-00	SALES TAX	1,637,356	1,646,127	1,316,904	1,459,132	1,622,708	1,703,843
01-4082-00-00	MIXED BEVERAGE TAX	1,508	532	1,500	1,500	700	800
01-4083-00-00	SALES TAX – INTERLOCAL	135,834	119,337	120,000	120,000	103,075	120,000
TOTAL SALES / MIXED BEVERAGE TAXES		\$ 1,774,699	\$ 1,765,997	\$ 1,438,404	\$ 1,580,632	\$ 1,726,483	\$ 1,824,643
01-4087-00-00	AUTOTHEFT TASK FORCE GRANT	40,630	37,554	46,000	46,000	46,000	46,000
01-4095-00-00	LONE STAR LIBRARY GRANT	392	2,225	-	-	6,181	-
01-4099-00-00	GRANTS AND OBLIGATIONS	73,645	63,275	-	-	99,948	-
01-4069-00-00	TARRANT COUNTY 911	-	-	-	-	-	-
01-4098-00-00	FIRE DEPARTMENT GRANTS	56,247	41,050	19,000	19,000	65,199	-
TOTAL GRANTS		\$ 170,913	\$ 144,104	\$ 65,000	\$ 65,000	\$ 217,328	\$ 46,000
01-4101-00-00	BUSINESS LICENSES	275	1,300	5,000	5,000	5,000	1,724
01-4120-00-00	CONTRACTOR LICENSES	10,900	10,750	8,000	8,000	8,000	10,709
01-4150-00-00	CERTIFICATE OF OCCUPANCY (CO)	3,135	4,505	3,005	3,005	3,005	2,694
01-4155-00-00	BUILDING PERMITS	59,436	62,552	63,210	112,575	241,360	84,716
01-4160-00-00	ELECTRICAL PERMITS	9,174	6,610	10,000	10,000	18,033	11,202
01-4165-00-00	PLUMBING PERMITS	9,875	7,585	10,000	10,000	16,583	11,636
01-4175-00-00	MECHANICAL PERMITS	9,680	6,415	10,000	10,000	26,250	11,156
01-4182-00-00	ALCOHOL PERMITS	30	1,891	120	120	120	343
01-4183-00-00	CONSTRUCTION INSPECTION FEES	-	58,397	60,000	60,000	-	-
01-4190-00-00	OTHER PERMITS / FEES	29,685	15,989	5,000	5,000	22,888	21,551
01-4191-00-00	PLAT FILING FEES	8,860	4,200	2,500	2,500	5,260	4,656
01-4192-00-00	ZONE CHANGE FEES	5,530	3,620	5,000	5,000	5,000	4,734
01-4193-00-00	PLAN REVIEW FEES	7,451	18,268	8,300	49,815	95,053	18,633
01-4195-00-00	ANIMAL IMPOUNDING FEES	650	965	1,300	1,300	1,300	673
01-4196-00-00	ANIMAL REGISTRATION FEES	140	160	170	170	170	1,016
01-4197-00-00	DEVELOPER FEES	-	-	-	-	-	-
01-4198-00-00	MOWING/DEMOLITION CHARGES	1,944	1,435	-	-	19,706	1,195
01-4199-00-00	REINSPECTION FEES	55	12,057	-	-	180	6,042
TOTAL LICENSES / PERMITS		\$ 156,819	\$ 216,700	\$ 191,605	\$ 282,485	\$ 467,908	\$ 192,680

GENERAL FUND REVENUES (CONT'D)

01-4250-00-00	TRAUNCY / PREVENTION – CITY	-	984	1,020	1,020	1,020	1,002
01-4251-00-00	CHILD SAFETY FINES	-	125	225	225	225	175
01-4252-00-00	LOCAL TRAFFIC FINES	-	564	495	495	495	529
01-4253-00-00	COURT JURY FUND FEES	-	20	18	18	18	19
01-4255-00-00	WARRANT FEES	14,751	8,657	9,560	9,560	9,560	9,108
01-4256-00-00	ARREST FEES	4,737	2,001	3,000	3,000	3,000	2,500
01-4257-00-00	TRAFFIC CONVICTION FEES	1,923	799	1,000	1,000	1,000	900
01-4258-00-00	TIME PYMT FEES – CITY PORTION	1,312	980	1,100	1,100	1,100	1,040
01-4259-00-00	TIME PYMT FEES – JUDICIAL EFFCY	328	165	200	200	200	182
01-4271-00-00	ADMIN FEES – DRIVER SAFETY	1,690	825	1,100	1,100	1,100	963
01-4281-00-00	FINES / FORFEITS – FROM 2006	129,035	80,978	83,000	40,000	40,000	50,000
01-4282-00-00	COURT COSTS – CITY FROM 2006	6,708	4,372	6,000	6,000	3,000	5,186
TOTAL FINES / FEES		\$ 160,485	\$ 100,469	\$ 106,718	\$ 63,718	\$ 60,718	\$ 71,604
01-4380-00-00	POLICE COPY/REPORTS – FROM 2006	783	303	500	500	500	401
01-4390-00-00	AMBULANCE FEES – FROM 2006	169,406	175,393	180,000	180,000	215,000	215,000
01-4391-00-00	FIRE DEPARTMENT FEES	220	220	3,000	3,000	10,000	10,000
01-4392-00-00	FIRE BILLING FEES	-	-	22,000	22,000	22,000	22,000
TOTAL CHARGE FOR SERVICES		\$ 170,408	\$ 175,916	\$ 205,500	\$ 205,500	\$ 247,500	\$ 247,401
01-4401-00-00	INVESTMENT INCOME	62,765	22,655	24,017	12,000	1,500	1,500
TOTAL INVESTMENT INCOME		\$ 62,765	\$ 22,655	\$ 24,017	\$ 12,000	\$ 1,500	\$ 1,500
01-4405-00-00	LIBRARY CARDS	2,051	876	1,500	1,500	300	300
01-4409-00-00	MISCELLANEOUS INCOME	2,550	6,380	2,000	2,000	2,000	24,585
01-4410-00-00	CREDIT CARD FEES	1,461	2,074	1,500	1,500	1,100	-
01-4413-00-00	SCRAP RECYCLE REVENUE	-	-	-	-	-	-
01-4415-00-00	INSURANCE REIMBURSEMENTS	31,989	12,140	-	-	-	-
01-4417-00-00	OPEN RECORD CHARGES	1,022	70	250	250	250	250
01-4419-00-00	WORKERS COMPENSATION	8,442	4,936	-	-	18,239	-
01-4499-00-00	CASH OVER/(UNDER)	-	-	-	-	-	-
TOTAL MISCELLANEOUS INCOME		\$ 47,514	\$ 26,476	\$ 5,250	\$ 5,250	\$ 21,889	\$ 25,135
01-4500-00-00	CONTRIBUTION – FIRE	313	234	-	-	54	54
01-4505-00-00	COUNTY CONTRIBUTION – FIRE	37,800	41,580	41,580	41,580	41,580	41,580
01-4507-00-00	COUNTY CONTRIBUTION – EMS	25,622	19,799	25,000	25,000	12,000	12,000
01-4510-00-00	ADMIN CHARGE – WATER / SEWER	355,518	370,877	355,785	355,785	355,785	433,427
01-4509-00-00	ADMIN CHARGE – STREETS FUND	-	25,983	25,983	25,983	25,983	26,925
01-4512-00-00	ADMIN CHARGE – EDC	117,890	116,318	116,318	116,318	116,318	145,855
01-4513-00-00	CONTRIBUTION – KISD SRO	82,754	95,155	82,577	82,577	82,577	118,375
TOTAL INVERGOVERNMENTAL		\$ 619,898	\$ 669,946	\$ 647,243	\$ 647,243	\$ 634,243	\$ 778,217
01-4805-00-00	COMMUNITY CENTER RENTAL FEES	5,290	645	1,500	1,500	1,500	1,500
01-4806-00-00	SENIOR CITIZEN BLDG RENTALS	550	-	-	-	-	-
01-4807-00-00	BALLFIELD RENTALS	-	-	-	-	-	-
01-4886-00-00	SALE OF PARTS / ASSETS – GAIN / LOSS	26,908	1,407	-	-	-	-
TOTAL SALES/RENTALS		\$ 32,748	\$ 2,052	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
TOTAL REVENUES		\$ 7,037,352	\$ 7,554,800	\$ 7,314,655	\$ 7,671,485	\$ 8,187,226	\$ 8,002,160

GENERAL FUND REVENUE DETAIL

01 | GENERAL FUND

GENERAL FUND REVENUE DETAIL			2021-2022 APPROVED
01-4001-00-00	PROPERTY TAX – CURRENT YEAR	\$848,609,784 (SEPT. CERTIFIED NET TAXABLE) / 100% COLLECTION RATE x M&O RATE (\$0.572949)	4,758,480
01-4011-00-00	PROPERTY TAX – DELINQUENT/PY	BASED ON HISTORICAL TREND	30,000
01-4041-00-00	PROPERTY TAX – PENALTY/INTEREST	BASED ON HISTORICAL TREND	25,000
01-4081-00-00	SALES TAX	GENERALLY BUDGET BASED ON HISTORY	1,703,843
01-4082-00-00	MIXED BEVERAGE TAX	BASED ON HISTORICAL TREND	800
01-4083-00-00	SALES TAX – INTERLOCAL	WALMART ILA W/ARLINGTON ; FUNDS RECEIVED DIRECTLY FROM COA; CITIES SHARE 1% TOTAL SALES TAX (SPLIT: 75% ARLINGTON / 25% KENNEDALE)	120,000
01-4087-00-00	TRI-COUNTY AUTO THEFT TASK FORCE GRANT – POLICE	OFFSETS PORTION OF INVESTIGATOR SALARY	46,000
01-4098-00-00	FIRE DEPARTMENT GRANTS	ESD GRANT PENDING (ONE-TIME)	
01-4101-00-00	BUSINESS LICENSES	SEE SCHEDULE OF FEES FOR AMOUNTS	1,724
01-4120-00-00	CONTRACTOR LICENSES	SEE SCHEDULE OF FEES FOR AMOUNTS	10,709
01-4121-00-00	GAS WELL SAFETY INSPECTION FEES	\$2000 ANNUAL PER PAD SITE + \$300 ANNUAL PER WELL ON SAME SITE; DIRECT OFFSETTING EXPENSES UNDER PLANNING DEPARTMENT	
01-4122-00-00	AIR QUALITY SAMPLING FEES	\$9000 ANNUAL PER PAD SITE; DIRECT OFFSETTING EXPENSES UNDER PLANNING DEPARTMENT	
01-4150-00-00	CERTIFICATE OF OCCUPANCY	SEE SCHEDULE OF FEES FOR AMOUNTS	2,694
01-4155-00-00	BUILDING PERMITS	SEE SCHEDULE OF FEES FOR AMOUNTS	84,716
01-4160-00-00	ELECTRICAL PERMITS	SEE SCHEDULE OF FEES FOR AMOUNTS	11,202
01-4165-00-00	PLUMBING PERMITS	SEE SCHEDULE OF FEES FOR AMOUNTS	11,636
01-4175-00-00	MECHANICAL PERMITS	SEE SCHEDULE OF FEES FOR AMOUNTS	11,156
01-4180-00-00	WEIGHT PERMITS	\$50 PER TRUCK PER MONTH (NO LONGER COLLECTING TRINITY/IESI)	
01-4182-00-00	ALCOHOL (TABC) PERMITS	SEE SCHEDULE OF FEES FOR AMOUNTS	343
01-4183-00-00	CONSTRUCTION INSPECTION FEES	SEE SCHEDULE OF FEES FOR AMOUNTS	
01-4190-00-00	OTHER PERMITS	SEE SCHEDULE OF FEES FOR AMOUNTS	21,551
01-4191-00-00	PLAT FILING FEES	SEE SCHEDULE OF FEES FOR AMOUNTS	4,656
01-4192-00-00	ZONE CHANGE FEES	SEE SCHEDULE OF FEES FOR AMOUNTS	4,734
01-4193-00-00	PLAN REVIEW FEES	SEE SCHEDULE OF FEES FOR AMOUNTS	18,633
01-4195-00-00	ANIMAL IMPOUNDING FEES	BASED ON HISTORICAL TREND	673
01-4196-00-00	ANIMAL REGISTRATION FEES	BASED ON HISTORICAL TREND	1,016
01-4198-00-00	MOWING / DEMOLITION CHARGES	VERY DYNAMIC; FUNDS COLLECTED GENERALLY UPON SALE OR REFINANCE OF PROPERTY	1,195
01-4199-00-00	REINSPECTION FEES	DO NOT ANTICIPATE; USUALLY ASSOCIATED WITH LARGE DEVELOPMENTS	6,042
01-4250-00-00	TRAUNCY/PREVENTION – CITY	COURT FEE BASED ON TREND OF CITATIONS	1,002
01-4251-00-00	CHILD SAFETY FINES	COURT FEE BASED ON TREND OF CITATIONS	175
01-4252-00-00	LOCAL TRAFFIC FINES	COURT FEE BASED ON TREND OF CITATIONS	529
01-4253-00-00	COURT JURY FUND FEES	COURT FEE BASED ON TREND OF CITATIONS	19
01-4255-00-00	WARRANT FEES	COURT FEE BASED ON TREND OF CITATIONS	9,108
01-4256-00-00	ARREST FEES	COURT FEE BASED ON TREND OF CITATIONS	2,500

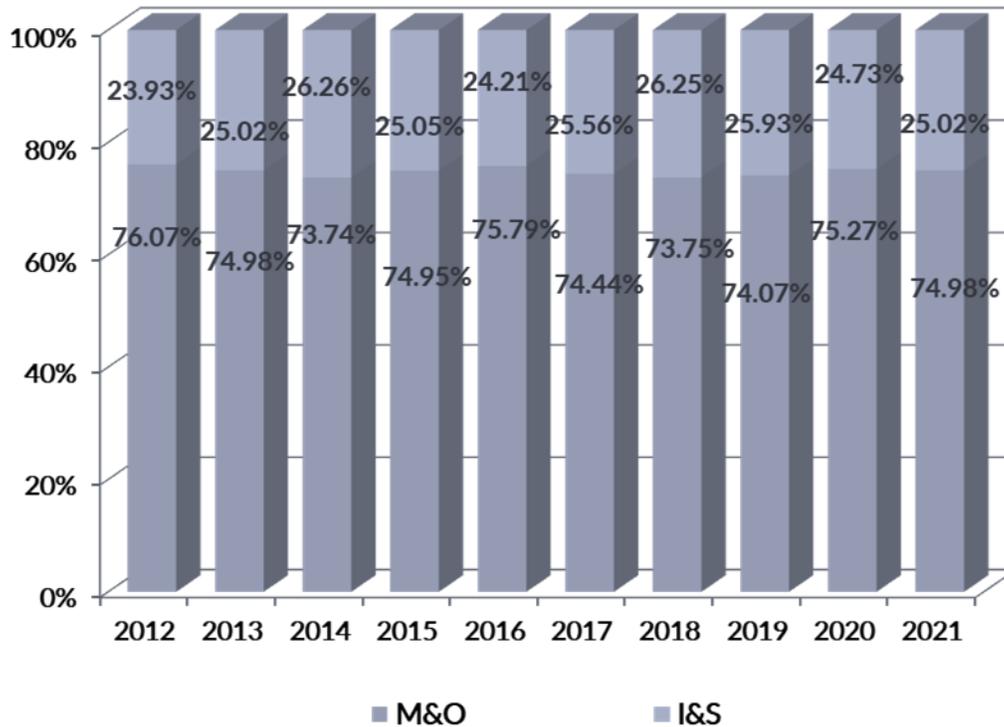
GENERAL FUND REVENUE DETAIL (CONT'D)

01-4257-00-00	TRAFFIC CONVICTION FEES	COURT FEE BASED ON TREND OF CITATIONS	900
01-4258-00-00	TIME PAYMENT FEES – CITY	COURT FEE BASED ON TREND OF CITATIONS	1,040
01-4259-00-00	TIME PAYMENT FEES – JUDICIAL EFFICIENCY	COURT FEE BASED ON TREND OF CITATIONS	182
01-4271-00-00	ADMIN FEES – DRIVER SAFETY	COURT FEE BASED ON TREND OF CITATIONS	963
01-4281-00-00	FINES / FORFEITS – FROM 2006	COURT FEE BASED ON TREND OF CITATIONS	50,000
01-4282-00-00	COURT COSTS – CITY FROM 2006	COURT FEE BASED ON TREND OF CITATIONS	5,186
01-4380-00-00	POLICE REPORTS – FROM 2006	SEE SCHEDULE OF FEES FOR AMOUNTS	401
01-4390-00-00	AMBULANCE FEES – FROM 2006	BASED ON HISTORICAL TREND	215,000
01-4391-00-00	FIRE DEPARTMENT FEES	SEE SCHEDULE OF FEES FOR AMOUNTS	10,000
01-4392-00-00	FIRE BILLING FEES	SEE SCHEDULE OF FEES FOR AMOUNTS	22,000
01-4401-00-00	INVESTMENT INCOME	EARNING BASED ON AVG BALANCE/INTEREST RATES	1,500
01-4405-00-00	LIBRARY CARDS / FEES	SEE SCHEDULE OF FEES FOR AMOUNTS	300
01-4409-00-00	MISCELLANEOUS INCOME	MISCELLANEOUS INCOME RECEIVED	24,585
		TARRANT APPRAISAL DISTRICT REBATE CHECK ONCE TML EQUITY CHECK REBATE, CALCULATED SEP 30 BASED ON LOSS RATIOS & LONGEVITY; PAID IN APRIL ABANDONED/UNCLAIMED PROPERTY FROM POLICE LANDFILL REVENUE	
		OTHER MISCELLANEOUS INCOME RECEIVED	
01-4410-00-00	CREDIT CARD FEES	CONVENIENCE FEE (PASS-THRU FOR CREDIT CARD PROCESSING FEES FOR CREDIT/E-CHECK/ACH)	
01-4413-00-00	SCRAP RECYCLE REVENUE	MONEY EARNED FROM SELLING SCRAP METAL PARTS	
01-4415-00-00	INSURANCE REIMBURSEMENTS		
01-4417-00-00	OPEN RECORD CHARGES	SEE SCHEDULE OF FEES FOR AMOUNTS	250
01-4499-00-00	CASH OVER / (UNDER)	CASH OVER/(UNDER) FOR PERMITS AND COURT CASH DRAWERS	
01-4500-00-00	CONTRIBUTION – FIRE	VARIOUS FIRE-RELATED CONTRIBUTIONS (DONATIONS	54
01-4501-00-00	CONTRIBUTION – LIBRARY	MOVED TO SEPARATE LIBRARY BUILDING FUND	
01-4505-00-00	COUNTY CONTRIBUTION – FIRE	TARRANT COUNTY CONTRIBUTION PER QUARTER FOR	41,580
01-4507-00-00	COUNTY CONTRIBUTION – AMBULANCE	TARRANT COUNTY CONTRIBUTION PER QUARTER FOR KENNEDEALE EMS SERVICES IN ETJ OF CITY LIMITS, BASED ON # OF RUNS/PER CAPITA	12,000
01-4508-00-00	DONATION – OTHER		
01-4510-00-00	ADMIN CHARGE – WATER/SEWER	CHARGE FOR SERVICES PROVIDED BY GENERAL FUND RESOURCES (10% TOTAL REVENUES EXCLUDING INTEREST / TRANSFERS)	433,427
01-4509-00-00	ADMIN CHARGE – STREETS FUND	CHARGE FOR SERVICES PROVIDED BY GENERAL FUND	26,925
01-4512-00-00	ADMIN CHARGE – EDC	CHARGE FOR SERVICES PROVIDED BY GENERAL FUND RESOURCES (PERCENTAGE PER ACCOUNT ANALYSIS)	145,855
01-4513-00-00	CONTRIBUTION – KISD SRO	50% PAID FROM KENNEDALE ISD FOR SCHOOL	118,375
01-4601-00-00	DEVELOPMENT DRAINAGE REINSPECTION		
01-4804-00-00	TRAINING REVENUE – FIRE DEPT	FEES CHARGED FOR COORDINATING FIRE TRAINING	
01-4805-00-00	COMMUNITY CENTER RENTALS	RENTAL FEES FOR COMMUNITY CENTER	1,500
01-4806-00-00	SENIOR CENTER RENTALS	RENTAL FEES FOR SENIOR CITIZEN CENTER	
TOTAL REVENUES			\$ 8,002,160



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AD VALOREM (PROPERTY) TAX DISTRIBUTION



M&O RATE	I&S RATE	TOTAL RATE	% CHG	TAX YEAR	M&O RATE	I&S RATE	TOTAL RATE	% CHG	M&O %	I&S %
0.570000	0.780000	1.350000	-	1998	0.566296	0.045081	0.611377	1.9%	92.63%	7.37%
0.350000	1.000000	1.350000	0.0%	1999	0.554177	0.080823	0.635000	3.9%	87.27%	12.73%
0.350000	1.000000	1.350000	0.0%	2000	0.521522	0.113478	0.635000	0.0%	82.13%	17.87%
0.350000	1.000000	1.350000	0.0%	2001	0.579841	0.112659	0.692500	9.1%	83.73%	16.27%
0.540000	0.810000	1.350000	0.0%	2002	0.617235	0.095265	0.712500	2.9%	86.63%	13.37%
0.810000	0.540000	1.350000	0.0%	2003	0.634814	0.097686	0.732500	2.8%	86.66%	13.34%
0.740000	0.610000	1.350000	0.0%	2004	0.632409	0.090091	0.722500	-1.4%	87.53%	12.47%
0.780000	0.570000	1.350000	0.0%	2005	0.624805	0.097695	0.722500	0.0%	86.48%	13.52%
0.760000	0.490000	1.250000	-7.4%	2006	0.628186	0.094314	0.722500	0.0%	86.95%	13.05%
0.770000	0.480000	1.250000	0.0%	2007	0.572665	0.149835	0.722500	0.0%	79.26%	20.74%
0.630000	0.120000	0.750000	-40.0%	2008	0.569197	0.153303	0.722500	0.0%	78.78%	21.22%
0.510000	0.100000	0.610000	-18.7%	2009	0.572729	0.149771	0.722500	0.0%	79.27%	20.73%
0.510000	0.090000	0.600000	-1.6%	2010	0.571103	0.151397	0.722500	0.0%	79.05%	20.95%
0.368000	0.050500	0.418500	-30.3%	2011	0.516013	0.206487	0.722500	0.0%	71.42%	28.58%
0.377100	0.048900	0.426000	1.8%	2012	0.549582	0.172918	0.722500	0.0%	76.07%	23.93%
0.323700	0.036300	0.360000	-15.5%	2013	0.560454	0.187046	0.747500	3.5%	74.98%	25.02%
0.331850	0.032750	0.364600	1.3%	2014	0.551216	0.196284	0.747500	0.0%	73.74%	26.26%
0.288120	0.031880	0.320000	-12.2%	2015	0.575204	0.192296	0.767500	2.7%	74.95%	25.05%
0.327000	0.030500	0.357500	11.7%	2016	0.581711	0.185789	0.767500	0.0%	75.79%	24.21%
0.365670	0.034230	0.399900	11.9%	2017	0.578750	0.198750	0.777500	1.3%	74.44%	25.56%
0.388500	0.051400	0.439900	10.0%	2018	0.535219	0.190495	0.725714	-6.7%	73.75%	26.25%
0.525856	0.056669	0.582525	32.4%	2019	0.544429	0.190541	0.734970	1.3%	74.07%	25.93%
0.529473	0.048604	0.578077	-0.8%	2020	0.582686	0.191399	0.774085	5.3%	75.27%	24.73%
0.550544	0.049456	0.600000	3.8%	2021	0.572949	0.191136	0.764085	-1.3%	74.98%	25.02%

DEPARTMENT OUTLINE: CITY MANAGER

Kennedale operates under the Council-Manager form of government, which combines the strength of an elected Mayor and Council with a professional manager and staff. The City Manager's Department oversees the day-to-day management of the City, supervises all departments and employees, reports information and makes recommendations to the City Council, and fosters economic development. The City Manager is accountable to the City Council for the proper administration of all the affairs of the City.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Continued providing many municipal services virtually as a result of COVID-19 while also reopening City facilities in a manner that ensured the safety of both employees and the community we serve
- Continued improving water meter location, repair, and technology and completed the successful transition of customer service and billing to the City of Arlington
- Facilitated the inclusion of the extension of Little School Road in the 2021 Tarrant County Transportation Bond Program (at 50% funding)
- Secured a 20% grant via the Tarrant Water District Board (TWDB) for the streambank stabilization of Valley Lane

SHORT-TERM GOALS

- Maintain and improve virtual services to citizens, developers, and visitors as appropriate
- Continue to improve the City's financial strength and integrity through efficient budget, financial, and debt management practices

LONG-TERM GOALS

- Develop plan for extended development at Kennedale Parkway and I-20 to address crime and security issues
- Develop plan for redevelopment along southeast portion of Kennedale Parkway
- Develop tools and policies that reduce flood damage and flood risk to residents and buildings along Village Creek and its tributaries
- Determine financing and grant strategies to fund Village Creek restoration project
- Enable/facilitate residential development on New Hope Road (within TIRZ)
- Secure options for transportation funding
- Installation of medians along Kennedale Parkway

STAFFING RESOURCES

- City Manager – 1.0 FTE
- Administrative Assistant – 1.0 FTE

DEPARTMENT BUDGET: CITY MANAGER

01 GENERAL FUND							
01 CITY MANAGER'S OFFICE							
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED	
PERSONNEL	286,206	283,615	268,973	273,924	528,548	242,303	
OPERATIONS	43,193	45,951	47,500	47,500	44,500	56,425	
TOTAL CITY MANAGER'S OFFICE	\$ 329,399	\$ 329,566	\$ 316,473	\$ 321,424	\$ 573,048	\$ 298,728	
PERSONNEL SUMMARY							
FULL-TIME POSITIONS							
City Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00	2.00	
PERSONNEL							
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED	
01-5101-01-00 SALARIES	224,947	223,832	202,810	206,890	461,766	178,578	
01-5107-01-00 OVERTIME	1,353	125	1,800	1,800	1,800	1,800	
01-5111-01-00 AUTO ALLOWANCE	10,230	10,261	12,000	12,000	12,000	12,000	
01-5114-01-00 LONGEVITY PAY	144	240	496	496	496	796	
01-5115-01-00 RETIREMENT	30,283	30,037	29,700	30,258	30,258	27,233	
01-5117-01-00 PAYROLL TAXES FICA	14,281	14,442	16,609	16,921	16,921	14,778	
01-5118-01-00 MEDICAL INSURANCE	4,224	4,033	4,614	4,614	4,614	5,705	
01-5120-01-00 LIFE INSURANCE	637	646	944	945	693	959	
01-5121-01-00 DENTAL INSURANCE	84	-	-	-	-	385	
01-5122-01-00 VISION INSURANCE	23	-	-	-	-	69	
TOTAL PERSONNEL	\$ 286,206	\$ 283,615	\$ 268,973	\$ 273,924	\$ 528,548	\$ 242,303	
OPERATIONS							
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED	
01-5230-01-00 CLEANING SUPPLIES	-	-	100	100	100	100	
01-5240-01-00 PRINTED SUPPLIES	-	-	100	100	100	100	
01-5260-01-00 GENERAL OFFICE SUPPLIES	913	1,331	1,200	1,200	1,200	1,200	
01-5261-01-00 POSTAGE	14	8	-	-	-	-	
01-5280-01-00 MINOR EQUIP/SMALL TOOLS	2,968	-	-	-	-	-	
01-5290-01-00 EXPENDABLE SUPPLIES	1,144	1,096	1,700	1,700	1,700	1,700	
01-5440-01-00 OFFICE EQUIP/SOFTWARE MAINT	3,664	1,798	3,500	3,500	3,500	3,500	
01-5510-01-00 ASSOCIATION DUES/PUBLICATION	3,149	4,498	3,500	3,500	4,900	5,425	
01-5525-01-00 TRAINING/SEMINARS	2,510	350	3,000	3,000	1,000	3,000	
01-5530-01-00 ELECTRIC SERVICES	8,714	8,603	13,000	13,000	13,000	13,000	
01-5535-01-00 GAS SERVICES	2,704	2,660	4,000	4,000	4,000	4,000	
01-5570-01-00 SPECIAL SERVICES	1,527	7,500	-	-	600	5,000	
01-5575-01-00 EQUIPMENT RENTAL	5,473	5,458	6,000	6,000	6,000	6,000	
01-5576-01-00 STRATEGIC PLANNING	-	4,000	-	-	-	-	
01-5578-01-00 TRAVEL	5,369	3,586	6,000	6,000	3,000	8,000	
01-5580-01-00 ENGINEERING SERVICES	-	-	-	-	-	-	
01-5585-01-00 TELEPHONE SERVICES	2,416	2,353	2,600	2,600	2,600	2,600	
01-5590-01-00 WATER/SEWER SERVICES	2,629	2,710	2,800	2,800	2,800	2,800	
TOTAL OPERATIONS	\$ 43,193	\$ 45,951	\$ 47,500	\$ 47,500	\$ 44,500	\$ 56,425	
TOTAL CITY MANAGER'S OFFICE	\$ 329,399	\$ 329,566	\$ 316,473	\$ 321,424	\$ 573,048	\$ 298,728	

DEPARTMENT DETAIL: CITY MANAGER

01 GENERAL FUND			2021-2022
01 CITY MANAGER			APPROVED
01-5101-01-00	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	178,578
01-5107-01-00	OVERTIME	OVER 40 HRS/WK AT RATE OF 1.5x FOR NON-EXEMPT EMPLOYEES	1,800
01-5111-01-00	AUTO ALLOWANCE	MONTHLY ALLOWANCE TO OFFSET MILEAGE AND WEAR/TEAR FOR MEETINGS	12,000
01-5114-01-00	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH)	796
01-5115-01-00	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS ONE-YEAR LAG DUE TO ACTUARIAL STUDY (E.G., JAN '20 RATE BASED ON DEC '18 STUDY)	27,233
		ICMA CONTRIBUTION (BASED ON 12%)	
01-5117-01-00	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65%; ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	14,778
01-5118-01-00	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	5,705
01-5120-01-00	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM	959
01-5121-01-00	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	385
01-5122-01-00	VISION INSURANCE	BASED ON MONTHLY PREMIUM	69
01-5220-01-00	UNIFORMS	LOGO SHIRTS	-
01-5230-01-00	CLEANING SUPPLIES	FOR BOARD/MEETING ROOMS	100
01-5240-01-00	PRINTED SUPPLIES	BUSINESS CARDS	100
01-5260-01-00	GENERAL OFFICE SUPPLIES	WRITING; FILING; ETC.	1,200
01-5261-01-00	POSTAGE	CITY PUBLICATION MAILINGS, ETC.	-
01-5280-01-00	MINOR EQUIP/SMALL TOOLS<\$5K	SMALL ONE-TIME PURCHASES	-
01-5290-01-00	EXPENDABLE SUPPLIES	BREAKROOM/COFFEE SERVICE	1,700
		PROMOTIONAL ITEMS/GIFTS	
		FOOD/DRINKS FOR MEETINGS	
01-5403-01-00	BUILDING MAINTENANCE	MOVED TO CITY SECRETARY BUDGET	-
01-5440-01-00	OFFICE EQUIP/SOFTWARE MAINT	PITNEY BOWES POSTAGE SUPPLIES	3,500
		ALLIANCE MAINTENANCE & OVERAGES	
01-5510-01-00	ASSOC DUES/PUBLICATIONS	MEMBERSHIPS: ICMA, TCMA, NTCMA	5,425
		KENNEDALE CHAMBER OF COMMERCE	
		INFARGARD DALLAS ALLIANCE	
		TTC MAG SUBSCRIPTION	
		STEERING COMMITTEES: ATMOS ; ONCOR	
		SAM'S CLUB BUSINESS MEMBERSHIP	
01-5525-01-00	TRAINING/SEMINARS	TML, ICMA, TCMA, NLC; ADMIN CONT ED	3,000
		SUCCESSION PLANNING (1 CPM)	
		BOOKS/VIDEOS FOR STAFF MEETINGS	
01-5530-01-00	ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY	13,000
01-5535-01-00	GAS SERVICES	PROVIDED BY ATMOS ENERGY	4,000
01-5570-01-00	SPECIAL SERVICES	SPECIAL PROJECTS/STUDIES	5,000
01-5575-01-00	EQUIPMENT RENTAL	PITNEY BOWES POSTAGE (\$516/QTR)	6,000
		ALLIANCE/SHARP COPIER RENTAL + MAINT.	
01-5578-01-00	TRAVEL	TRAVEL ASSOCIATED W/TRAINING/BUSINESS LUNCHES	8,000
01-5580-01-00	ENGINEERING SERVICES	ENGINEERING/DRC MEETINGS	-
01-5585-01-00	TELEPHONE SERVICES	CITY MANAGER CELL	2,600
01-5590-01-00	WATER/SEWER SERVICES	PROVIDED BY THE CITY/ARLINGTON/FORT WORTH	2,800
01-5705-01-00	TRANSFER OUT - CAP REPLACE FU	VEHICLES/EQUIPMENT	-
		COMPUTERS	
01-5820-01-00	BUILDING IMPROVEMENT		-
01-5860-01-00	OFFICE EQUIPMENT		-
TOTAL EXPENDITURES			\$ 298,728

DEPARTMENT OUTLINE: MAYOR AND COUNCIL

The City Council consists of a Mayor and five Councilmembers elected at-large for two-year terms (with no term limits). Regular meetings are held on the third Tuesday of each month at 5:30 p.m., and special or joint meetings (with Advisory Boards or Commissions) are scheduled as needed.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Attended various community meetings
- Continued collaboration with the City of Arlington to provide operation, maintenance, customer service, and utility billing to Kennedale customers
- Continued actions to establish a connection with the City of Arlington to improve water quality and service
- Continued support of “Safe Routes to School” (SRTS) with NCTCOG for infrastructure improvements in the Crestdale area around James F. Delaney Elementary and James A. Arthur Intermediate Schools
- Continued providing virtual meeting access



GOALS

- Strategic Plan Update
- Increased prioritization of road maintenance and repair
- Continued monitoring of current and expiring special exception/special use permits
- Continue advocating for our community as TxDOT and the Southeast Tarrant Transportation Partnership (SETTP) move forward on the redesign and construction of the I-20/820/287 Interchange (the “Southeast Connector”)
- Coordinate with NCTCOG and TxDOT to develop a traffic access policy
- Restoration and development of Village Creek Park and the Greenways Project

STAFFING RESOURCES

- The City Council’s linkage to the organization is through the City Manager and delegation policies are contained in the adopted Governance Policies

ADVISORY BOARD AND COMMISSION REGULAR MEETING SCHEDULE

Board of Adjustment (BOA)/Board of Appeals (BBA)	2 nd Tuesdays at 6:00 p.m., <i>as needed</i>
Economic Development Corporation (EDC) Board	4 th Tuesdays at 7:00 p.m.
Keep Kennedale Beautiful (KKB) Commission	2 nd Tuesdays at 6:00 p.m.
Library Board	As Needed
Parks and Recreation Board	1 st Wednesdays at 7:00 p.m.
Planning and Zoning (P&Z) Commission	2 nd Thursdays at 6:00 p.m.
TownCenter Development District (TDD) Board	Annually
Tax Increment Reinvestment Zone (TIRZ) #1 Board	Annually
Utility and Infrastructure Board (UIB)	As Needed, Upon the Direction of the Council
Youth Advisory Council (YAC)	Determined by Membership Annually

DEPARTMENT BUDGET: MAYOR AND COUNCIL

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
02 MAYOR & CITY COUNCIL	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	-	-	-	-	-	-
OPERATIONS	174,422	154,779	140,525	140,525	129,025	173,025
TOTAL MAYOR & CITY COUNCIL	\$ 174,422	\$ 154,779	\$ 140,525	\$ 140,525	\$ 129,025	\$ 173,025
PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
N/A	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POSITIONS	0.00	0.00	0.00	0.00	0.00	0.00
OPERATIONS						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5240-02-00 PRINTED SUPPLIES	300	-	600	600	600	600
01-5260-02-00 GENERAL OFFICE SUPPLIES	100	214	200	200	200	200
01-5261-02-00 POSTAGE	-	-	-	-	-	-
01-5280-02-00 MINOR EQUIP/SMALL TOOLS	-	-	-	-	-	-
01-5290-02-00 EXPENDABLE SUPPLIES	-	-	-	-	-	-
01-5440-02-00 OFFICE EQUIPMENT/SOFTWARE MAINT.	-	-	-	-	-	-
01-5510-02-00 ASSOCIATION DUES PUBLICATIONS	5,634	4,582	6,525	6,525	6,525	6,525
01-5511-02-00 VOLUNTEER MEETINGS	600	386	700	700	700	700
01-5525-02-00 TRAINING/SEMINARS	2,500	3,055	3,500	3,500	2,000	3,500
01-5565-02-00 LEGAL SERVICES	150,000	135,278	115,000	115,000	115,000	135,000
01-5570-02-00 SPECIAL SERVICES	1,288	1,288	8,000	8,000	4,000	8,000
01-5571-02-00 SPECIAL EVENTS	8,000	7,488	-	-	-	12,500
01-5578-02-00 TRAVEL	6,000	595	6,000	6,000	-	6,000
01-5870-02-00 OTHER EQUIPMENT	-	1,894	-	-	-	-
TOTAL OPERATIONS	\$ 174,422	\$ 154,779	\$ 140,525	\$ 140,525	\$ 129,025	\$ 173,025
TOTAL MAYOR & CITY COUNCIL	\$ 174,422	\$ 154,779	\$ 140,525	\$ 140,525	\$ 129,025	\$ 173,025

DEPARTMENT DETAIL: MAYOR AND COUNCIL

01 GENERAL FUND			2021-2022
02 MAYOR & CITY COUNCIL			APPROVED
01-5240-02-00	PRINTED SUPPLIES	BOARD NAME PLATES, BUSINESS CARDS COMMUNICATION TOOLS	600
01-5260-02-00	GENERAL OFFICE SUPPLIES	PENS, PENCILS, NOTEBOOKS, PAPER, ETC.	200
01-5261-02-00	POSTAGE		-
01-5280-02-00	MINOR EQUIP/SMALL TOOLS<\$5K	SMALL ONE-TIME PURCHASES	-
01-5290-02-00	EXPENDABLE SUPPLIES	COUNCIL REFRESHMENTS FOR COUNCIL MEETINGS	-
01-5510-02-00	ASSOC DUES/PUBLICATIONS	NCTCOG (NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS) – OCTOBER MAYOR'S COUNCIL OF TARRANT COUNTY – OCTOBER ASCAP / BMI: MUSIC LICENSES FOR ALL FACILITIES/FUNCTIONS – APRIL TML (TEXAS MUNICIPAL LEAGUE) – SEPTEMBER NLC (NATIONAL LEAGUE OF CITIES) – JUNE TRTC (TARRANT REGIONAL TRANSPORTATION COUNCIL) – SEPTEMBER BILLING ROTARY CLUB TARRANT ASSOCIATION OF BLACK CITY COUNCIL SETTP (SE TARRANT TRANSPORTATION PARTNERSHIP) NORTH TEXAS COMMISSION	6,525
01-5511-02-00	VOLUNTEER MEETINGS	COUNCIL [\$1/MTG X 6 MEMBERS X 20 MTGS/YR] P&Z [\$1/MTG X 9 MEMBERS X 12 MTGS/YR] BOA/BBA [\$1/MTG X 9 MEMBERS X 6 MTGS/YR] LIBRARY BOARD[\$1/MTG X 5 MEMBERS X 4 MTGS/YR] PARKS BOARD [\$1/MTG X 9 MEMBERS X 12 MTGS/YR] UIB [\$1/MTG X 9 MEMBERS X 4 MTGS/YR] KKB/TREE BOARD [\$1/MTG X 9 MEMBERS X 14	700
01-5525-02-00	TRAINING/SEMINARS	NLC ANNUAL MEETING OTHER COUNCIL TRAINING, EVENTS, LUNCHEONS	3,500
01-5565-02-00	LEGAL SERVICES	LEGAL SERVICES PROVIDED BY TOASE ARLINGTON WATER CONTRACT (ONE-TIME COST)	135,000
5570-02-00	SPECIAL SERVICES	FLOWERS/SYMPATHY CONSULTANT/ACILITATOR FOR ANNUAL COUNCIL TRINITY METRO (FWTA) PARATRANSIT 5310 PROGRAM STRATEGIC PLANNING 2025 UPDATE (ONE-TIME COST)	8,000
01-5571-02-00	SPECIAL EVENTS	TRUNK OR TREAT/PUMPKINPALOOZA INFORMATIONAL BLOCK PARTY GATHERINGS/REFRESHMENTS CHRISTMAS TREE LIGHTING SEED MONEY FOR THEATER IN THE PARK LEGISLATIVE ACTIVITIES YOUTH ADVISORY COUNCIL SEED MONEY <i>(REVENUE & EXPENSES UNDER FUND 41)</i> THEATRE IN THE PARK SEED MONEY <i>(REVENUE & EXPENSES UNDER FUND 41)</i>	12,500
01-5577-02-00	MAYOR EXPENSES		-
01-5578-02-00	TRAVEL	HOTEL, MILEAGE, FOOD FOR NLC & LEADERSHIP/COUNCIL RELATED TRAINING	6,000
TOTAL EXPENDITURES			\$ 173,025



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DEPARTMENT OUTLINE: CITY SECRETARY

The City Secretary's Office documents, catalogs, safeguards, and provides on-demand access to all business and legal records created or received by the City and the EDC. The Office of Communications disseminates information of interest to residents, stakeholders, and the media via printed publications, the website, social media, the e-newsletter, and press releases.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Completed certification as a Texas Registered Municipal Clerk (TRMC)
- Continued promotion of the newsletter, resulting in a 250% increase in subscriptions since FY16 and an open rate that is twice the industry average
- Designed promotional materials for City-sponsored events
- Continued informing the community of emerging COVID-19 regulations and information via the web, newsletter, and social media
- Continued providing virtual and/or live-stream meeting access for City Council and Boards during the COVID-19 pandemic, as applicable and allowable

SHORT-TERM GOALS

- Continued growth of online subscriptions and social media
- Strengthen civic engagement by live-streaming all Council and board meetings
- Increase media coverage for community events and achievement announcements
- Train personnel and board members on Open Meetings Act and Public Information Act
- Evaluate status of records both locally and off-site to free up space and reduce costs

LONG-TERM GOALS

- Develop brand standards and increase communication
- Develop Policies and Procedures Manual for the City Secretary's Office
- Strive for accuracy and consistency of municipal code, in all publications, at all times
- Restructure Laserfiche document storage system and train departments on best practices
- Increase regional relationships and coordination with the media and other local entities

STAFFING RESOURCES

- City Secretary - 1.0 FTE

DEPARTMENT BUDGET: CITY SECRETARY

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
03 CITY SECRETARY'S OFFICE	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	87,683	89,456	89,359	97,682	97,682	89,632
OPERATIONS	74,111	73,377	86,095	86,095	76,095	97,450
TOTAL CITY SECRETARY'S OFFICE	\$ 161,794	\$ 162,833	\$ 175,454	\$ 183,777	\$ 173,777	\$ 187,082

PERSONNEL SUMMARY

FULL-TIME POSITIONS						
City Secretary and Communications Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00	1.00

PERSONNEL	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5101-03-00 SALARIES	70,996	69,030	68,598	75,457	75,457	67,447
01-5114-03-00 LONGEVITY PAY	360	456	690	690	690	820
01-5115-03-00 RETIREMENT	10,055	9,633	9,479	10,417	10,417	9,625
01-5117-03-00 PAYROLL TAXES FICA	5,457	5,042	5,301	5,826	5,826	5,223
01-5118-03-00 MEDICAL INSURANCE	490	4,638	4,614	4,614	4,614	5,705
01-5120-03-00 LIFE INSURANCE	286	303	320	321	321	359
01-5121-03-00 DENTAL INSURANCE	31	286	294	294	294	385
01-5122-03-00 VISION INSURANCE	7	69	63	63	63	69
TOTAL PERSONNEL	\$ 87,683	\$ 89,456	\$ 89,359	\$ 97,682	\$ 97,682	\$ 89,632

OPERATIONS	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5240-03-00 PRINTED SUPPLIES	65	65	300	300	300	300
01-5261-03-00 POSTAGE	116	62	150	150	150	150
01-5403-03-00 BUILDING MAINTENANCE	36,474	30,692	27,500	27,500	27,500	37,500
01-5440-03-00 OFFICE EQUIP/SOFTWARE MAINT	23,723	27,855	25,500	25,500	25,500	25,500
01-5501-03-00 ADVERTISING	2,666	4,129	6,000	6,000	6,000	6,000
01-5510-03-00 ASSOCIATION DUES/PUBLICATION	412	52	500	500	500	700
01-5525-03-00 TRAINING/SEMINARS	1,318	425	525	525	525	1,000
01-5570-03-00 SPECIAL SERVICES	3,623	9,561	11,000	11,000	13,500	11,000
01-5573-03-00 ELECTION SERVICES	4,067	-	13,000	13,000	500	13,000
01-5574-03-00 FILING FEES	102	36	250	250	250	250
01-5578-03-00 TRAVEL	1,546	180	820	820	820	1,500
01-5585-03-00 TELEPHONE SERVICES	-	320	550	550	550	550
TOTAL OPERATIONS	\$ 74,111	\$ 73,377	\$ 86,095	\$ 86,095	\$ 76,095	\$ 97,450

TOTAL CITY SECRETARY'S OFFICE	\$ 161,794	\$ 162,833	\$ 175,454	\$ 183,777	\$ 173,777	\$ 187,082
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DEPARTMENT DETAIL: CITY SECRETARY

01 GENERAL FUND			2021-2022
03 CITY SECRETARY			APPROVED
01-5101-03-00	SALARIES	SEE PERSONNEL SUMMARY OVERVIEW	67,447
01-5109-03-00	TEMPORARY/PART-TIME	SEE PERSONNEL SUMMARY OVERVIEW	-
01-5114-03-00	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH)	820
01-5115-03-00	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS ONE-YEAR LAG DUE TO ACTUARIAL STUDY (E.G., JAN '20 RATE BASED ON DEC '18 STUDY)	9,625
01-5117-03-00	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65%; ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	5,223
01-5118-03-00	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	5,705
01-5120-03-00	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM	359
01-5121-03-00	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	385
01-5122-03-00	VISION INSURANCE	BASED ON MONTHLY PREMIUM	69
01-5240-03-00	PRINTED SUPPLIES	STATIONERY, BUSINESS CARDS PRINTED MATERIALS	300
01-5260-03-00	GENERAL OFFICE SUPPLIES	WRITING/FILING/LABELING, ETC. LASER PRINTER CARTRIDGES/DRUMS	-
01-5261-03-00	POSTAGE	POSTAGE COST FOR MAILOUTS	150
01-5280-03-00	MINOR EQUIP/SMALL TOOLS<\$5K	SMALL ONE-TIME PURCHASES	-
01-5403-03-00	BUILDING MAINTENANCE	JANITORIAL FLAGS: CITY HALL & TOWNCENTER FLOOR BUFFING + CARPET CLEANING STANLEY SECURITY ANNUAL FIRE EXTINGUISHER INSP. PEST CONTROL CLEANING/PAPER SUPPLIES HEATING/AC SERVICE WINDOW CLEANING ONE-TIME BUILDING IMPROVEMENT KEYS/LOCKS, PLUMBING, ELECTRICAL, MISC. REPAIRS	37,500
01-5440-03-00	OFFICE EQUIP/SOFTWARE MAINT	CIVICLERK AGENDA SOFTWARE CIVICPLUS WEB PLATFORM (CITYOFKENNEDALE.COM) JUST FOIA (MCCI) ORR MANAGEMENT SOFTWARE LASERFICHE (MCCI) & ANNUAL SUPPORT ADOBE READER PRO SUBSCRIPTION DROPBOX PROFESSIONAL (3TB)	25,500
01-5501-03-00	ADVERTISING	LEGAL NOTICES: BIDS, BUDGET/TAX, ORDINANCES, ELECTION, PUBLIC HEARINGS	6,000
01-5510-03-00	ASSOC DUES/PUBLICATIONS	TEXAS MUNICIPAL CLERK'S ASSOCIATION (TMCA) 3CMA MEMBERSHIP TMCA YELLOW ROSE CHAPTER (TAMIO) TEXAS ASSOCIATION OF MUNICIPAL INFORMATION OFFICERS DUES NOTARY LICENSING/SUPPLIES	700
01-5525-03-00	TRAINING/SEMINARS	TMCA SEMINARS, TESTING, CERTIFICATION FEES VARIOUS SEMINARS (UMANT, TAMIO, NTMCA, ETC)	1,000
01-5570-03-00	SPECIAL SERVICES	ACCESS RECORD STORAGE; TRANSPORT; DESTRUCTION MUNICODE: CODIFICATION PAGE PRINTING MUNICODE: ONLINE CODE/CHARTER	11,000
01-5573-03-00	ELECTION SERVICES	GENERAL ELECTION (MAY) SPECIAL ELECTION (NOVEMBER)	13,000
01-5574-03-00	FILING FEES	FILING REAL ESTATE DOCS, ETC. WITH COUNTY CLERK	250
01-5578-03-00	TRAVEL	TMCA TRAVEL EXPENSES YAC SUMMIT MILEAGE: LUNCHEONS, TRAINING, CLERK, ETC. TMCA LUNCHEONS	1,500
01-5705-03-00	TRANSFER OUT-CAP REPLACE FUN	VEHICLES/EQUIPMENT COMPUTERS	-
01-5863-03-00	TECHNOLOGICAL HARDWARE TELEPHONE SERVICES		550
TOTAL EXPENDITURES			\$ 187,082

Annual Events & Programs

WWW.CITYOFKENNEDALE.COM/CAL

KIDFISH

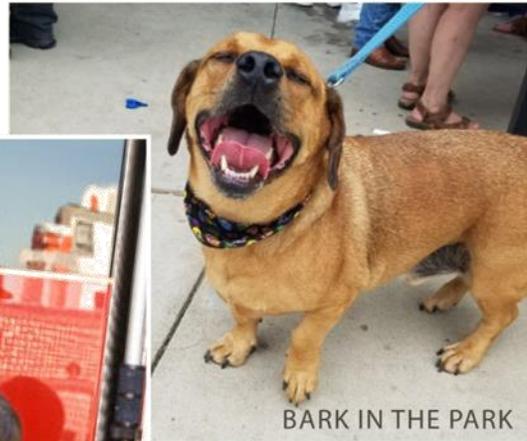


May

- Kids to Parks Day: Bark in the Park and KIDFISH at Sonora Park
- KKB "Don't Mess With Texas" Cleanup
- City-Wide Garage Sale
- The Splash Pad at Sonora Park is typically open from Memorial Day to Labor Day

June & July

- The Mayor's Summer Reading Club
Visit KennedaleLibrary.org/summer for more info!



BARK IN THE PARK



PUBLIC SAFETY OPEN HOUSE

Throughout the Year

- Bird Workshops: January, April, July, and October
- YAC Movies in the Park and Food Truck Nights
- Library Programs Include: LEGO Club, Babygarten, Storytime, Quilting Group, Movie Matinees, STEM Club for Families, Book Clubs, and Family Place events
- KKB Adopt-A-Spot, Cleanups, and Demonstration Garden
- Public Meetings and Town Halls



SUMMER READING CLUB



YAC MOVIES IN THE PARK

September

- KKB Bring It! Cleanup

October

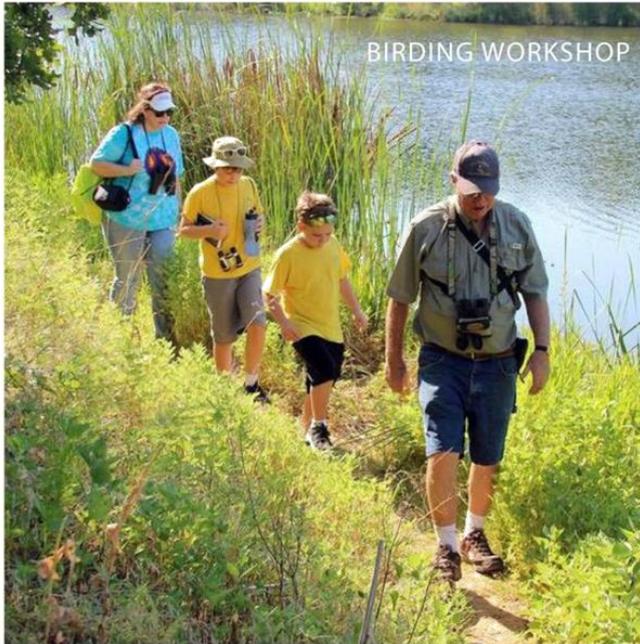
- Public Safety Open House
- KPD Drug Takeback
- Library's Pumpkin-Palooza, YAC Trunk-or-Treat, and Senior Center Craft Fair
- Kennedale Professional Firefighters Association (KPPFA) Golf Tournament

November

- KKB Arbor Day Celebration
- KPPFA Angel Tree

December

- Gingerbread Wonderland at the Library
- Christmas Tree Lighting Festival



Never miss an event! Subscribe at

WWW.CITYOFKENNEDALE.COM/SUBSCRIBE

DEPARTMENT OUTLINE: MUNICIPAL COURT

The function of this department is to provide the highest level of service, in partnership with the community, to foster a safe atmosphere promoting the highest quality of life for all people.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Increased security protocols
- Updated Procedure Manual to reflect current software and protocol
- Partnered with City of Fort Worth Teen Court
- Established Language Line for Limited English Proficiency (LEP) clients
- Ongoing relationship building with other Court Administrators and Directors for resource and information sharing
- Encouraged community engagement and public education by participation in Municipal Court Week and Public Safety Open House
- Achieved Certified Court Clerk Level: II

SHORT-TERM GOALS

- Upgrade LT System
- Dependent on the COVID-19 status and the ability to volunteer-court will coordinate and make presentations at High School/s in Kennedale ISD for Court 101. This will foster a trust relationship between the community -in early stages, and the Municipal Court system.

LONG-TERM GOALS

- Set up information in community events in Town Center Park and the Library
- Pursue CCM (Certified Court Manager) certification through TMCEC

STAFFING RESOURCES

- Court Administrator/Juvenile Case Manager (JCM) – 1.0 FTE
- Municipal Judge – Contracted
- City Prosecutor – Contracted

DEPARTMENT BUDGET: MUNICIPAL COURT

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
04 MUNICIPAL COURT	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	61,734	72,106	58,847	64,109	64,109	66,836
OPERATIONS	38,275	34,858	39,368	39,368	39,018	39,368
TOTAL MUNICIPAL COURT OFFICE	\$ 100,009	\$ 106,964	\$ 98,215	\$ 103,477	\$ 103,127	\$ 106,204

PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
Court Administrator/JCM	1.00	1.00	1.00	1.00	1.00	1.00
PART-TIME POSITIONS						
Administrative Assistant	1.00	1.00	0.00	0.00	0.00	0.00
TOTAL POSITIONS	2.00	1.00	1.00	1.00	1.00	1.00

PERSONNEL	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5101-04-00 SALARIES	32,481	42,706	43,368	47,705	47,705	48,670
01-5107-04-00 OVERTIME	836	332	700	700	700	700
01-5109-04-00 TEMPORARY PART-TIME	13,238	11,995	-	-	-	-
01-5114-04-00 LONGEVITY PAY	344	-	168	168	168	272
01-5115-04-00 RETIREMENT	6,608	7,631	6,051	6,644	6,644	7,009
01-5117-04-00 PAYROLL TAXES FICA	3,566	4,215	3,384	3,716	3,716	3,798
01-5118-04-00 MEDICAL INSURANCE	4,052	4,639	4,614	4,614	4,614	5,705
01-5120-04-00 LIFE INSURANCE	329	239	205	205	205	228
01-5121-04-00 DENTAL INSURANCE	225	286	294	294	294	385
01-5122-04-00 VISION INSURANCE	56	64	63	63	63	69
TOTAL PERSONNEL	\$ 61,734	\$ 72,106	\$ 58,847	\$ 64,109	\$ 64,109	\$ 66,836

OPERATIONS	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5240-04-00 PRINTED SUPPLIES	78	65	150	150	150	150
01-5260-04-00 GENERAL OFFICE SUPPLIES	485	449	650	650	1,100	650
01-5261-04-00 POSTAGE	620	548	1,100	1,100	1,100	1,100
01-5290-04-00 EXPENDABLE SUPPLIES	-	79	125	125	125	125
01-5440-04-00 OFFICE EQUIPMENT/SOFTWARE MAINT	9,374	8,867	9,116	9,116	9,116	9,116
01-5510-04-00 ASSOCIATION DUES PUBLICATIONS	996	1,180	1,090	1,090	1,090	1,090
01-5525-04-00 TRAINING/SEMINARS	325	-	625	625	625	625
01-5565-04-00 LEGAL SERVICES	7,848	6,282	7,500	7,500	7,500	7,500
01-5570-04-00 SPECIAL SERVICES	56	901	1,200	1,200	1,200	1,200
01-5575-04-00 EQUIPMENT RENTAL	1,874	1,744	1,892	1,892	1,892	1,892
01-5578-04-00 TRAVEL	384	857	800	800	-	800
01-5581-04-00 JUDGE SERVICES	15,600	13,200	14,400	14,400	14,400	14,400
01-5585-04-00 TELEPHONE SERVICES	635	686	720	720	720	720
TOTAL OPERATIONS	\$ 38,275	\$ 34,858	\$ 39,368	\$ 39,368	\$ 39,018	\$ 39,368

TOTAL MUNICIPAL COURT	\$ 100,009	\$ 106,964	\$ 98,215	\$ 103,477	\$ 103,127	\$ 106,204
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DEPARTMENT DETAIL: MUNICIPAL COURT

01 GENERAL FUND		2021-2022
04 MUNICIPAL COURT		APPROVED
01-5101-04-00	SALARIES	SEE PERSONNEL SUMMARY OVERVIEW 48,670
01-5107-04-00	OVERTIME	OVER 40 HRS/WK AT 1.5x FOR NON-EXEMPT EMPLOYEES 700
01-5109-04-00	TEMPORARY/PART-TIME	SEE PERSONNEL SUMMARY OVERVIEW -
01-5114-04-00	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH) 272
01-5115-04-00	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (E.G., JAN 2020 RATE BASED ON DEC 2018 STUDY) 7,009
01-5117-04-00	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65% ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE 3,798
01-5118-04-00	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM 5,705
01-5120-04-00	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM 228
01-5121-04-00	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM 385
01-5122-04-00	VISION INSURANCE	BASED ON MONTHLY PREMIUM 69
01-5240-04-00	PRINTED SUPPLIES	ENVELOPES (WINDOW AND REGULAR) WARRANT POST CARDS (QUARTERLY MAIL OUT) BUSINESS CARDS NOTIFICATION POST CARDS 150
01-5260-04-00	GENERAL OFFICE SUPPLIES	GENERAL OFFICE SUPPLIES (PAPER, PENS, FILING, ETC) 650
01-5261-04-00	POSTAGE	NOTICES, WARNINGS, JURY SUMMONS, COURT DATES 1,100
01-5280-04-00	MINOR EQUIP/SMALL TOOLS<\$5K	SMALL ONE-TIME PURCHASES
01-5290-04-00	EXPENDABLE SUPPLIES	TASK FORCE, LUNCHESES, MEETINGS, ETC. 125
01-5440-04-00	OFFICE EQUIP/SOFTWARE MAINT	INTOUCH ANNUAL MAINTENANCE CONTRACT (JUN) BRAZOS ANNUAL MAINT. (TICKET WRITERS) (OCT) ALLIANCE MAINT. - \$68/MO / (50% SPLIT WITH UB) INCIDENTAL SOFTWARE MAINTENANCE / REPAIR 9,116
01-5510-04-00	ASSOC DUES/PUBLICATIONS	TMCA COURT CLERKS MEMBERSHIP DUES TLO SKIP TRACING NOTARY FOR COURT ADMINISTRATOR TCCA COURT CLERKS MEMBERSHIP DUES 1,090
01-5525-04-00	TRAINING/SEMINARS	TMCEC COURT CLERK TRAINING- LOCAL TMCEC LEVEL III PREPARATORY TEST/TEST JUDGE TCCA CONFERENCE (EVERY 4 YEARS - 2024) COURT CLERK LEVEL II TESTING TMCEC CONFERENCE TRAINING 625
01-5565-04-00	LEGAL SERVICES	PROSECUTOR SERVICES PROVIDED BY ATTORNEY FOR 7,500
01-5570-04-00	SPECIAL SERVICES	COURT REPORTER FOR TRANSCRIPT ON APPEALS LANGUAGE LINE SERVICE COURT INTERPRETER-SPANISH (\$50/HR; 2 HR MIN) 1,892
01-5575-04-00	EQUIPMENT RENTAL	SAVIN COPIER RENTAL
01-5578-04-00	TRAVEL	TMCEC COURT CLERKS TRAINING (LOCAL MILEAGE) LT SYSTEM TRAINING - WOODLANDS JUDGE TCCA CONFERENCE (EVERY 4 YEARS - 2024) COURT CLERK TESTING (HOTEL, MILEAGE, FOOD) TMCEC CONFERENCE (HOTEL, MILEAGE, FOOD) 800
01-5581-04-00	JUDGE SERVICES	JUDGE CONTRACT JUDGES CONFERENCE TRAINING 14,400
01-5585-04-00	TELEPHONE SERVICES	COURT FAX 720
TOTAL EXPENDITURES		\$ 106,204

DEPARTMENT OUTLINE: HUMAN RESOURCES

The mission of this department is to ensure the most effective use of human resources to increase overall value to the organization. The Human Resources Department is responsible for recruitment and retention of qualified employees and the ongoing training and development needed to promote individual success.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Continuation of Employee Assistance Program (EAP)
- Increased electronic onboarding capabilities
- Continued evaluation of additional benefit options
- Employee wellness program design
- Reinstated Public-Safety compensation program
- Analysis of civilian employee salary competitiveness

SHORT-TERM GOALS

- Provide additional training and development programs to staff: Active Shooter, Customer Service, Leadership
- Evaluate the need for short- and long-term disability benefits
- Continue adding employee recognition events
- Implement paperless Human Resources Department
- Restructure and refine employee evaluation process
- Continue funding for employee tuition reimbursement program

LONG-TERM GOALS

- Create an orientation video for all new hires that provides an overview of Kennedale history, governance structure, and integrative work culture
- Increased preparedness for COVID-19 with enhanced safety protocols
- Evaluate need for a comprehensive wellness program

STAFFING RESOURCES

- Human Resources Director – 1.0 FTE

DEPARTMENT BUDGET: HUMAN RESOURCES

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
05 HUMAN RESOURCES	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	81,168	109,474	110,510	120,493	121,212	126,557
OPERATIONS	15,053	5,046	14,719	14,719	12,188	14,969
TOTAL HUMAN RESOURCES OFFICE	\$ 96,221	\$ 114,519	\$ 125,229	\$ 135,212	\$ 133,400	\$ 141,526
PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
Director of Human Resources	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00	1.00
PERSONNEL						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5101-05-00 SALARIES	58,375	82,545	82,276	90,504	90,504	92,314
01-5114-05-00 LONGEVITY PAY	-	152	248	248	248	344
01-5115-05-00 RETIREMENT	8,225	11,463	11,289	12,415	12,415	13,083
01-5117-05-00 PAYROLL TAXES FICA	4,039	5,836	6,313	6,942	6,942	7,088
01-5118-05-00 MEDICAL INSURANCE	9,661	9,778	9,641	9,641	10,116	12,731
01-5120-05-00 LIFE INSURANCE	300	309	386	386	495	433
01-5121-05-00 DENTAL INSURANCE	508	(673)	294	294	429	494
01-5122-05-00 VISION INSURANCE	61	64	63	63	63	69
TOTAL PERSONNEL	\$ 81,168	\$ 109,474	\$ 110,510	\$ 120,493	\$ 121,212	\$ 126,557
OPERATIONS						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5125-05-00 TUITION REIMBURSEMENT	1,542	(1,542)	1,560	1,560	1,560	1,560
01-5240-05-00 PRINTED SUPPLIES	63	-	300	300	585	300
01-5261-05-00 POSTAGE	7	28	50	50	50	50
01-5280-05-00 MINOR EQUIP/SMALL TOOLS	-	-	-	-	-	-
01-5290-05-00 EXPENDABLE SUPPLIES	217	1,048	600	600	600	600
01-5440-05-00 OFFICE EQUIPMENT/SOFTWARE MAINT	-	-	-	-	125	250
01-5501-05-00 ADVERTISING	86	149	200	200	200	200
01-5510-05-00 ASSOCIATION DUES PUBLICATIONS	903	75	1,734	1,734	1,734	1,734
01-5525-05-00 TRAINING/SEMINARS	1,139	-	2,491	2,491	300	2,491
01-5570-05-00 SPECIAL SERVICES	9,827	5,168	7,034	7,034	7,034	7,034
01-5578-05-00 TRAVEL	1,270	120	750	750	-	750
TOTAL OPERATIONS	\$ 15,053	\$ 5,046	\$ 14,719	\$ 14,719	\$ 12,188	\$ 14,969
TOTAL HUMAN RESOURCES	\$ 96,221	\$ 114,519	\$ 125,229	\$ 135,212	\$ 133,400	\$ 141,526

DEPARTMENT DETAIL: HUMAN RESOURCES

01 GENERAL FUND			2021-2022
05 HUMAN RESOURCES			APPROVED
01-5101-05-00	SALARIES	SEE PERSONNEL SUMMARY OVERVIEW	92,314
01-5114-05-00	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH) REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (E.G., JAN 2020 RATE BASED ON DEC 2018 STUDY)	344
01-5115-05-00	RETIREMENT	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65% ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	13,083
01-5117-05-00	FICA	BASED ON MONTHLY PREMIUM	7,088
01-5118-05-00	MEDICAL INSURANCE	BASED ON LIFE AND AD&D PREMIUM	12,731
01-5120-05-00	LIFE INSURANCE	BASED ON MONTHLY PREMIUM	433
01-5121-05-00	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	494
01-5122-05-00	VISION INSURANCE	BASED ON MONTHLY PREMIUM	69
01-5125-05-00	TUITION REIMBURSEMENT	TUITION REIMBURSEMENT FOR ALL EMPLOYEES	1,560
01-5240-05-00	PRINTED SUPPLIES	MEDICAL INFORMATION FILES, EMPLOYEE HISTORY FOLDERS, BUSINESS CARDS, EMPLOYEE HANDBOOKS	300
01-5260-05-00	GENERAL OFFICE SUPPLIES	PENS, PAPERCLIPS, LEGAL PADS, FOLDERS, ETC.	-
01-5261-05-00	POSTAGE	POSTAGE RELATING TO HR FUNCTIONS	50
01-5280-05-00	MINOR EQUIP/SMALL TOOLS<\$5K		-
01-5290-05-00	EXPENDABLE SUPPLIES	EMPLOYEE CARE: PLANTS, FLOWERS, CARDS	600
01-5440-05-00	OFFICE EQUIP/SOFTWARE MAIN	ACROBAT PRO DC	250
01-5501-05-00	ADVERTISING	ADVERTISE VACANCIES - NEWSPAPER/PUBLICATIONS	200
01-5510-05-00	ASSOC DUES/PUBLICATIONS	BLR - FLSA, POSTERS AND TRAINING PROGRAMS	1,734
		TEXAS MUNICIPAL HR ASSOCIATION (TMHRA)	
		SOCIETY FOR HR MANAGEMENT (SHRM)	
		INTNTL PERSONNEL MANAGEMENT ASSOC (IPMA)	
		NORTH TEXAS SOCIETY FOR HR MANAGEMENT	
01-5525-05-00	TRAINING/SEMINARS	COBRA/HIPAA; INVESTIGATIONS; EMPLOYMENT LAW; ANNUAL TML OR TMHRA CONFERENCE	2,491
		HR SOUTHWEST CONFERENCE	
01-5570-05-00	SPECIAL SERVICES	EMPLOYEE APPRECIATION DINNER (CODE DONATIONS & GUEST DINNER MONEY TO GF MISC. INCOME)	7,034
		EMPLOYEE RECOGNITION EVENTS (LUNCHES, AWARDS)	
		CIVICHR - ONLINE HR SYSTEM	
		BADGES FOR NEW HIRES	
		TXDOT RANDOM DRUG TESTING PROGRAM	
01-5578-05-00	TRAVEL	TML/TMHRA HOTEL/MEALS (HR SOUTHWEST/TMHRA)	750
TOTAL EXPENDITURES			\$ 141,526

DEPARTMENT OUTLINE: FINANCE

The function of this department is to administer, support and guide the financial programs of the City in an effective manner that allows for creation and development of the annual service programs and budgets, monthly report, annual reports and creditable bond ratings.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Completed and earned awards for annual budget, and audit
- Issued 2021 Certificates of Obligation totaling \$6M
- Completed refunding of 2010 EDC debt, saving over \$100K
- Developed 5-year capital projects plan
- Presented potential bond programming plan for next five years

SHORT-TERM GOALS

- Present bond options to include a local bond election in May 2022
- Update inventory of assets
- Expand investment base

LONG-TERM GOALS

- Exit the Enterprise Lease Program and return to full purchase vehicles
- Increase fund balance reserves in the General Fund

STAFFING RESOURCES

- Finance Director: 1.0 FTE
- Financial Analyst: 1.0 FTE
- Accounting Technician: 1.0 FTE
- Part-Time Customer Service Representative: 0.5 FTE

DEPARTMENT BUDGET: FINANCE

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
07 FINANCE	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	203,592	258,998	287,864	314,280	302,585	319,298
OPERATIONS	138,608	131,818	150,284	150,284	149,178	164,851
TOTAL FINANCE	\$ 342,201	\$ 390,817	\$ 438,148	\$ 464,564	\$ 451,763	\$ 484,149

PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
Director of Finance	1.00	1.00	1.00	1.00	1.00	1.00
Financial Analyst	0.00	0.00	1.00	1.00	1.00	1.00
Accounting Technician	2.00	2.00	1.00	1.00	1.00	1.00
PART-TIME POSITIONS						
Administrative Assistant	0.00	0.00	1.00	1.00	1.00	1.00
Accounting Technician	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POSITIONS	3.00	3.00	4.00	4.00	4.00	4.00

PERSONNEL	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5101-07-01 SALARIES	155,109	194,568	195,839	215,423	215,423	212,603
01-5107-07-01 OVERTIME	527	292	500	500	500	500
01-5109-07-01 TEMPORARY PART TIME	-	219	21,879	24,067	15,000	24,544
01-5114-07-01 LONGEVITY PAY	248	152	528	528	528	816
01-5115-07-01 RETIREMENT	21,938	27,062	29,924	32,902	30,776	33,671
01-5117-07-01 PAYROLL TAXES FICA	11,285	13,945	16,734	18,400	16,940	18,242
01-5118-07-01 MEDICAL INSURANCE	13,058	20,706	20,473	20,473	20,994	26,491
01-5120-07-01 LIFE INSURANCE	706	999	917	917	1,170	996
01-5121-07-01 DENTAL INSURANCE	578	864	881	881	1,065	1,226
01-5122-07-01 VISION INSURANCE	143	191	189	189	189	208
TOTAL PERSONNEL	\$ 203,592	\$ 258,998	\$ 287,864	\$ 314,280	\$ 302,585	\$ 319,298

OPERATIONS	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5240-07-01 PRINTED SUPPLIES	695	814	1,589	1,589	1,589	1,589
01-5260-07-01 GENERAL OFFICE SUPPLIES	2,199	867	2,849	2,849	3,198	2,999
01-5261-07-01 POSTAGE	1,026	906	1,100	1,100	980	980
01-5290-07-01 EXPENDABLE SUPPLIES	-	-	-	-	-	-
01-5440-07-01 OFFICE EQUIP SOFTWARE MAINT	13,322	17,142	17,269	17,269	17,269	17,333
01-5501-07-01 ADVERTISING	-	-	-	-	-	-
01-5510-07-01 ASSOCIATION DUES PUBLICATIONS	1,829	2,537	2,000	2,000	2,000	2,709
01-5525-07-01 TRAINING/SEMINARS	1,295	675	1,115	1,115	2,030	2,350
01-5567-07-01 AUDIT SERVICES	38,900	35,275	40,900	40,900	40,900	52,500
01-5570-07-01 SPECIAL SERVICES	74,788	69,578	76,473	76,473	76,473	76,473
01-5575-07-01 EQUIPMENT RENTAL	3,687	3,396	3,699	3,699	3,699	3,699
01-5578-07-01 TRAVEL	323	95	2,750	2,750	500	3,644
01-5585-07-01 TELEPHONE SERVICES	543	534	540	540	540	575
TOTAL OPERATIONS	\$ 138,608	\$ 131,818	\$ 150,284	\$ 150,284	\$ 149,178	\$ 164,851

TOTAL FINANCE	\$ 342,201	\$ 390,817	\$ 438,148	\$ 464,564	\$ 451,763	\$ 484,149
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DEPARTMENT DETAIL: FINANCE

01 GENERAL FUND			2021-2022
07 FINANCE			APPROVED
01-5101-07-01	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	212,603
01-5107-07-01	OVERTIME	OVER 40 HRS/WK AT 1.5x FOR NON-EXEMPT EMPLOYEES	500
01-5109-07-01	TEMPORARY/PART-TIME	REFER TO PERSONNEL SUMMARY OVERVIEW	24,544
01-5114-07-01	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH)	816
01-5115-07-01	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (E.G., JAN 2020 RATE BASED ON DEC 2018 STUDY)	33,671
01-5117-07-01	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65% ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	18,242
01-5118-07-01	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	26,491
01-5120-07-01	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM	996
01-5121-07-01	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	1,226
01-5122-07-01	VISION INSURANCE	BASED ON MONTHLY PREMIUM	208
01-5240-07-01	PRINTED SUPPLIES	DEPOSIT TICKETS FOR UB/COURT/PERMITS	1,589
		CHECK STOCK FOR AP CHECKS-INTEC BUSINESS	
		DEPOSIT BAGS FOR DAILY BANK DEPOSITS	
		ENVELOPES	
01-5260-07-01	GENERAL OFFICE SUPPLIES	COPY PAPER	2,999
		PRINTING BUDGET BOOKS	
		TAX FORMS	
		BINDERS/FOLDERS/PENS, ETC	
01-5261-07-01	POSTAGE	POSTAGE FOR CHECKS TO BE MAILED TO VENDORS	980
01-5440-07-01	OFFICE EQUIP/SOFTWARE MAINT	STW - ANNUAL SUPPORT/LEASE FOR BASE FINANCIALS	17,333
		STW - ANNUAL STW TOOLS	
		STW - SOFTWARE SUPPORT/BACKUP	
		ACROBAT PRO DC	
		STW - PER USE/TROUBLESHOOTING SUPPORT	
		SAVIN MAINTENANCE	2,709
01-5510-07-01	ASSOC DUES/PUBLICATIONS	GFOAT MEMBERSHIP	
		GFOA NATIONAL MEMBERSHIP (DIRECTOR)	
		ANNUAL TBPC CO-OP PURCHASING PROGRAM - MEMBERSHIP	
		DISTINGUISHED BUDGET AWARD DUES (GFOA)	
		CERTIFICATE OF EXCELLENCE IN FINANCIAL REPORTING DUES (GFOA)	
		ZACTAX ANNUAL SUBSCRIPTION	
		TEXAS SOCIAL SECURITY PROGRAM	
		AMERICAN PAYROLL ASSOCIATION (ACCT TECH)	
01-5525-07-01	TRAINING/SEMINARS	GFOA CONFERENCE REGISTRATION (DIRECTOR)	2,350
		ETHICS TRAINING, EVERY 2 YRS: DIRECTOR	
		PUBLIC FUNDS INVESTMENT ACT, EVERY 2 YRS- FINANCE DIRECTOR	
		GFOAT CONFERENCE REGISTRATION (DIRECTOR, FINANCIAL ANALYST, & ACCOUNTING TECHNICIAN)	
01-5567-07-01	AUDIT SERVICES	BKD SERVICES FOR INDEPENDENT ANNUAL AUDIT (FYE19 \$38,150, FYE 20 \$39,525, FYE 21 \$52,500)	52,500
01-5570-07-01	SPECIAL SERVICES	TARRANT COUNTY TAX OFFICE CONTRACT (PD ANNUALLY)	76,473
		TARRANT APPRAISAL DISTRICT CONTRACT (PD QTRLY)	
		INFORGRAPHICS SOFTWARE	
		ANNUAL SAFETY DEPOSIT BOX FEE (ANNUAL)	
01-5575-07-01	EQUIPMENT RENTAL	SAVIN COPIER RENTAL	3,699
01-5578-07-01	TRAVEL	GFOAT REGION 8 LUNCHEONS (DIRECTOR, FINANCIAL ANYLST, & ACCOUNTING TECHNICIAN)	3,644
		GFOAT HOTEL/MEALS	
		GFOAT HOTEL/MEALS	
01-5585-07-01	TELEPHONE SERVICES	FINANCE LOCAL/LONG DISTANCE FAX LINE	575
TOTAL EXPENDITURES			\$ 484,149

DEPARTMENT OUTLINE: COMMUNITY DEVELOPMENT

The function of this department is to enhance the quality of life for the citizens of Kennedale by encouraging quality growth, development, and redevelopment through planning, use of development regulations, and enforcement of building and construction codes to ensure the safe and lawful use of buildings and properties, thereby safeguarding each resident's health and welfare and the stability of our neighborhoods.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Processed permits, code compliance cases, and BOA and P&Z cases
- Magnolia Hills and Oaks Court infrastructure completed and neighborhoods nearing build-out; 5869 Eden Road in review; Hammack Creek Apartments are under construction; Alta 287 in progress; four commercial pad sites at Joplin and Sublett in progress
- Updated permits software and continued partnership with SafeBuilt for inspections
- Safe Routes to School (SRTS) project continues to progress
- Continuing to add interactive GIS map layers for use by both staff and the public

SHORT-TERM GOALS

- Staff liaison for Planning & Zoning (P&Z) Commission, Board of Adjustment (BOA)/Building Board of Appeals (BBA), and Economic Development Corporation (EDC)
- Proactively providing education and seeking code compliance to beautify the City
- Continue pursuing economic development strategies and projects
- Put policies/ordinances in place to pave the way for positive infill development
- Initiate developments to improve quality of life and increase tax base
- Continue to provide excellent customer service for all users of Planning and Development

LONG-TERM GOALS

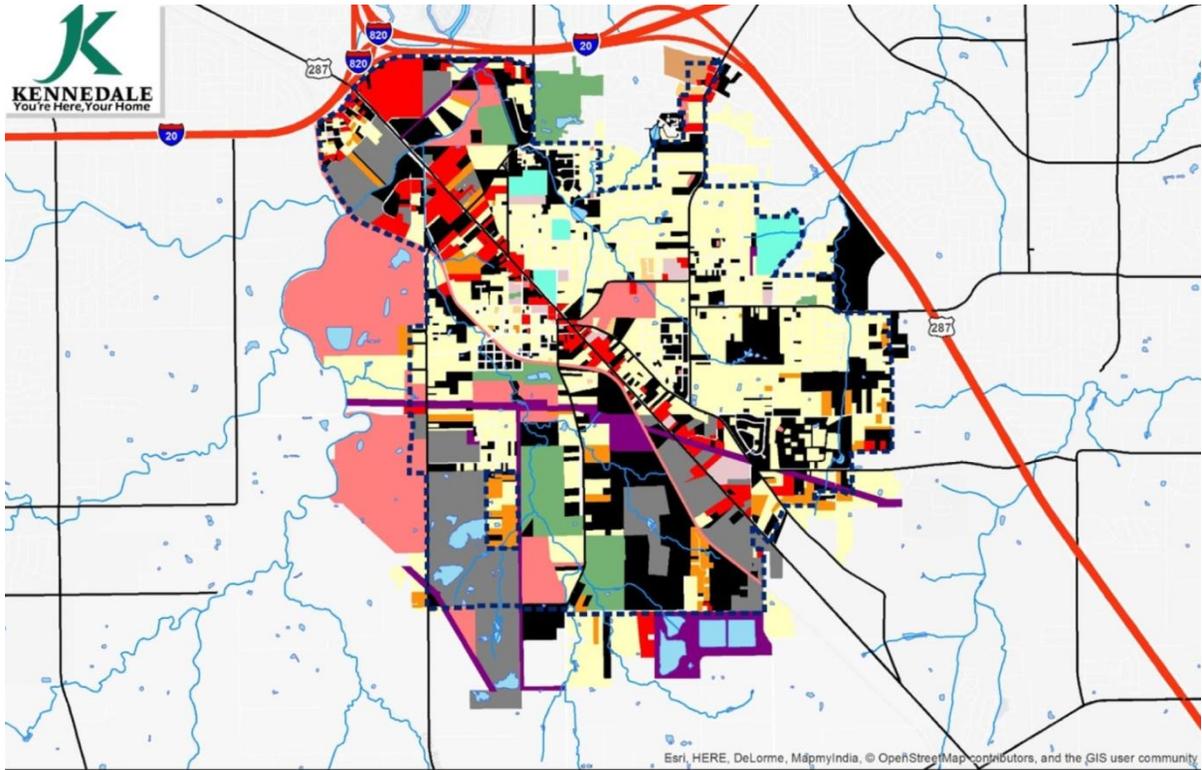
- Improve Kennedale Parkway aesthetically and with infill development
- Refine the review and approval processes to attract high-quality development and business
- Foster quality of life through positive planning and economic development
- Strengthen TownCenter with additional development and tenants
- Leverage external funding opportunities

STAFFING RESOURCES

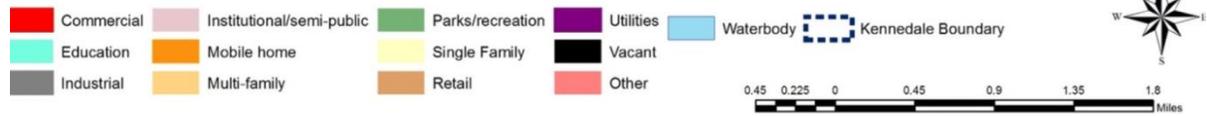
- Planning Director – 1.0 FTE
- Code Enforcement Officer – 1.0 FTE
- Permits Clerk – 1.0 FTE
- Planner – 0.5 FTE

Category	Counts	Acres	Percentage
Cemeteries	2	43.48	0.82%
Commercial	107	281.15	5.32%
Communication	1	0.88	0.02%
Education	4	80.49	1.52%
Group quarters	1	2.71	0.05%
Industrial	29	574.30	10.87%
Institutional/semi-public	14	51.22	0.97%
Landfill	2	496.61	9.40%
Mobile home	50	173.84	3.29%
Multi-family	7	14.54	0.28%
Parks/recreation	7	264.58	5.01%
Railroad	5	44.20	0.84%
Ranch land	15	147.16	2.79%
Residential acreage	3	68.78	1.30%
Retail	1	26.07	0.49%
Single family	264	1629.51	30.85%
Small water bodies	8	18.66	0.35%
Under construction	6	2.82	0.05%
Utilities	20	229.36	4.34%
Vacant	293	1098.35	20.80%
Others	3	32.84	0.62%
Grand Total	842	5281.57	100

The predominant land use in the City of Kennedale is single-family residential, which constitutes 30% of the total area. One of the land use strengths of the City is the availability of vacant lands, with 293 parcels. Another significant land use is industrial, with about 11% of the land area coverage.



Land Use



DEPARTMENT BUDGET: COMMUNITY DEVELOPMENT

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
12 COMMUNITY DEVELOPMENT	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	294,138	321,427	281,662	306,697	320,696	279,188
OPERATIONS	73,980	111,759	106,262	106,262	288,312	159,712
TOTAL COMMUNITY DEVELOPMENT	\$ 368,118	\$ 433,186	\$ 387,924	\$ 412,959	\$ 609,008	\$ 438,900
PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
Planning & Development Director	1.00	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	0.00	0.00	0.00	0.00
Code Enforcement	1.00	1.00	1.00	1.00	1.00	1.00
Permit Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Planner I	0.00	0.00	1.00	1.00	1.00	0.00
PART-TIME POSITIONS						
Planner I	0.00	0.00	0.00	0.00	0.00	0.63
TOTAL POSITIONS	4.00	4.00	4.00	4.00	4.00	3.63
PERSONNEL						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5101-12-01 SALARIES	210,706	237,740	204,255	224,889	238,888	172,254
01-5107-12-01 OVERTIME	1,538	685	2,500	2,500	2,500	2,500
01-5109-12-01 TEMPORARY PART TIME	5,876	180	-	-	-	28,045
01-5114-12-01 LONGEVITY PAY	1,718	3,128	1,960	1,960	1,960	2,412
01-5115-12-01 RETIREMENT	30,931	33,534	28,552	31,375	31,375	28,953
01-5117-12-01 PAYROLL TAXES FICA	15,974	17,498	15,967	17,545	17,545	15,699
01-5118-12-01 MEDICAL INSURANCE	25,182	26,193	26,046	26,046	26,046	26,969
01-5120-12-01 LIFE INSURANCE	1,058	865	955	955	955	876
01-5121-12-01 DENTAL INSURANCE	916	1,353	1,175	1,175	1,175	1,273
01-5122-12-01 VISION INSURANCE	239	250	252	252	252	208
TOTAL PERSONNEL	\$ 294,138	\$ 321,427	\$ 281,662	\$ 306,697	\$ 320,696	\$ 279,188
OPERATIONS						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5220-12-01 UNIFORMS	383	165	300	300	300	300
01-5240-12-01 PRINTED SUPPLIES	1,033	599	1,000	1,000	750	750
01-5260-12-01 GENERAL OFFICE SUPPLIES	1,566	1,627	1,500	1,500	1,500	1,500
01-5261-12-01 POSTAGE	1,433	1,067	1,200	1,200	1,000	1,000
01-5280-12-01 MINOR EQUIP SMALL TOOLS	966	1,518	1,600	1,600	1,000	1,000
01-5285-12-01 FUEL	668	426	1,000	1,000	500	500
01-5290-12-01 EXPENDABLE SUPPLIES	-	-	-	-	-	-
01-5430-12-01 MOTOR VEHICLE MAINT	434	808	1,000	1,000	1,000	1,000
01-5440-12-01 OFFICE EQUIP/SOFTWARE MAINT	23,104	19,186	15,000	15,000	15,000	15,000
01-5501-12-01 ADVERTISING	2,794	2,687	2,000	2,000	2,000	2,000
01-5510-12-01 ASSOCIATION DUES PUBLICATION:	735	755	988	988	988	988
01-5525-12-01 TRAINING/SEMINARS	870	30	200	200	3,800	200
01-5570-12-01 SPECIAL SERVICES	2,564	27,236	40,000	40,000	175,000	50,000
01-5572-12-01 CODE ENFORCEMENT SERVICES	4,662	215	10,000	10,000	5,000	5,000
01-5574-12-01 FILING FEES	2,193	441	500	500	500	500
01-5575-12-01 EQUIPMENT RENTAL	4,981	4,143	4,070	4,070	4,070	4,070
01-5578-12-01 TRAVEL	180	-	500	500	500	500
01-5580-12-01 ENGINEERING SERVICES	23,850	49,566	24,000	24,000	74,000	74,000
01-5585-12-01 TELEPHONE SERVICES	1,563	1,290	1,404	1,404	1,404	1,404
TOTAL OPERATIONS	\$ 73,980	\$ 111,759	\$ 106,262	\$ 106,262	\$ 288,312	\$ 159,712
TOTAL COMMUNITY DEVELOPMENT	\$ 368,118	\$ 433,186	\$ 387,924	\$ 412,959	\$ 609,008	\$ 438,900

DEPARTMENT DETAIL: COMMUNITY DEVELOPMENT

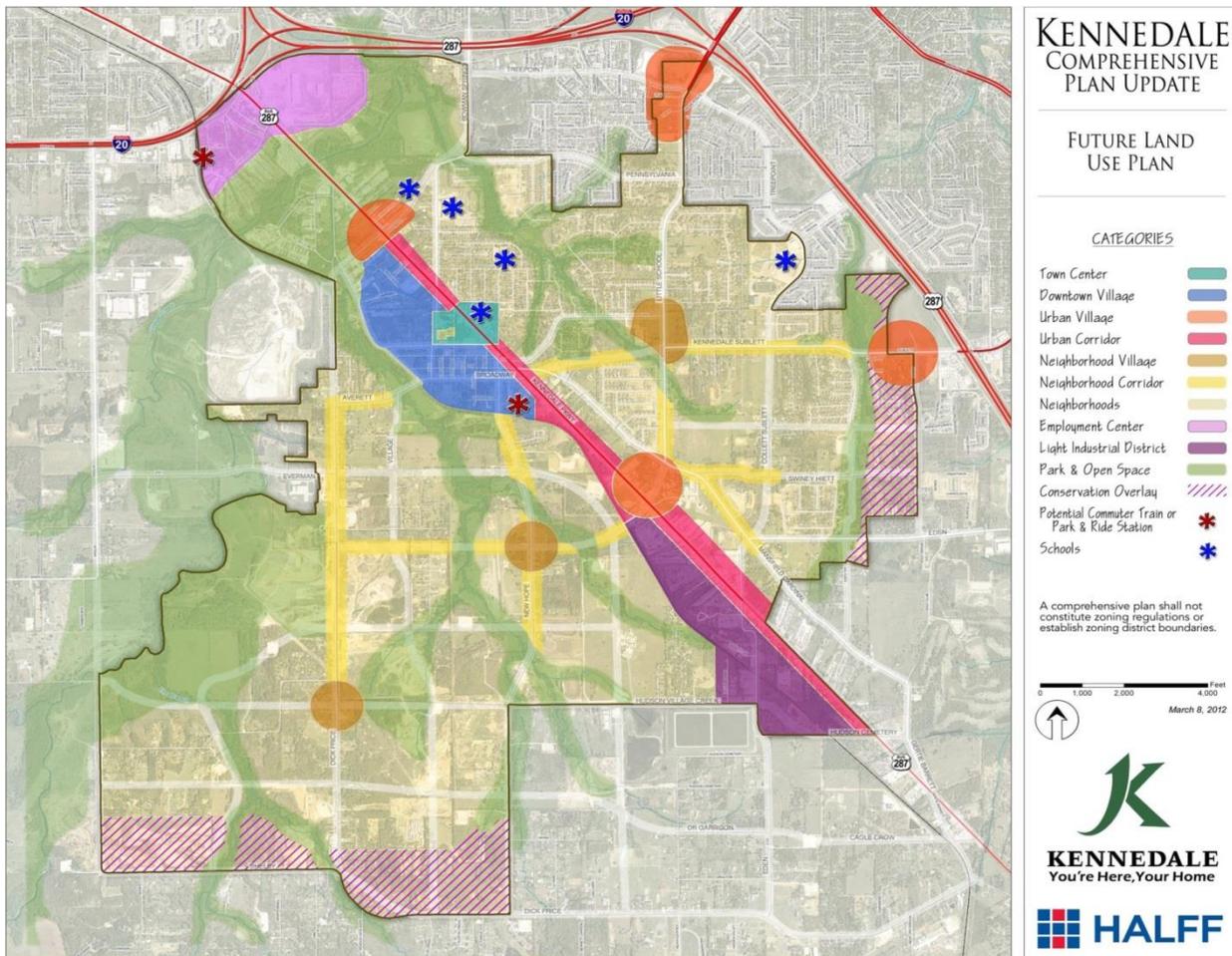
01 GENERAL FUND			2021-2022
12 COMMUNITY DEVELOPMENT			APPROVED
01-5101-12-01	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	172,254
01-5107-12-01	OVERTIME	OVER 40 HRS/WK AT 1.5x FOR NON-EXEMPT EMPLOYEES	2,500
01-5109-12-01	TEMPORARY/PART-TIME	REFER TO PERSONNEL SUMMARY OVERVIEW	28,045
01-5114-12-01	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH)	2,412
01-5115-12-01	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (E.G., JAN 2020 RATE BASED ON DEC 2018 STUDY)	28,953
01-5117-12-01	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65% ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	15,699
01-5118-12-01	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	26,969
01-5120-12-01	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM	876
01-5121-12-01	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	1,273
01-5122-12-01	VISION INSURANCE	BASED ON MONTHLY PREMIUM	208
01-5220-12-01	UNIFORMS	SHIRTS FOR CODE COMPLIANCE OFFICER	300
01-5240-12-01	PRINTED SUPPLIES	BUSINESS CARDS AND ENVELOPES	750
		MAPS: COLOR ZONING MAPS PRINTED	
		SIGNS FOR PLANNING & ZONING, BOARD OF ADJUSTMENT, AND BBA CASES	
01-5260-12-01	GENERAL OFFICE SUPPLIES	OFFICE SUPPLIES FOR STAFF & BOARDS, PLOTTER TONER/PAPER	1,500
01-5261-12-01	POSTAGE	BOARD LETTER, CODE COMPLIANCE, PERMIT MAILINGS, NOTIFICATION LETTERS, CONTRACTOR RENEWAL LETTERS, ZONING CODE UPDATE, NEIGHBORHOOD/ PUBLIC MEETING NOTICES	1,000
01-5280-12-01	MINOR EQUIP/SMALL TOOLS<\$5K	MINOR TOOLS	1,000
		TOOLS FOR BUILDING MAINTENANCE	
01-5285-12-01	FUEL	FUEL FOR 1 STAFF VEHICLE - CODE COMPLIANCE	500
01-5290-12-01	EXPENDABLE SUPPLIES	MEETING REFRESHMENTS	
01-5430-12-01	MOTOR VEHICLE MAINTENANCE	MAINTENANCE OF 1 STAFF VEHICLE	1,000
01-5440-12-01	OFFICE EQUIP/SOFTWARE MAINT	ANNUAL ARCVIEW GIS MAINTENANCE	15,000
		PERMITS & CODE ENFORCEMENT SOFTWARE: MY GOV.	
		ADOBE PHOTOSHOP/ILLUSTRATOR	
		SAVIN MONTHLY MAINTENANCE (\$103.81/MO-SPLIT 50% WITH FIRE) + \$250 WIDE SCANNER	
01-5501-12-01	ADVERTISING	LEGAL NOTICES FOR BOA, P&Z AND BBA CASES	2,000
01-5510-12-01	ASSOC DUES/PUBLICATIONS	TEXAS STATE BOARD OF PLUMBING EXAMINERS (CODE ENFORCEMENT OFFICER: INTERNATIONAL CODE COMMITTEE CONGRESS FOR NEW URBANISM MEMBERSHIP, PLANNING DIRECTOR CONGRESS FOR NEW URBANISM CERTIFICATION (PLANNING DIRECTOR) APA MEMBERSHIP DUES PLANNING DIRECTOR FLOODPLAIN MANAGER MEMBERSHIP (TFMA) CODE ENFORCEMENT OFFICER LICENSE RENEWAL,	
01-5525-12-01	TRAINING/SEMINARS	CODE COMPLIANCE TRAINING (1 EMPLOYEE; TRAINING REQUIRED TO MAINTAIN STATE LICENSE) TX APA CONFERENCE & CNU CONFERENCE; COG ; BPI FLOODPLAIN MANAGER EXAM, CERTIFICATION, AND TRAINING NATIONAL ELECTRIC CODE CONGRESS FOR NEW URBANISM CLASS ONLINE TRAINING/WEBINARS FOR STAFF PLUMBING INSPECTORS CONT. EDUCATION	200

DEPARTMENT DETAIL: COMMUNITY DEVELOPMENT (CONT'D)

01-5570-12-01	SPECIAL SERVICES	3RD-PARTY INSPECTOR 3RD-PARTY PLAN REVIEWER CONSULTANT FEES FOR COMPREHENSIVE PLAN UPDATES (ONE-TIME COST) MAP UPDATES TITLE REPORTS FOR BBA 3@\$200 EACH (approx) AIR MONITORING (PASS THROUGH/REVENUES COLLECTED AGAINST THIS LINE ITEM) GAS WELL SAFETY INSPECTION FEES (PASS THROUGH/REVENUES COLLECTED AGAINST THIS LINE ITEM)	50,000
01-5572-12-01	CODE ENFORCEMENT SERVICES	MOWING OF PROPERTY MATCH FOR HOME PROGRAM DEMOLITION OF SUBSTANDARD STRUCTURES	5,000
01-5574-12-01	FILING FEES	NOTICE OF LIEN & STATEMENT OF EXPENSES - MOWING, LIENS, PLATS, EASEMENTS, ETC.	500
01-5575-12-01	EQUIPMENT RENTAL	SAVIN COPIER RENTAL - SPLIT WITH FIRE); WIDE FORMAT COPIER/SCANNER -	4,070
01-5578-12-01	TRAVEL	LOCAL TRAVEL EXPENSE ALL STAFF	500
01-5580-12-01	ENGINEERING SERVICES	ENGINEERING SERVICES/DRC MEETINGS	74,000
01-5585-12-01	TELEPHONE SERVICES	CELL PHONES AND IPADS USAGE/MO)	1,404
TOTAL EXPENDITURES			\$ 438,900

FUTURE LAND USE PLAN

SOURCE: 2012 COMPREHENSIVE PLAN UPDATE | WWW.CITYOFKENNEDALE.COM/GOVDOCS



DEPARTMENT OUTLINE: SENIOR CITIZEN CENTER

The function of this department is to support the senior citizens in the community by offering opportunities for education, social events, and food security.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Re-opened the center after the COVID-19 facility closures
- Brought staffing of this facility back in-house
- Refurbished restrooms to meet updated ADA requirements
- Added key-card access to the building

SHORT-TERM GOALS

- Continue to increase programing, including both social and educational opportunities
- Increase membership and re-instate the daily congregate meal program
- Identify additional volunteers for programming
- Install KNOX Box for emergency access

LONG-TERM GOALS

- Increase presence in the community by participation in local events and promotion of collaboration with other organizations within the city
- Increase attendance to individual activities and overall attendance
- Continue identifying and seeking to meet the needs of seniors in our community



DEPARTMENT BUDGET: SENIOR CITIZEN CENTER

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
16 SENIOR CITIZEN CENTER	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	-	-	-	-	-	-
OPERATIONS	48,288	51,420	38,376	88,376	84,316	48,316
TOTAL SENIOR CITIZEN CENTER	\$ 48,288	\$ 51,420	\$ 38,376	\$ 88,376	\$ 84,316	\$ 48,316
PERSONNEL SUMMARY						
NO PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POSITIONS	0.00	0.00	0.00	0.00	0.00	0.00
OPERATIONS						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5280-16-00 MINOR EQUIP/SMALL TOOLS <\$5K		1,847				2,000
01-5285-16-00 FUEL	-	-	500	500	500	500
01-5403-16-00 BUILDING MAINTENANCE	14,422	15,602	17,950	67,950	67,950	17,950
01-5430-16-00 MOTOR VEHICLE MAINT	779	775	1,000	1,000	1,000	1,000
01-5440-16-00 OFFICE EQUIP/SOFTWARE MAINT	449	254	1,516	1,516	1,516	1,516
01-5530-16-00 ELECTRIC SERVICES	4,400	4,288	5,500	5,500	5,500	5,500
01-5535-16-00 GAS SERVICES	1,425	1,046	2,500	2,500	2,500	2,500
01-5570-16-00 SPECIAL SERVICES	23,340	24,040	4,060	4,060	-	12,000
01-5575-16-00 EQUIPMENT RENTAL	1,189	1,226	1,350	1,350	1,350	1,350
01-5590-16-00 WATER/SEWER SERVICES	2,283	2,341	4,000	4,000	4,000	4,000
TOTAL OPERATIONS	\$ 48,288	\$ 51,420	\$ 38,376	\$ 88,376	\$ 84,316	\$ 48,316
TOTAL SENIOR CITIZEN CENTER	\$ 48,288	\$ 51,420	\$ 38,376	\$ 88,376	\$ 84,316	\$ 48,316

DEPARTMENT DETAIL: SENIOR CITIZEN CENTER

01 GENERAL FUND			2021-2022
16 SENIOR CITIZEN CENTER			APPROVED
01-5260-16-00 GENERAL OFFICE SUPPLIES	PENS, PAPER, PENCILS, NOTEPADS, PAPERCLIPS		
01-5261-16-00 POSTAGE	MINOR POSTAGE EXPENSE		
01-5280-16-00 MINOR EQUIP/SMALLS TOOLS<\$5K			2,000
01-5285-16-00 FUEL	FUEL CONTRACT FOR 1 VEHICLE		500
01-5403-16-00 BUILDING MAINTENANCE	ROUTINE MONTHLY CLEANING		17,950
	MONTHLY BUG SPRAY + ANNUAL ROACH TREATMENT		
	INTERIOR PAINTING AND LOCKS		
	MISC BUILDING REPAIRS (PLUMBING, LIGHTING, ETC)		
	ANNUAL A/C MAINTENANCE+ SERVICE/REPAIRS		
	FIRE EXTINGUISHER INSPECTION		
	FLOORS STRIP, WAX & BUFFED; FLOORS RESTORED		
01-5430-16-00 MOTOR VEHICLE MAINTENANCE	ENTERPRISE MAINT; INSPECTION/TAGS, REPAIRS		1,000
01-5440-16-00 OFFICE EQUIP/SOFTWARE MAINT	SAVIN MONTHLY MAINTENANCE		1,516
01-5530-16-00 ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY		5,500
01-5535-16-00 GAS SERVICES	PROVIDED BY ATMOS ENERGY		2,500
01-5570-16-00 SPECIAL SERVICES	PROGRAMMING / FOOD ITEMS		12,000
01-5575-16-00 EQUIPMENT RENTAL	SAVIN COPIER RENTAL		1,350
01-5590-16-00 WATER/SEWER SERVICES	PROVIDED BY KENNEDALE/ARLINGTON/FT. WORTH		4,000
TOTAL EXPENDITURES			\$ 48,316

DEPARTMENT OUTLINE: LIBRARY

The Kennedale Public Library serves the community as a central hub for information. The library connects patrons with their community by offering innovative programs, gathering spaces, and services to enrich their lives.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Secured \$2,000 grant to purchase Chromebooks to replace library computers
- Implemented Virtual children’s programs and E-cards to serve public during COVID-19
- Expand Adult Programs to include yoga, cooking classes, and Russian word of the day
- Partnered with Historical Society and Mayor to provided monthly History Lecture series
- Retrofitted the library to facilitate augmented services during COVID-19
- Called over 550 seniors to do wellness checks during COVID-19

SHORT-TERM GOALS

- Continue to refine service models to facilitate social distancing during COVID-19 health crisis while maintaining maximum access to materials, services & information.
- Update the print collection to reflect the current information needs of the community
- Apply for grant funding to expand library programs and services
- Increase resident awareness of library services through effective community engagement
- Investigate best practices for 21st Century libraries and implement appropriate efficiency measures and customer service protocols
- Assume responsibility for Senior Center programming

LONG-TERM GOALS

- Become a centralized information access point for the community
- Provide quality programs that enrich patrons’ lives
- Plan for eventual expansion of facilities to meet the needs of the community

STAFFING RESOURCES

- Library Director – 1.0 FTE
- Library Clerk – 4.0 FTE

DEPARTMENT BUDGET: LIBRARY

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
17 LIBRARY	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	192,170	190,916	206,431	224,600	202,828	228,835
OPERATIONS	82,829	81,777	69,324	69,324	67,891	70,846
TOTAL LIBRARY	\$ 274,999	\$ 272,693	\$ 275,755	\$ 293,924	\$ 270,719	\$ 299,681
PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Library Clerks	2.00	2.00	2.00	2.00	2.00	2.00
PART-TIME POSITIONS						
Library Clerk	2.00	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	5.00	5.00	5.00	5.00	5.00	5.00
PERSONNEL						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5101-17-00 SALARIES	108,567	120,442	118,993	130,892	130,892	133,521
01-5107-17-00 OVERTIME	441	250	-	-	50	-
01-5109-17-00 TEMPORARY PART TIME	31,051	16,697	30,451	33,527	17,150	33,330
01-5114-17-00 LONGEVITY PAY	2,772	3,108	3,476	3,476	3,476	3,956
01-5115-17-00 RETIREMENT	20,124	19,487	20,919	22,968	21,667	24,118
01-5117-17-00 PAYROLL TAXES FICA	10,302	10,221	11,698	12,844	12,159	13,067
01-5118-17-00 MEDICAL INSURANCE	17,405	19,067	19,264	19,264	15,440	18,738
01-5120-17-00 LIFE INSURANCE	598	575	560	559	707	633
01-5121-17-00 DENTAL INSURANCE	727	876	881	881	1,098	1,264
01-5122-17-00 VISION INSURANCE	182	192	189	189	189	208
TOTAL PERSONNEL	\$ 192,170	\$ 190,916	\$ 206,431	\$ 224,600	\$ 202,828	\$ 228,835
OPERATIONS						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5230-17-00 CLEANING SUPPLIES	113	68	488	488	200	150
01-5240-17-00 PRINTED SUPPLIES	132	184	150	150	150	180
01-5260-17-00 GENERAL OFFICE SUPPLIES	652	56	370	370	370	200
01-5261-17-00 POSTAGE	398	213	300	300	225	225
01-5290-17-00 EXPENDABLE SUPPLIES	4,350	3,106	4,190	4,190	4,190	4,190
01-5292-17-00 LIBRARY PROCESSING SUPPLIES	399	181	400	400	200	200
01-5293-17-00 LIBRARY GRANT EXPENDITURES	-	4,314	-	-	-	-
01-5294-17-00 LIBRARY BOOK CITY FUND	29,502	24,037	23,500	23,500	23,500	23,500
01-5403-17-00 BUILDING MAINTENANCE	15,882	14,604	11,436	11,436	11,436	11,436
01-5440-17-00 OFFICE EQUIP/SOFTWARE MAINT	7,926	9,311	7,582	7,582	7,582	7,582
01-5510-17-00 ASSOCIATION DUES PUBLICATIONS	401	661	345	345	345	345
01-5525-17-00 TRAINING/SEMINARS	1,101	1,265	300	300	-	1,265
01-5530-17-00 ELECTRIC SERVICES	6,597	6,317	7,700	7,700	7,700	6,600
01-5535-17-00 GAS SERVICES	1,213	991	1,200	1,200	1,200	1,000
01-5570-17-00 SPECIAL SERVICES	5,893	6,832	4,601	4,601	4,601	6,831
01-5575-17-00 EQUIPMENT RENTAL	1,898	1,495	1,462	1,462	1,462	1,462
01-5578-17-00 TRAVEL	1,772	2,918	820	820	250	1,200
01-5585-17-00 TELEPHONE SERVICES	1,055	1,129	780	780	780	780
01-5590-17-00 WATER/SEWER SERVICES	3,546	4,094	3,700	3,700	3,700	3,700
TOTAL OPERATIONS	\$ 82,829	\$ 81,777	\$ 69,324	\$ 69,324	\$ 67,891	\$ 70,846
TOTAL LIBRARY	\$ 274,999	\$ 272,693	\$ 275,755	\$ 293,924	\$ 270,719	\$ 299,681

DEPARTMENT DETAIL: LIBRARY

01 GENERAL FUND			2021-2022
17 LIBRARY			APPROVED
01-5101-17-00	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	133,521
01-5107-17-00	OVERTIME	OVER 40 HRS/WK AT 1.5x FOR NON-EXEMPT EMPLOYEES	-
01-5109-17-00	TEMPORARY/PART-TIME	REFER TO PERSONNEL SUMMARY OVERVIEW	33,330
01-5114-17-00	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH)	3,956
01-5115-17-00	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (E.G., JAN 2020 RATE BASED ON DEC 2018 STUDY)	24,118
01-5117-17-00	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65% ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	13,067
01-5118-17-00	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	18,738
01-5120-17-00	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM	633
01-5121-17-00	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	1,264
01-5122-17-00	VISION INSURANCE	BASED ON MONTHLY PREMIUM	208
01-5230-17-00	CLEANING SUPPLIES	DISINFECTANT WIPES; PAPER TOWELS; TRASH BAGS; DUSTERS; TOILET PAPER; CHEMICALS	150
01-5240-17-00	PRINTED SUPPLIES	PRINTER PAPER PUBLIC COPIER	180
01-5260-17-00	GENERAL OFFICE SUPPLIES	PENCILS, FILE LABELS, STAPLES, ENVELOPES, ETC DVD CLEANING MACHINE FLUIDS PRINTER PAPER	200
01-5261-17-00	POSTAGE	POSTAGE FOR ROUTINE WEEKLY MAIL OUTS TO SUPPORT INTERLIBRARY LOAN PROGRAM	225
01-5275-17-00	FURNITURE & FIXTURES		
01-5280-17-00	MINOR EQUIP/SMALL TOOL <\$5K		
01-5290-17-00	EXPENDABLE SUPPLIES	SUMMER READING SUPPLIES STORYTIME CRAFT SUPPLIES TEEN PROGRAM SUPPLIES SUMMER READING PRIZES SUMMER READING FLYERS ADULT SPECIAL PROGRAM SUPPLIES PUMPKIN PALOOZA SUPPLIES BATTERIES FOR VARIOUS EQUIPMENT UPS (BACK-UP) BATTERY FOR SERVER (EVERY 2 YEARS)	4,190
01-5292-17-00	LIBRARY PROCESSING SUPPLIES	PURCHASE SUPPLIES TO PROCESS LIBRARY INVENTORY - REPLENISH SUPPLIES	200
01-5293-17-00	LIBRARY GRANT EXPENDITURES		
01-5294-17-00	LIBRARY BOOK-CITY FUND	ADULT BOOKS CHILDREN / YOUTH BOOKS PERIODICALS OVERDRIVE AND HOOPLA E-BOOKS DVDS DATABASES LARGE PRINT BOOKS PROGRAM MISC. NONFICTION & REFERENCE BOOKS	23,500
01-5295-17-00	LIBRARY BOOKS - FRIENDS' FUND		
01-5403-17-00	BUILDING MAINTENANCE	JANITORIAL SERVICE - 3 TIMES A WEEK PEST CONTROL HEATING & A/C MAINTENANCE WINDOW CLEANING - STANLEY SECURITY MONITORING / FIRE SERVICES / EXTINGUISHER INSPECTIONS CARPET CLEANING CLEAN LOBBY TILE TWICE A YEAR	11,436
01-5440-17-00	OFFICE EQUIP/SOFTWARE MAINT	SAVIN MONTHLY MAINTENANCE ORANGEBOY DATA ANALYTICS SOFTWARE LICENSE BARCODE SCANNERS FOR CIRCULATION AND OFFICE POLARIS (ANNUAL MAINTENANCE) CASSIE/LIBRARICA PRINT MANAGEMENT SYSTEM	7,582
01-5501-17-00	ADVERTISING		

DEPARTMENT DETAIL: LIBRARY (CONT'D)

01-5525-17-00	TRAINING/SEMINARS	TLA CONFERENCE REGISTRATION	1,265
		PLA CONFERENCE REGISTRATION	
		PLANT ANNUAL CONFERENCE FOR DIRECTOR	
01-5510-17-00	ASSOC DUES/PUBLICATIONS	TEXAS LIBRARY ASSOCIATION DUES	345
		ANNUAL MEMBERSHIP IN PLANT	
		(PUBLIC LIBRARY ADMIN OF NORTH TEXAS)	
		TEXSHARE DATABASES - TX STATE LIBRARY	
		TEXAS MUNICIPAL LIBRARY DIRECTORS ASSOCIATION	
		AMERICAN LIBRARY ASSOCIATION ANNUAL	
		MEMBERSHIP FOR DIRECTOR	
		AMAZON PRIME MEMBERSHIP	
01-5530-17-00	ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY	6,600
01-5535-17-00	GAS SERVICES	PROVIDED BY ATMOS ENERGY	1,000
01-5570-17-00	SPECIAL SERVICES	STORYTELLERS & OTHER LIBRARY PROGRAMS	6,831
		CONSORTIUM COSTS (ARLINGTON PARTNERSHIP)	
		LEGO CLUB AND BABYGARTEN EQUIPMENT	
		DOMAIN NAME REGISTRATION	
01-5575-17-00	EQUIPMENT RENTAL	SAVIN COPIER RENTAL	1,462
01-5578-17-00	TRAVEL	PLANT MEETINGS (MONTHLY) 10 MEETINGS -	1,200
		MILEAGE & MEALS	
		PLA CONFERENCE	
		TLA: 2 DAYS HOUSTON MEALS, HOTEL & MILEAGE	
01-5585-17-00	TELEPHONE SERVICES	FAX LINE -	780
01-5590-17-00	WATER/SEWER SERVICES	PROVIDED BY THE CITY/ARLINGTON/FORT WORTH	3,700
01-5705-17-00	TRANSFER OUT-CAP REPLACE FUN	VEHICLE/EQUIPMENT	
		COMPUTERS	
01-5850-17-00	OFFICE FURNITURE		-
01-5870-17-00	OTHER EQUIPMENT		-
01-5820-17-00	BUILDING IMPROVEMENTS	DIRECTOR'S OFFICE AND STORAGE	-
TOTAL EXPENDITURES			\$ 299,681

DEPARTMENT BUDGET: NON-DEPARTMENTAL

DEPARTMENT BUDGET: NON-DEPARTMENTAL							
01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	
90 NON-DEPARTMENTAL	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED	
PERSONNEL	-	-	-	-	-	-	-
OPERATIONS	433,664	546,674	580,159	580,159	580,657	736,900	
TOTAL NON-DEPARTMENTAL	\$ 433,664	\$ 546,674	\$ 580,159	\$ 580,159	\$ 580,657	\$ 736,900	
PERSONNEL SUMMARY							
NO PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POSITIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PERSONNEL	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED	
01-5116-90-00 UNEMPLOYMENT INSURANCE	3,502	10,819	11,628	11,628	11,628	11,628	11,628
01-5119-90-00 WORKERS COMPENSATION	78,978	102,766	117,455	117,455	117,455	117,455	140,946
01-5123-90-00 HEALTH ADMIN FEES	38,709	46,279	20,565	20,565	20,565	20,565	20,565
01-5440-90-00 OFFICE EQUIPMENT/SOFTWARE MAIN	9,471	12,231	12,000	12,000	12,000	12,000	12,000
01-5540-90-00 INSURANCE-AUTO	27,861	39,685	41,153	41,153	41,153	41,153	46,660
01-5545-90-00 INSURANCE-PROPERTY	23,938	26,095	28,247	28,247	28,247	28,247	31,071
01-5550-90-00 INSURANCE-GENERAL LIABILITY	8,668	12,028	13,478	13,478	13,478	13,478	13,478
01-5560-90-00 INSURANCE-LAW ENFORCEMENT	9,637	8,835	10,215	10,215	10,215	10,215	10,215
01-5569-90-00 IT SUPPORT	125,400	107,692	119,700	119,700	119,700	119,700	119,700
01-5570-90-00 SPECIAL SERVICES	103,268	117,702	142,902	142,902	143,400	143,400	143,400
01-5585-90-00 TELEPHONE SERVICES	4,233	4,443	4,716	4,716	4,716	4,716	4,716
01-5705-90-00 TRANSFER OUT-CAP RELACE FUND	-	58,100	58,100	58,100	58,100	58,100	182,521
TOTAL OPERATIONS	\$ 433,664	\$ 546,674	\$ 580,159	\$ 580,159	\$ 580,657	\$ 736,900	
TOTAL NON-DEPARTMENTAL	\$ 433,664	\$ 546,674	\$ 580,159	\$ 580,159	\$ 580,657	\$ 736,900	

DEPARTMENT DETAIL: NON-DEPARTMENTAL

01 GENERAL FUND		2021-2022
90 NON-DEPARTMENTAL		APPROVED
01-5116-90-00	UNEMPLOYMENT INSURANCE	11,628
01-5119-90-00	WORKERS' COMPENSATION	140,946
01-5123-90-00	HEALTH ADMIN FEES	20,565
01-5440-90-00	OFFICE EQUIP/ SOFTWARE MAINT	12,000
01-5540-90-00	INSURANCE - AUTO	46,660
01-5545-90-00	INSURANCE-PROPERTY	31,071
01-5550-90-00	INSURANCE - GENERAL LIABILITY	13,478
01-5560-90-00	INSURANCE - LAW ENFORCEMENT	10,215
01-5569-90-00	IT SUPPORT	119,700

DEPARTMENT DETAIL: NON-DEPARTMENTAL (CONT'D)

01-5570-90-00	SPECIAL SERVICES	FIBER INTERNET SERVICE PROVIDED CHARTER COMMUNICATIONS THROUGHOUT THE ALL CITY FACILITIES SHARED 50% BETWEEN GENERAL FUND & WATER/SEWER FUND, DEPT 90)	143,400
		2 GODADDY WEB DOMAINS	
		CONTRACT WITH MUNISERVICES FOR SALES TAX AUDIT SERVICES, 35% CONTINGENCY IF REALLOCATIONS ARE UNCOVERED DUE TO REPORTING ERRORS (APPLIES TO FIRST 8 CONSECUTIVE REPORTING QUARTERS FOLLOWING CORRECTION, SHARED 75% CITY/ %25 EDC)	
		PROPERTY TAXES 380 REIMBURSEMENT	
		ANNUAL SMARTDATA FEE FOR PURCHASE CARDS	
		CLIENT ANALYSIS CHARGES FOR WELLS FARGO BANK ACCOUNT ACTIVITY	
		CREDIT CARD: MERCHANT FEES FOR PLANNING, LIBRARY & COURT THROUGH CENTURY	
		PORTION OF PROPERTY TAX DUE TO TIF #1	
		COMPLIANCE HOTLINE - ANNUAL FEE	
		CREDIT CARD: ONLINE GATEWAY FEES FOR PLANNING (\$10 MONTHLY) THROUGH AUTHORIZE.NET	
01-5585-90-00	TELEPHONE SERVICES	PHONE SERVICE PROVIDED BY LOGIX SHARED 50% BETWEEN GENERAL FUND AND WATER/SEWER FUND, DEPT 90)	4,716
01-5702-90-00	TRANSFER OUT - DEBT SERVICE FUND		
01-5705-90-00	TRANSFER OUT - CAP REPLACE FUND	TRANSFER TO CAPITAL REPLACEMENT FUND TO PROVIDE FUNDING FOR VEHICLES	182,521
01-5717-90-00	TRANSFER OUT - STREETS FUND		-
TOTAL EXPENDITURES			\$ 736,900

DEPARTMENT OUTLINE: POLICE

The Kennedale Police Department is a value-driven professional organization dedicated to building a quality of life community through mutual trust, leadership, integrity, excellence, personalized service, and customer relationships.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Successfully renewed Recognized Department status as a Best Practices Agency by the Texas Police Chiefs Association (TPCA) (2012-2024)
- Continued providing increased services to residents through a combined dispatch and jail agreement with the City of Mansfield
- Continued participation in a task force dealing with auto theft and burglary investigations using a grant with the Mansfield Police Department
- Continuation of the School Resource Officer (SRO) program to increase campus safety
 - Coordinate daily with the district's Safety and Security Director
 - Conduct active shooter training for district personnel each year
 - Kennedale Youth Police Academy
 - National Night Out
- Continued use of reserve officers (primarily for non-patrol functions including Criminal Investigations Division (CID), recognition program, and annual reporting)
- Use of grants to fund major technology improvements
 - Federal ballistic vest partnership (Ongoing)
 - Radar Trailer/Message Board (2018)
 - Upgraded mobile in-car radios to next generation (2019)
 - Equipped all uniformed and investigative officers with body cameras (2020)
 - Received \$98,090 firearms simulator for training (2021)
 - In-house instructors in high-liability areas such as firearms, active shooter, and less-lethal options
 - Firearms training conducted every 60 to 90 days
 - Six mental health peace officers on staff
- Successfully funded out of budget to reconfigure office space and increase the size of the male locker room to accommodate growth
- Replaced lockers in both male and female locker rooms

SHORT-TERM GOALS

- Continue sending command and supervisory staff to the Developing Leaders for Texas Law Enforcement leadership training
- Continue to identify and apply for grants for equipment and positions that enhance the department's ability to deliver varied and high-quality services
- Work to maintain Recognized status through the TPCA Foundation
- Prepare a five-year plan for department growth and needs assessment
- Activities that allow us to partner with our community and increase understanding
 - Conduct the first Kennedale Citizens Police Academy

- Continue Kennedale Youth Academy
- Continue National Night Out
- Open House
- Coffee with a cop
- Continue to be a Recognized Agency with Texas Police Chief Association
- Seek grant funding for LED speed limit signs to enhance traffic control
- Enhance patrol tactics training to meet the evolving needs of our community
- Implement capital replacement plans for patrol vehicles
- Within the next two years, hire an additional 3 officers to keep pace with the residential and economic development within our community

LONG-TERM GOALS

- Continue to develop a strategic plan for future personnel and equipment growth needs
- Seek out grants for building renovations and improvements
- Improve or replace the current police facility with a more efficient building and floor plan
- Continue
- Implement non-profit organization for the police department. (Kennedale Police Department Foundation)

STAFFING RESOURCES

- Police Chief - 1.0 FTE
- Police Captain - 1.0 FTE
- Sergeant - 4.0 FTE
- Corporal - 3.0 FTE
- Police Officer - 9.0 FTE
- Auto Theft Task Force Officer - 1.0 FTE
- School Resource Officer - 2.0 FTE
- *Reserve Police Officer - 1.0 Sworn Non-Paid*
- Animal Control Officer - 1.0 FTE
- Evidence/Records Clerk - 1.0 FTE
- Administrative Assistant - 1.00 FTE

DEPARTMENT BUDGET: POLICE

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
09 POLICE	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	1,740,889	1,651,835	1,936,431	2,264,282	2,246,525	2,369,275
OPERATIONS	690,512	675,909	724,414	724,414	814,369	755,809
TOTAL POLICE	\$ 2,431,402	\$ 2,327,745	\$ 2,660,845	\$ 2,988,696	\$ 3,060,895	\$ 3,125,084
PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00
Captain	1.00	1.00	1.00	1.00	1.00	1.00
Sergeants	4.00	4.00	4.00	4.00	4.00	4.00
Corporals	4.00	4.00	4.00	4.00	4.00	3.00
Police Officers	7.00	7.00	8.00	8.00	8.00	9.00
Auto Theft Task Force Officer	1.00	1.00	1.00	1.00	1.00	1.00
Evidence/Records Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Animal Control Officer	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00	1.00
PART-TIME POSITIONS						
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00
TOTAL POSITIONS	21.00	21.00	22.00	22.00	22.00	22.00
PERSONNEL						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5101-09-01 SALARIES	1,192,722	1,142,300	1,342,438	1,610,443	1,610,443	1,689,042
01-5107-09-01 OVERTIME	58,011	46,276	55,000	55,000	55,000	65,000
01-5109-09-01 TEMPORARY PART TIME	19,394	17,140	20,969	23,066	23,066	-
01-5110-09-01 UNIFORM ALLOWANCE	-	-	-	-	-	-
01-5112-09-01 ASSIGNMENT PAY	-	-	-	-	-	9,800
01-5113-09-01 INCENTIVE PAY	38,777	35,946	35,750	35,750	35,750	35,100
01-5114-09-01 LONGEVITY PAY	26,922	22,058	24,524	24,524	24,524	26,074
01-5115-09-01 RETIREMENT	186,682	174,896	202,284	239,234	239,234	255,790
01-5117-09-01 PAYROLL TAXES FICA	96,476	92,422	113,119	133,918	133,918	138,583
01-5118-09-01 MEDICAL INSURANCE	111,458	110,185	129,431	129,431	110,009	133,065
01-5120-09-01 LIFE INSURANCE	5,184	5,012	6,080	6,080	7,350	7,618
01-5121-09-01 DENTAL INSURANCE	4,186	4,605	5,576	5,576	6,039	7,842
01-5122-09-01 VISION INSURANCE	1,078	995	1,260	1,260	1,192	1,361
TOTAL PERSONNEL	\$ 1,740,889	\$ 1,651,835	\$ 1,936,431	\$ 2,264,282	\$ 2,246,525	\$ 2,369,275

DEPARTMENT BUDGET: POLICE (CONT'D)

OPERATIONS	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
01-5220-09-01 UNIFORMS	13,582	9,386	14,125	14,125	14,125	15,000
01-5230-09-01 CLEANING SUPPLIES	624	444	600	600	600	600
01-5240-09-01 PRINTED SUPPLIES	3,065	5,638	6,000	6,000	5,000	5,000
01-5260-09-01 GENERAL OFFICE SUPPLIES	2,275	1,853	2,500	2,500	2,500	2,500
01-5261-09-01 POSTAGE	220	105	200	200	200	200
01-5280-09-01 MINOR EQUIPEMENT SMALL TOOLS	7,827	4,465	13,400	13,400	13,400	18,000
01-5285-09-01 FUEL	36,272	25,486	36,000	36,000	36,000	40,000
01-5289-09-01 MEDICAL SUPPLY AND EQUIPMENT						2,000
01-5290-09-01 EXPENDABLE SUPPLIES	3,190	3,040	3,900	3,900	2,000	3,500
01-5291-09-01 GRANT FUNDED SUPPLIES	73,645	62,345	-	-	98,090	33,859
01-5403-09-01 BUILDING MAINTENANCE	17,357	31,823	25,235	25,235	55,000	25,000
01-5420-09-01 MACHINERY/TOOL MAINTENANCE	1,737	3,942	5,000	5,000	5,000	5,000
01-5430-09-01 MOTOR VEHICLE MAINTENANCE	28,611	30,603	31,800	31,800	31,800	35,000
01-5440-09-01 OFFICE EQUIPMENT/SOFTWARE MAINT	3,666	5,268	7,178	7,178	7,178	9,000
01-5460-09-01 RADIO MAINTENANCE	16,192	18,892	25,728	25,728	25,728	26,000
01-5501-09-01 ADVERTISING	-	-	50	50	50	50
01-5510-09-01 ASSOCIATION DUES PUBLICATIONS	2,644	1,440	2,000	2,000	2,000	2,000
01-5517-09-01 FIREARMS TRAINING						8,000
01-5525-09-01 TRAINING/SEMINARS	13,096	6,526	15,925	15,925	15,925	8,000
01-5530-09-01 ELECTRIC SERVICES	11,224	12,119	16,000	16,000	16,000	16,000
01-5535-09-01 GAS SERVICES	1,422	1,202	1,800	1,800	1,800	2,000
01-5564-09-01 COMMUNITY RELATIONS						6,500
01-5570-09-01 SPECIAL SERVICES	31,650	23,688	30,167	30,167	30,167	35,000
01-5575-09-01 EQUIPMENT RENTAL	6,402	6,176	6,197	6,197	6,197	6,200
01-5578-09-01 TRAVEL	3,796	3,155	3,500	3,500	3,500	3,500
01-5583-09-01 ANIMAL CONTROL	25,901	29,576	55,000	55,000	20,000	25,000
01-5585-09-01 TELEPHONE SERVICES	23,566	23,956	26,376	26,376	26,376	27,000
01-5590-09-01 WATER/SEWER SERVICES	1,598	2,273	2,500	2,500	2,500	2,700
01-5598-09-01 INTERGOV CITY OF MANSFIELD	360,951	362,508	393,233	393,233	393,233	393,200
TOTAL OPERATIONS	\$ 690,512	\$ 675,909	\$ 724,414	\$ 724,414	\$ 814,369	\$ 755,809
TOTAL POLICE	\$ 2,431,402	\$ 2,327,745	\$ 2,660,845	\$ 2,988,696	\$ 3,060,895	\$ 3,125,084

DEPARTMENT DETAIL: POLICE

01 GENERAL FUND			2021-2022
09 POLICE			APPROVED
01-5101-09-01	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	1,689,042
01-5107-09-01	OVERTIME	OVER 40 HRS/WK AT 1.5x FOR NON-EXEMPT EMPLOYEES	65,000
01-5109-09-01	TEMPORARY/PART-TIME	REFER TO PERSONNEL SUMMARY OVERVIEW	-
01-5110-09-01	UNIFORM ALLOWANCE	MONTHLY ALLOWANCE TO OFFSET WEAR/TEAR ASSOCIATED WITH ACTIVITIES IN THE FIELD AND ON SCENE (\$500 PER MONTH FOR DETECTIVES)	-
01-5112-09-01	ASSIGNMENT PAY	ADDITION PAY FOR WORKING ABOVE ASSIGNED POSITION	9,800
01-5113-09-00	CERTIFICATION PAY	REFER TO PERSONNEL SUMMARY OVERVIEW	35,100
01-5114-09-00	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH)	26,074
01-5115-09-01	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (E.G., JAN 2020 RATE BASED ON DEC 2018 STUDY)	255,790
01-5117-09-01	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65% ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	138,583
01-5118-09-01	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	133,065
01-5120-09-01	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM	7,618
01-5121-09-01	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	7,842
01-5122-09-01	VISION INSURANCE	BASED ON MONTHLY PREMIUM	1,361
01-5220-09-01	UNIFORMS	PD UNIFORM SHIRTS PD UNIFORM PANTS BULLET PROOF VEST P.A.C.A. LEVEL 3A NAME TAGS, LEATHER GEAR, MISC. EQUIPMENT UNIFORM HATS UNIFORM JACKETS	15,000
01-5230-09-01	CLEANING SUPPLIES	CLEANERING SUPPLIES, TRASH BAGS, MOP HEADS, PAPER PRODUCTS, SOAP, MISC. SUPPLIES AS NEEDED	600
01-5240-09-01	PRINTED SUPPLIES	CRIME PREVENTION SUPPLIES INDIVIDUAL VINYL DECAL BADGE OFFICER TRADING CARDS BUSINESS CARDS RECEIPT BOOKS GENERAL PRINTING	5,000
01-5260-09-01	GENERAL OFFICE SUPPLIES	BINDERS, LABELS, LEGAL PADS, PENS, PENCILS, SHARPIES, MESSAGE PADS, STENO PADS, LABEL MAKER TAPE, SCOTCH TAPE. PLASTIC REPORT COVERS, ENVELOPES, FILE FOLDERS, HANGING FILES, POST-IT-NOTES, CORRECTION TAPE, PRINTER PAPER, BINDER AND PAPER CLIPS, HIGHLIGHTERS	2,500
01-5261-09-01	POSTAGE	GENERAL POSTAGE FEES, SHIPPING FEES, ETC.	200
01-5280-09-01	MINOR EQUIP/SMALL TOOLS<\$5K	REPLACEMENT TASERS/PEPPER GUNS REPLACEMENT OFFICE EQUIPMENT (TVS, LOCKERS, DESKS, ETC.) OFFICE CHAIRS UNEXPECTED REPAIRS	18,000 - - -
01-5285-09-01	FUEL	USE OF FORT WORTH PURCHASING CONTRACT WITH MARTIN EAGLE OIL COMPANY-VEHICLE FUEL	40,000
01-5289-09-01	MEDICAL SUPPLY AND EQUIPMENT	PATROL SUPPLIES (GLOVES, WATER, EMS, ETC.)	2,000
01-5290-09-01	EXPENDABLE SUPPLIES	AMERICAN/TEXAS FLAGS BATTERIES , CRIME SCENE MEMORY CARDS, ETC. LUNCHEONS, EMPLOYEE MEALS	3,500
01-5291-09-01	GRANT FUNDED SUPPLIES	PURCHASES FUNDED BY GRANT FUNDS	33,859
01-5403-09-01	BUILDING MAINTENANCE	WINDOW CLEANING/PEST CONTROL SERVICES CLEANING SERVICE FLOORS , CARPETS STANLEY SECURITY MONITORING / FIRE SERVICES / EXTINGUISHER INSPECTIONS A/C, PLUMBING SERVICES AND REPAIR	25,000 - - -

FY2021-2022
ADOPTED BUDGET

DEPARTMENT DETAIL: POLICE (CONT'D)

01-5420-09-01	MACHINERY/TOOL MAINTENANCE	GENERATOR MAINTENANCE	5,000
01-5430-09-01	MOTOR VEHICLE MAINTENANCE	BRAKE SERVICE	35,000
		TIRES	-
		SUSPENSION WORK	-
		GENERAL ENGINE MAINTENANCE	-
		BODY REPAIRS	-
		ROUTINE MAINT. (OIL CHANGE, TRANS SERVICE, ETC.)	-
01-5440-09-01	OFFICE EQUIP/SOFTWARE MAINT	WARRANTRY EXTENSION FOR MVS (4 MOBILE, 3 BODY CAMS, SERVER)	9,000
		SAVIN SHREDDER ANNUAL MAINT. AGREEMENT	
		NET MOTION MAINTENANCE FOR WIRELESS MOBILE	
		SAVIN MONTHLY MAINTENANCE	
		LEADS ON LINE	
01-5460-09-01	RADIO MAINTENANCE	FW RADIO AGREEMENT	26,000
		MOTOROLA RADIO MAINTENANCE	
01-5501-09-01	ADVERTISING	ABANDONED PROPERTY ADVERTISEMENTS	50
01-5510-09-01	ASSOC DUES/PUBLICATIONS	TPCA/NTPCA DUES	2,000
		ASSOCIATION DUES (ACO, GANG OFFS. ASSN., TTPOA)	
		TRADE JOURNALS/PERIODICALS	
		BEST PRACTICES RECOGNITION PROGRAM	
		TCLEDDS ACCESS	
01-5517-09-01	FIREARMS TRAINING	FIREARMS/TASER TRAINING (AMMO, RANGE, ETC)	8,000
01-5525-09-01	TRAINING/SEMINARS	INTERMEDIATE CORE COURSES	8,000
		GENERAL TRAINING, BASIC ACADEMY, TAPEIT, HOSTAGE NEGOTIATION	
01-5530-09-01	ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY	16,000
01-5535-09-01	GAS SERVICES	PROVIDED BY ATMOS ENERGY	2,000
01-5564-09-01	COMMUNITY RELATIONS	BUILD RELATIONSHIPS IN COMMUNITY	6,500
01-5570-09-01	SPECIAL SERVICES	EVIDENCE TESTING (SEXUAL ASSAULT, DRUG, LABS	35,000
		PRE-EMPLOYMENT TESTING, RACIAL PROFILE REPORT	
		CRIME SCENE EVIDENCE PROCESSING	-
		ONE SAFE PLACE FUNDING/ALLIANCE FOR CHILDREN	-
01-5575-09-01	EQUIPMENT RENTAL	SAVIN COPIER RENTAL	6,200
		SHREDDER	
		LEASE ON BREAKROOM WATER/ICE MACHINE	
01-5578-09-01	TRAVEL	MILEAGE, HOTEL, CAPTAIN'S MANDATED TRAINING, CHIEF'S CONFERENCE AND MANDATED TRAINING	3,500
01-5583-09-01	ANIMAL CONTROL	FORT WORTH ACO SHELTER CHARGES	25,000
		BARK IN THE PARK (ANNUAL EVENT) SEED MONEY	
		MISC EQUIPMENT, LICENSE TAGS, VET SUPPLIES, TRAPS	
01-5585-09-01	TELEPHONE SERVICES	ATT MOBILITY (CELL PHONES, MDC AIR CARDS, DATA)	27,000
		MANSFIELD FIBER OPTIC	
		ATT LAND LINES (\$200 MONTH)	
01-5590-09-01	WATER/SEWER SERVICES	PROVIDED BY THE CITY/ARLINGTON/FORT WORTH	2,700
01-5598-09-01	INTERGOV-CITY OF MANSFIELD	PERSONNEL (QUARTERLY \$62,924) PER NOTICE	393,200
		JAIL SERVICES	
		SOFTWARE MAINTENANCE/CONNECTIVITY	
01-5705-09-01	TRANSFER OUT- CAP REPLACE FUN	VEHICLES/EQUIPMENT	-
		COMPUTERS	-
01-5870-09-01	OTHER EQUIPMENT		-
TOTAL EXPENDITURES			\$ 3,125,084

DEPARTMENT BUDGET: POLICE SRO

01 GENERAL FUND							
09 POLICE							
02 SRO PROGRAM / COPS GRANT							2021-2022
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED	
PERSONNEL	157,368	170,645	178,017	208,698	201,171	212,749	
OPERATIONS	-	-	-	-	-	-	
TOTAL POLICE SRO OFFICE	\$ 157,368	\$ 170,645	\$ 178,017	\$ 208,698	\$ 201,171	\$ 212,749	
PERSONNEL SUMMARY							
FULL-TIME POSITIONS							
Resource Officers	2.00	2.00	2.00	2.00	2.00	2.00	
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00	2.00	
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022	
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED	
01-5101-09-02 SALARIES	103,912	116,379	121,928	147,215	140,177	149,387	
01-5107-09-02 OVERTIME	9,092	6,560	5,000	5,000	5,000	7,000	
01-5113-09-02 INCENTIVE PAY	3,911	4,282	4,550	4,550	4,550	1,950	
01-5114-09-02 LONGEVITY PAY	1,170	1,510	1,760	1,760	1,760	2,078	
01-5115-09-02 RETIREMENT	16,637	17,852	18,227	21,686	21,686	22,651	
01-5117-09-02 PAYROLL TAXES FICA	8,293	9,178	10,193	12,127	12,127	12,272	
01-5118-09-02 MEDICAL INSURANCE	13,244	13,720	15,096	15,096	14,420	15,862	
01-5120-09-02 LIFE INSURANCE	491	494	549	549	652	671	
01-5121-09-02 DENTAL INSURANCE	494	550	588	588	673	741	
01-5122-09-02 VISION INSURANCE	123	120	126	126	126	139	
TOTAL PERSONNEL	\$ 157,368	\$ 170,645	\$ 178,017	\$ 208,698	\$ 201,171	\$ 212,749	
TOTAL SRO	\$ 157,368	\$ 170,645	\$ 178,017	\$ 208,698	\$ 201,171	\$ 212,749	

DEPARTMENT DETAIL: POLICE SRO

01 GENERAL FUND			2021-2022
09 POLICE			APPROVED
02 SRO PROGRAM / COPS GRANT			
01-5101-09-02	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	149,387
01-5107-09-02	OVERTIME	OVER 40 HRS/WK AT 1.5x FOR NON-EXEMPT EMPLOYEES	7,000
01-5113-09-02	INCENTIVE PAY	REFER TO PERSONNEL SUMMARY OVERVIEW	1,950
01-5114-09-02	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH)	2,078
01-5115-09-02	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (E.G., JAN 2020 RATE BASED ON DEC 2018 STUDY)	22,651
01-5117-09-02	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65% ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	12,272
01-5118-09-02	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	15,862
01-5120-09-02	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM	671
01-5121-09-02	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	741
01-5122-09-02	VISION INSURANCE	BASED ON MONTHLY PREMIUM	139
TOTAL EXPENDITURES			\$ 212,749

DEPARTMENT OUTLINE: FIRE

The mission of this department is the protection of life and property of the citizens of Kennedale through public education, fire prevention code enforcement, and the response of highly trained professional emergency response personnel.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Fully staffed emergency response
- Continued education. Four of our personnel completed paramedic school
- Received a grant to fund 25% towards the purchase of a new fire engine
- CPR/AED training for city staff
- Last year we responded to 1329 calls for service last year 744 were EMS
- Established a fire billing revenue stream
- Completed a basic remodel of the fire station

SHORT-TERM GOALS

- Recruitment and Retention
- Establish and implement a capitol replacement plan.
- FD facilities evaluation for the future
- Update all Standard Operating Policies and Procedures
- Public education, begin delivery of CPR training to the public.
- Evaluate staffing needs for the future
- Develop a fire prevention program that ensures all businesses are compliant with current codes and also provides enforcement for citizen's safety
- Evaluate EMS subscription service
- Deliver EMS safety tips to the community

LONG-TERM GOALS

- Recruitment and Retention
- Increase ambulance revenue
- Continuation of the capital replacement plan
- Facility replacement, including station, administration and training
- Develop a fire prevention program that ensures all businesses are compliant with current codes and provides enforcement for citizens' safety
- Sufficient staffing to conduct all business inspections to reduce the support from operations personnel. Provide strong support to operations personnel with pre-fire plans

STAFFING RESOURCES

- Fire Chief - 1.0 FTE
- Fire Services Administrator - 1.0 FTE
- Lieutenants -3.0 FTE
- Drivers/Engineers - 3.0 FTE
- Firefighters/Paramedics -12.0 FTE

DEPARTMENT BUDGET: FIRE

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
10 FIRE	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	1,592,959	1,488,742	1,850,018	2,133,401	1,990,228	2,282,747
OPERATIONS	338,206	349,835	358,959	358,959	389,187	366,500
TOTAL FIRE	\$ 1,931,165	\$ 1,838,577	\$ 2,208,977	\$ 2,492,360	\$ 2,379,415	\$ 2,649,247

PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Lieutenants	3.00	3.00	3.00	3.00	3.00	3.00
Engineers	3.00	3.00	3.00	3.00	3.00	3.00
Firefighter/Paramedic	8.00	8.00	6.00	6.00	6.00	6.00
Firefighter/EMT	4.00	4.00	6.00	6.00	6.00	6.00
Administrative Assistant (Fire Services Administrator)	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	20.00	20.00	20.00	20.00	20.00	20.00

PERSONNEL	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5101-10-00 SALARIES	877,032	928,093	1,159,437	1,392,905	1,300,266	1,461,587
01-5107-10-00 OVERTIME	167,978	70,074	110,000	110,000	110,000	110,000
01-5108-10-00 FLSA OVERTIME	105,155	121,960	123,964	123,964	123,964	161,408
01-5109-10-00 TEMPORARY PART TIME	65,232	-	-	-	-	-
01-5112-10-00 ASSIGNMENT PAY						5,000
01-5113-10-00 INCENTIVE PAY	22,879	27,536	29,900	29,900	29,900	29,900
01-5114-10-00 LONGEVITY PAY	8,084	8,822	9,970	9,970	9,970	10,850
01-5115-10-00 RETIREMENT	165,025	158,769	196,347	228,285	208,210	250,453
01-5117-10-00 PAYROLL TAXES FICA	91,469	84,158	109,799	127,775	113,905	135,692
01-5118-10-00 MEDICAL INSURANCE	81,412	79,246	98,582	98,582	80,972	102,312
01-5120-10-00 LIFE INSURANCE	4,041	4,793	5,241	5,241	5,824	6,574
01-5121-10-00 DENTAL INSURANCE	3,768	4,373	5,581	5,581	6,172	7,655
01-5122-10-00 VISION INSURANCE	883	920	1,197	1,197	1,045	1,317
TOTAL PERSONNEL	\$ 1,592,959	\$ 1,488,742	\$ 1,850,018	\$ 2,133,401	\$ 1,990,228	\$ 2,282,747

DEPARTMENT BUDGET: FIRE (CONT'D)

OPERATIONS	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
01-5220-10-00 UNIFORMS	13,055	10,038	10,000	10,000	10,000	10,000
01-5225-10-00 LIFE SAFETY EQUIPMENT	8,720	18,446	15,000	15,000	18,000	15,000
01-5230-10-00 CLEANING SUPPLIES	1,529	1,764	2,000	2,000	2,000	2,000
01-5240-10-00 PRINTED SUPPLIES	1,687	1,084	1,250	1,250	1,000	1,200
01-5260-10-00 GENERAL OFFICE SUPPLIES	863	1,001	1,300	1,300	1,300	1,200
01-5261-10-00 POSTAGE	265	138	250	250	100	200
01-5280-10-00 MINOR EQUIPMENT SMALL TOOLS	7,347	11,770	12,000	12,000	12,000	12,000
01-5285-10-00 FUEL	7,692	8,163	9,000	9,000	9,000	9,000
01-5288-10-00 EMS SUPPLIES	25,212	25,004	25,000	25,000	28,000	28,000
01-5290-10-00 EXPENDABLE SUPPLIES	4,275	3,461	5,000	5,000	5,000	5,000
01-5291-10-00 GRANT FUNDED SUPPLIES	42,096	14,020	19,000	19,000	24,202	-
01-5296-10-00 CITY GRANT MATCH	2,095	-	-	-	-	-
01-5297-10-00 FIRE OPERATIONS EXPENDABLE SU	919	1,526	6,000	6,000	6,000	6,000
01-5403-10-00 BUILDING MAINTENANCE	24,705	41,071	38,657	38,657	60,000	40,000
01-5420-10-00 MACHINERY/TOOL MAINTENANCE	16,046	12,628	18,000	18,000	18,000	18,000
01-5430-10-00 MOTOR VEHICLE MAINTENANCE	76,120	32,561	65,000	65,000	65,000	65,000
01-5440-10-00 OFFICE EQUIPMENT/SOFTWARE M.	4,821	13,137	9,900	9,900	9,900	9,900
01-5460-10-00 RADIO MAINTENANCE	7,634	5,470	9,000	9,000	9,000	9,000
01-5510-10-00 ASSOCIATION DUES PUBLICATIONS	6,535	5,700	5,526	5,526	5,500	5,500
01-5525-10-00 TRAINING/SEMINARS	12,612	18,926	18,000	18,000	18,000	18,000
01-5527-10-00 PUBLIC SAFETY EDUCATION	-	-	1,500	1,500	1,800	2,500
01-5530-10-00 ELECTRIC SERVICES	7,729	8,077	9,500	9,500	9,500	9,500
01-5535-10-00 GAS SERVICES	1,601	1,461	1,900	1,900	2,200	2,500
01-5570-10-00 SPECIAL SERVICES	48,696	59,980	43,918	43,918	45,000	50,000
01-5575-10-00 EQUIPMENT RENTAL	4,077	4,569	4,558	4,558	5,200	5,500
01-5578-10-00 TRAVEL	3,310	1,333	700	700	500	3,000
01-5585-10-00 TELEPHONE SERVICES	4,011	3,435	4,000	4,000	3,500	3,500
01-5590-10-00 WATER/SEWER SERVICES	4,555	3,782	4,000	4,000	3,500	3,500
01-5870-10-00 OTHER EQUIPMENT	-	41,289	19,000	19,000	15,985	31,500
TOTAL OPERATIONS	\$ 338,206	\$ 349,835	\$ 358,959	\$ 358,959	\$ 389,187	\$ 366,500
TOTAL FIRE	\$ 1,931,165	\$ 1,838,577	\$ 2,208,977	\$ 2,492,360	\$ 2,379,415	\$ 2,649,247

DEPARTMENT DETAIL: FIRE

01 GENERAL FUND			2021-2022
10 FIRE			APPROVED
01-5101-10-00	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	1,461,587
01-5107-10-00	OVERTIME	OVER 40 HRS/WK AT 1.5x FOR NON-EXEMPT EMPLOYEES (COVERS NON-BUILT-IN HOURS ASSOCIATED WITH VACATION / SICK / PERSONAL DAY COVERAGE FOR FULL-TIME FIREFIGHTERS)	110,000
01-5108-10-00	FLSA OVERTIME	ADDITIONAL PAY OVER 106 HOURS PER PAY PERIOD FOR FULL-TIME, NON-EXEMPT FIREFIGHTERS (HOURS BUILT IN AND GENERALLY RECEIVED UNLESS SICK TIME TAKEN)	161,408
01-5109-10-00	TEMPORARY/PART-TIME	REFER TO PERSONNEL SUMMARY OVERVIEW (REFERS TO PART-TIME FIREFIGHTER COVERAGE)	
01-5112-10-00	ASSIGNMENT PAY	ADDITION PAY FOR WORKING ABOVE ASSIGNED POSITION	5,000
01-5113-10-00	CERTIFICATION PAY	REFER TO PERSONNEL SUMMARY OVERVIEW	29,900
01-5114-10-00	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH)	10,850
01-5115-10-00	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (E.G., JAN 2020 RATE BASED ON DEC 2018 STUDY)	250,453
01-5117-10-00	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65% ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	135,692
01-5118-10-00	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	102,312
01-5120-10-00	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM	6,574
01-5121-10-00	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	7,655
01-5122-10-00	VISION INSURANCE	BASED ON MONTHLY PREMIUM	1,317
01-5220-10-00	UNIFORMS	DUTY & DRESS UNIFORMS, COATS, GLOVES, BOOTS	10,000
01-5225-10-00	LIFE SAFETY EQUIPMENT	PERSONAL PROTECTIVE ENSEMBLE - PPE (COAT, PANTS, BOOTS, HOOD, & GLOVES) SCBA PAKS, BOTTLES AND MASK	15,000
01-5230-10-00	CLEANING SUPPLIES	APPARATUS CLEANING AND POLISHING SUPPLIES	2,000
01-5240-10-00	PRINTED SUPPLIES	KITCHEN, STATION, CLOTHING CLEANING SUPPLIES AMA FORMS, HIPPA FORMS	1,200
		SHIFT CALENDARS, BUSINESS CARDS	
		OPEN HOUSE SAFETY HANDOUTS	
		PAT TAGS, EMS PROTOCOLS	
01-5260-10-00	GENERAL OFFICE SUPPLIES	COPYING, FILING, TRAINING, AND GENERAL SUPPLIES	1,200
01-5261-10-00	POSTAGE	COMPLIANCE: CERTIFICATION, CODE ENFORCEMENT	200
01-5280-10-00	MINOR EQUIP/SMALL TOOLS<\$5K	HYDRAULIC TOOLS, SAWS, FIREFIGHTING TOOLS	12,000
		LAWN AND WORKOUT EQUIPMENT	
		EXTRACTOR/WASHER/DRYER	
		HOSE, NOZZLES, HAND TOOLS, ROPES, SALVAGE EQUIP	
01-5285-10-00	FUEL	DIESEL VIA INTERLOCAL PURCHASING AGREEMENT	9,000
		FUEL FOR MINOR EQUIPMENT	
		GASOLINE VIA INTERLOCAL PURCHASING AGREEMENT	
01-5288-10-00	EMS SUPPLIES	OXYGEN, MEDICATION, DRESSINGS, EMS/IV SUPPLIES, EQUIPMENT BATTERIES	28,000
01-5290-10-00	EXPENDABLE SUPPLIES	STATION SUPPLIES: PAPER GOODS	5,000
		KITCHEN SUPPLIES, HAND CLEANER, SANITIZER	
01-5297-10-00	FIRE OPERATIONS EXPENDABLE SUPPL	FOAM, SAW BLADES, HYDRANT REFLECTORS-RINGS	6,000
		HAZMAT SUPPLIES, TARP, SHOP SUPPLIES, BATTERIES	
		INTNL BUILDING, FIRE, FUEL/GAS CODE (EVERY 3 YEARS)	
01-5296-10-00	CITY GRANT MATCH	MATCHING AFG GRANT (ONE TIME COST)	-
01-5291-10-00	GRANT FUNDED SUPPLIES	WILL ONLY EXPEND IF GRANT MONIES RECEIVED: ESD, GRANT, NCTTRAC GRANT, HELPING HAND HEROS GRANT (KOCH PIPELINE), FIREHOUSE SUBS GRANT	-
01-5403-10-00	BUILDING MAINTENANCE	FIRE STATION STRUCTURE REPAIR, A/C HEATER REPAIRS, ELECTRICAL REPAIRS, LIGHTS, PLUMBING PEST CONTROL, HVAC MAINTENANCE, EMERGENCY GENERATOR MAINTENANCE AGREEMENT	40,000
		HVAC MAINTENANCE	
		STATION EMERGENCY GENERATOR MAINT. (HOLT)	

DEPARTMENT DETAIL: FIRE (CONT'D)			
01-5420-10-00	MACHINERY/TOOL MAINTENANCE	BAUER SCBA AIR COMPRESSOR SERVICE CONTRACT SCBA FLOW, FIT, & CYLINDER HYDROSTRAT TESTING 4-GAS DETECTOR CALIBRATION AND REPAIRS MINOR EQUIPMENT MAINTENANCE PHYSIO CONTROL SERVICE CONTRACT EKG MAINTENANCE AND REPAIRS HYDRAULIC EXTRICATION TOOLS LADDER AND SCBA TESTING AND REPAIRS	18,000
01-5430-10-00	MOTOR VEHICLE MAINTENANCE	AMBULANCE OR FIRE VEHICLE MECHANICAL, CHASIS, PUMP, WATER TANK, LADDERS, TIRES, WHEELS, BATTERIES, LUBRICATION, ELECTRONICS, LIGHTS, PUMP MAINTENANCE CONTRACTS	65,000
01-5440-10-00	OFFICE EQUIP/SOFTWARE MAINT	ALLIANCE (SHARP) COPY USAGE, ESO/RMS OSSI CAD ANNUAL MAINTENANCE FIRE HOUSE SUPPORT - FIRE HOUSE ADDITIONAL USER UPDATE/SUPPORT RENEWAL, FIRE HOUSE MODULE UPDATE/SUPPORT RENEWAL-, FIRE HOUSE ADDITIONAL USER UPDATE/SUPPORT PER MODULE FIRE HOUSE CAD INTERFACE UPDATE/SUPPORT	9,900
01-5460-10-00	RADIO MAINTENANCE	REPAIR CONTRACT W/DFW COMM (\$34/MO FOR 18 RADIOS) 800 MHZ CONTRACT W/CITY OF FT WORTH MAINT. (REPAIRS, BATTERIES, DISPOSIBLE ITEMS) \$7,000 RADIO MAINTENANCE (REPAIRS, BATTERIES, DISPOSIBLE ITEMS) \$2,000	9,000
01-5510-10-00	ASSOC DUES/PUBLICATIONS	NCTTRAC, TDSHS, CLIA SERPA, SFFMA, NTFMMA TCFP DEPARTMENT RENEWAL EMS PROVIDER LICENSE RENEWAL PARAMEDIC RENEWALS, TCFP CERTIFICATIONS NCTCOG EMERGENCY MANAGEMENT CONSORTIUM TARRANT COUNTY HAZ MAP FIRE HOUSE MAGAZINE, SAM'S CLUB	5,500
01-5525-10-00	TRAINING/SEMINARS	EMS CONFERENCE ACLS, PHTLS, PALS CITY CPR TRAINING CARDS CONTRACT FF/PARAMEDIC CONT. EDUCATION (TCC) EMS CONTINUING EDUCATION (TARGET SOLUTIONS) PARAMEDIC SCHOOL (BOOKS, LAB FEES, UNIFORMS) NATIONAL FIRE ACADEMY FIRE TRAINING - INSPECTOR/INVESTIGATOR, COMMISSION TEST FEES, CITY CPR CARDS.	18,000
01-5527-10-00	PUBLIC SAFETY EDUCATION	CPR/AED EDUCATION MATERIALS FOR PUBLIC AND STAFF; PUBLIC SAFETY OPEN HOUSE SUPPLIES	2,500
01-5530-10-00	ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY	9,500
01-5535-10-00	GAS SERVICES	PROVIDED BY ATMOS ENERGY	2,500
01-5570-10-00	SPECIAL SERVICES	FIT FOR DUTY PHYSICAL ASSESSMENT MEDICAL DIRECTOR CONTRACT: PROTOCOLS, CONTINUING EDUCATION, AND MEDICAL CONTROL CABLE TV/INTERNET AMBULANCE BILLING CONTRACT W/EMERGICON (11.5% CONTINGENCY FEE OF AMBULANCE REVENUE) CRIMINAL CHECKS, POLY EXAMS, NEW HIRE PHYSICALS ON CALL MEDICAL WASTE SERVICE	50,000
01-5575-10-00	EQUIPMENT RENTAL	ALLIANCE (SHARP) OFFICE SYSTEMS (\$194/MO) + (\$144.16/MO - 50% SPLIT WITH PERMITS)	5,500
01-5578-10-00	TRAVEL	HOTEL/FOOD/MILEAGE/AIRFARE TIED TO TRAINING	3,000
01-5585-10-00	TELEPHONE SERVICES	4 ATT WIRELESS AIR CARDS, 2 IPADS, 3 PHONES	3,500
01-5590-10-00	WATER/SEWER SERVICES	PROVIDED BY THE CITY/ARLINGTON/FORT WORTH	3,500
01-5705-10-00	TRANSFER OUT-CAP REPLACE FUND	AMBULANCE GRANT (ONE-TIME COST)	
01-5870-10-00	OTHER EQUIPMENT	REPLACEMENT OF 4 SCBA	31,500
TOTAL EXPENDITURES			\$ 2,649,247



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DEBT SERVICE FUND

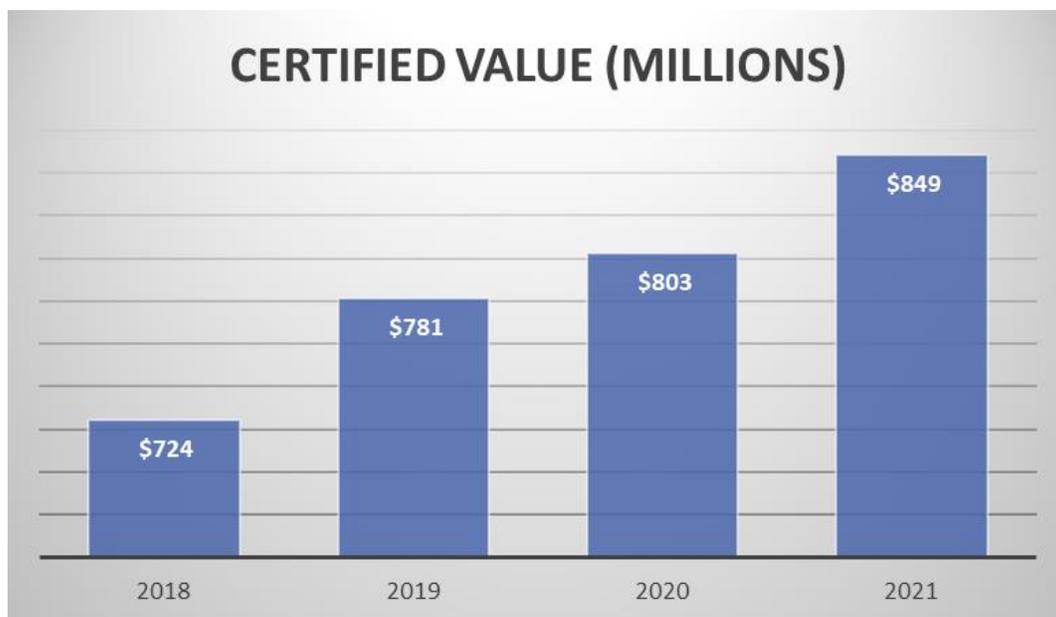
BUDGET OVERVIEW: DEBT SERVICE FUND

REVENUES

Property Taxes are the main source of revenue for the Debt Service Fund. Money is also transferred in from the economic development corporation and the stormwater fund to cover corresponding indebtedness.

PROPERTY TAXES

Property Values increased over 5% in Fiscal 2021-2022, largely due to the favorable location in the DFW area and improvements through the community. Property Taxes make up 93.8% of the Debt Service Fund Budget revenues. Please see the tax summary information for more information on tax rates and property values. **The chart below shows the values and levy for the past four years:**



EXPENDITURES

All expenditures in the Debt Service Fund are associated with principal and interest payments and miscellaneous fees. See the debt summaries for more detailed information on each bond. The Bond Rating for the City of Kennedale is from Standard & Poor's (AA-).

FUND BUDGET: DEBT SERVICE FUND

02 DEBT SERVICE FUND						
GENERAL DEBT SERVICE	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
I&S Tax Rate/\$100 Valuation			0.191399	0.191399	0.191399	0.191136
Taxable Valuation	724,494,406		802,521,474	802,521,474	802,521,474	848,609,784
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
02-4001-00-00 Current Ad Valorem Taxes	1,326,857	1,526,003	1,520,658	1,520,658	1,520,658	1,605,779
02-4011-00-00 Delinquent Ad Valorem Taxes	6,406	10,125	7,500	7,500	7,500	7,500
02-4041-00-00 Penalties & Interest	27,249	12,355	7,500	7,500	7,500	7,500
02-4401-00-00 Interest Income	8,812	5,497	6,000	6,000	425	425
02-4960-00-00 Transfer In - Capital Projects Fund	106,379	104,768	103,157	103,157	103,157	106,501
02-4902-00-00 Proceeds-Debt/Loan/Lease		1,260,000				
02-4915-00-00 Transfer In - EDC Fund	154,825	-				
02-4913-00-00 Transfer In - Capital Bond Fund		-				
TOTAL REVENUES	\$ 1,630,528	\$ 2,918,747	\$ 1,644,815	\$ 1,644,815	\$ 1,639,240	\$ 1,727,705
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
02-5602-01-00 2007 GO Refunding Bonds Principal \$4.365M	197,600	203,775	213,038	213,038	213,038	120,413
02-5612-01-00 2007 GO Refunding Bonds Interest \$4.365M	35,424	27,457	19,183	19,183	19,183	12,564
02-5644-01-00 2007A CO Bonds Principal \$2.735M	175,000	185,000	190,000	190,000	190,000	200,000
02-5643-01-00 2007A CO Bonds Interest \$2.735M	43,500	36,300	28,800	28,800	28,800	21,000
02-5648-01-00 2008 CO Bonds Principal \$4.5M						
02-5647-01-00 2008 CO Bonds Interest \$4.5M						
02-5624-01-00 2010 CO Bonds Principal \$2.0M	90,000					
02-5623-01-00 2010 CO Bonds Interest \$2.0M	64,825					
02-5650-01-00 2011 CO Bonds Principal \$3.26M	115,000	120,000	120,000	120,000	121,800	-
02-5649-01-00 2011 CO Bonds Interest \$3.26M	69,725	66,000	62,400	62,400	-	-
02-5606-01-00 2016 GO Refunding Bonds Principal \$3.72M	340,000	350,000	255,000	255,000	255,000	265,000
02-5607-01-00 2016 GO Refunding Bonds Interest \$3.72M	60,234	54,058	34,681	34,681	34,681	30,027
02-5638-01-00 2018 Tax Notes Principal \$760K	185,000	240,000	335,000	335,000	335,000	-
02-5639-01-00 2018 Tax Notes Interest \$760K	12,006	11,195	4,188	4,188	4,188	-
02-5655-01-00 2020A GO Refunding Bonds Principal \$1.54M						145,000
02-5656-01-00 2020A GO Refunding Bonds Interest \$1.54M						17,904
02-5652-01-00 Radio Lease Principal \$125K	19,662					
02-5651-01-00 Radio Lease Interest \$125K	688					
02-5653-01-00 2019 Tax Notes Principal \$2.0M		60,000	135,000	135,000	135,000	275,000
02-5654-01-00 2019 Tax Notes Interest \$2.0M		32,469	35,578	35,578	35,578	31,683
02-5637-01-00 Governmental Capital Lease Principal \$367,218	91,380	94,687	-	-	-	-
02-5636-01-00 Governmental Capital Lease Interest \$367,218	6,756	3,367	-	-	-	-
02-5606-01-00 Dick Price Road Principal \$3.72M			90,000	90,000	90,000	95,000
02-5607-01-00 Dick Price Road Interest \$3.72M			13,157	13,157	13,157	11,501
02-5657-01-00 2021 Certificates of Obligation Principal \$6M						315,000
02-5658-01-00 2021 Certificates of Obligation Interest \$6M						125,823
02-5621-01-00 Paying Agent Fees	600	1,200	600	600	49,738	600
02-5622-01-00 Arbitrage/Disclosures	2,250	2,250	2,250	2,250	2,250	2,250
02-5625-01-00 Issuance Costs		42,570				
02-5626-01-00 Pmt to Escrow Agent		1,214,150				
TOTAL EXPENDITURES	\$ 1,509,649	\$ 2,744,478	\$ 1,538,873	\$ 1,538,873	\$ 1,527,413	\$ 1,668,763
NET CHANGE IN FUND BALANCE	\$ 120,879	\$ 174,269	\$ 105,942	\$ 105,942	\$ 111,827	\$ 58,942
RESTRICTED FUND BALANCE – OCTOBER 1	194,137	315,016	573,006	489,285	489,285	601,112
RESTRICTED FUND BALANCE – SEPTEMBER 30	315,016	489,285	678,948	595,227	601,112	660,054

DEBT SCHEDULES: DEBT SERVICE FUND

FY 2021-2022 DEBT PAYMENT SCHEDULE		
DEBT SERVICE FUND		
	Interest	Principal
2007 GO Refunding Bonds	7,477	120,413
	5,087	
2007A CO Bonds	12,500	200,000
	8,500	
2011 CO Bonds (Refunded in FY 20-21)	-	-
	-	
2016 GO Refunding Bonds	16,200	265,000
	13,828	
2020A GO Refunding Bonds	9,394	145,000
	8,510	
Governmental Capital Lease (Completed in FY 19-20)	-	-
2018 Tax Notes (Completed in FY 20-21)	-	-
2019 Tax Notes	31,683	275,000
2021 CO Bonds	125,823	315,000
Dick Price Road	6,176	95,000
(A portion is paid from Capital Projects)	5,325	
INTEREST/PRINCIPAL TOTAL FOR DEBT SERVICE	250,501	1,415,413
TOTAL PAYMENTS FROM DEBT SERVICE 2021-2022		\$ 1,665,913
WATER FUND		
	Interest	Principal
2007 GO Refunding Bonds	4,632	74,588
	3,151	
2007 CO Bonds	23,165	170,000
	19,680	
INTEREST/PRINCIPAL TOTALS FOR WATER DEBT	\$ 50,627	\$ 244,588
TOTAL PAYMENTS FROM WATER 2021-2022		\$ 295,215
ECONOMIC DEVELOPMENT CORPORATION (EDC) FUND		
	Interest	Principal
2007 Sales Tax Revenue Bonds	18,591	75,000
	18,591	
2010 CO Bonds (Refunded in FY 19-20)	-	-
2020 GO Refunding Bonds	11,049	120,000
	9,891	-
INTEREST/PRINCIPAL TOTALS FOR EDC DEBT	\$ 58,123	\$ 195,000
TOTAL PAYMENTS FROM EDC 2021-2022		\$ 253,123

BOND PUPOSES: DEBT SERVICE FUND

BOND PURPOSES	
Series 2016 \$3,720,000 Bonds	1) Refund outstanding 2005 and 2008 bonds
Series 2010 \$2,000,000 Bonds	1) Construct improvement and extensions to the City's waterworks, sewer, and storm sewer systems 2) Construct, improve and repair city streets, parking lots, and sidewalks, together with drainage improvements, utility line construction, relocation and replacement, utilities improvmeents, traffic and street signalization, landscaping and lighting improvements 3) Relocate and restore Historic Section House (\$385,711.19) 4) Provide local match for federal grant to make street, sidewalk, landscaping, intersection, and lighting improvements
Series 2011 \$3,260,000 Bonds	1) ROW; Construct street, curb, sidewalk improvements; Utility relocation and drainage improvements 2) Acquire and equip public safety vehicles including an ambulance and a fire truck (\$750,000)
Series 2008 \$4,500,000 Bonds	1) ROW; Construct street, curb, sidewalk improvements; Utility relocation and drainage improvements
Series 2007A \$2,735,000 Bonds	1) ROW; Construct street, curb, sidewalk improvements; Utility relocation and drainage improvements
Series 2007 \$4,365,000 Bonds	1) Construction of a new municipal complex and the acquisition of land 2) Improvements to streets in the City 3) Improvements to the City's water system, including a new water well, new ground and elevated water storage facilities and water lines
<i>Originally 1998 Bonds</i>	
Series 2007 \$2,900,000 Bonds	1) Construct improvement and extensions to the city's waterworks, sewer, and storm sewer systems
Series 2007 \$1,200,000 Bonds	1) Provide funds for the purchase of land and related improvements in TownCenter district
Series 2005 \$790,000 Bonds	1) Construction of new Library and Community Center; acquisition of interests in land relating to such facility; construction of related parking
Series 2018 \$760,000 Tax Note	1) Provide certain combined street and sidewalk projects
Series 2020 \$1,260,000 Bonds	1) Construct improvement and extensions to the City's waterworks, sewer, and storm sewer systems 2) Construct, improve and repair city streets, parking lots, and sidewalks, together with drainage improvements, utility line construction, relocation and replacement, utilities improvmeents, traffic and street signalization, landscaping and lighting improvements 3) Relocate and restore Historic Section House (\$385,711.19) 4) Provide local match for federal grant to make street, sidewalk, landscaping, intersection, and lighting improvements
<i>Originally 2010 Bonds</i>	
Series 2019 \$2,000,000 Tax Note	1) Provide funds for street and drainage projects and facilities
Series 2021 \$6,000,000 Bonds	1) Provide funds for street and drainage projects and public safety vehicles



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CAPITAL PROJECTS FUNDS

FUND OVERVIEW: CAPITAL REPLACEMENT FUND

REVENUES

The Capital Replacement Fund is supported by oil and gas royalties and transfers from other funds. Water Fund assets are also included in the Capital Replacement Schedule but charged directly to that Fund.

EXPENDITURES

The City of Kennedale utilizes a replacement schedule for capital assets including vehicles, equipment, and computers. Items have projected replacement periods, which are adjusted as needed. The continued scheduled replacement of vehicles and equipment is included in this budget. In December 2016, the City moved to a leasing strategy for the majority of its vehicles.



FUND BUDGET: CAPITAL REPLACEMENT FUND

05 CAPITAL REPLACEMENT FUND		2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
REVENUES		ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
05-4401-00-00	INTEREST	5,811	856	1,000	1,000	40	40
05-4409-00-00	MISCELLANEOUS INCOME	20,892	12,281	15,000	15,000	15,000	15,000
05-4902-00-00	PROCEEDS-DEBT/LOAN/LEASE	375,278	-	-	-	-	-
05-4906-00-00	TRANSFER IN GENERAL FUND	-	58,100	58,100	58,100	58,100	182,521
05-4917-00-00	TRANSFER IN STREET FUND	79,058	79,058	24,302	24,302	24,302	37,142
TOTAL REVENUES		\$ 481,039	\$ 150,295	\$ 98,402	\$ 98,402	\$ 97,442	\$ 234,703
EXPENDITURES		2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
		ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
05-5601-01-00	ENTERPRISE LEASE POLICE	158,855	127,708	126,305	126,305	126,305	141,725
05-5602-01-00	ENTERPRISE LEASE STREETS	18,896	22,898	24,302	24,302	24,302	37,142
05-5603-01-00	ENTERPRISE LEASE SENIOR CENTER	10,780	10,780	10,780	10,780	10,780	21,769
05-5604-01-00	ENTERPRISE LEASE FIRE	16,054	13,901	14,127	14,127	14,127	14,127
05-5605-01-00	ENTERPRISE LEASE COM DEV	10,318	6,690	4,900	4,900	4,900	4,900
05-5606-01-00	LEASE PRINCIPAL	-	-	-	-	-	-
05-5607-01-00	ENTERPRISE LEASE WATER	-	-	-	-	-	-
05-5636-01-00	LEASE INTEREST	-	-	-	-	-	-
05-5861-01-00	MOTOR VEHICLES	392,436	-	-	-	-	-
05-5870-01-00	OTHER EQUIPMENT	19,107	3,810	-	-	3,300	-
TOTAL EXPENDITURES		\$ 626,446	\$ 185,786	\$ 180,414	\$ 180,414	\$ 183,714	\$ 219,663
REVENUES OVER (UNDER) EXPENDITURES		\$ (145,408)	\$ (35,490)	\$ (82,012)	\$ (82,012)	\$ (86,272)	\$ 15,040
NET CHANGE IN FUND BALANCE		\$ (145,408)	\$ (35,490)	\$ (82,012)	\$ (82,012)	\$ (86,272)	\$ 15,040
RESTRICTED FUND BALANCE – OCT 1		296,225	150,817	150,817	115,327	115,327	29,055
RESTRICTED FUND BALANCE – SEP 30		150,817	115,327	68,805	33,315	29,055	44,095

FUND DETAIL: CAPITAL REPLACEMENT FUND

05 CAPITAL REPLACEMENT FUND				2021-2022
01 VEHICLE/COMPUTER REPLACEMENT				APPROVED
05-5601-01-00	ENTERPRISE LEASE POLICE	VEHICLE LEASE PAYMENTS / PAYOFF		141,725
05-5602-01-00	ENTERPRISE LEASE STREETS	VEHICLE LEASE PAYMENTS / PAYOFF		37,142
05-5603-01-00	ENTERPRISE LEASE SENIOR	VEHICLE LEASE PAYMENTS / PAYOFF		21,769
05-0604-01-00	ENTERPRISE LEASE FIRE	VEHICLE LEASE PAYMENTS / PAYOFF		14,127
05-0605-01-00	ENTERPRISE LEASE COMMDEV	VEHICLE LEASE PAYMENTS / PAYOFF		4,900
05-0606-01-00	ENTERPRISE LEASE WATER	VEHICLE LEASE PAYMENTS / PAYOFF		-
05-5861-01-00	MOTOR VEHICLE	REPLACE GENERAL FUND VEHICLES/EQUIPMENT PER REPLACEMENT SCHEDULE (PAY FROM FUND 5)		-
05-5870-01-00	OTHER EQUIPMENT			-
TOTAL EXPENDITURES				\$ 219,663

FUND BUDGET: CAPITAL PROJECTS FUND

04 CAPITAL PROJECTS FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
04-4401-00-00 INTEREST	757	182	250	250	60	60
04-4409-00-00 MISCELLANEOUS INCOME	-	-	-	-	-	-
04-4421-00-00 LANDFILL REVENUE - WASTE CONNECTIONS	86,624	213,444	83,000	83,000	120,000	120,000
TOTAL FUND REVENUES	\$ 87,381	\$ 213,626	\$ 83,250	\$ 83,250	\$ 120,060	\$ 120,060
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
04-5701-00-00 TRANSFER TO GENERAL FUND	-	-	-	-	-	-
04-5702-00-00 TRANSFER TO DEBT SERVICE FUND	106,379	104,768	103,157	103,157	103,157	106,501
TOTAL FUND EXPENDITURES	\$ 106,379	\$ 104,768	\$ 103,157	\$ 103,157	\$ 103,157	\$ 106,501
REVENUES OVER (UNDER) EXPENDITURES	\$ (18,998)	\$ 108,858	\$ (19,907)	\$ (19,907)	\$ 16,903	\$ 13,559
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ (18,998)	\$ 108,858	\$ (19,907)	\$ (19,907)	\$ 16,903	\$ 13,559
RESTRICTED FUND BALANCE - OCT 1	11,398	(7,600)	(58,700)	101,258	101,258	118,161
RESTRICTED FUND BALANCE - SEP 30	(7,600)	101,258	(78,607)	81,351	118,161	131,720

FUND DETAIL: CAPITAL PROJECTS FUND

04 CAPITAL PROJECTS FUND			2021-2022 APPROVED
04-4401-00-00 INVESTMENT INCOME	EARNING BASED UPON AVG BALANCE/INTEREST RATES		60
04-4409-00-00 MISCELLANEOUS INCOME	ROYALTY REVENUE RECEIVED FROM LANDFILL: CITY PAID \$0.25 PER TON MONTHLY (AVG. 26,000 TONS/MO.)		
04-4421-00-00 LANDFILL REVENUE	ROYALTY REVENUE FROM LANDFILL: CITY PAID \$0.25 PER TON MONTHLY (AVG. 26,000 TONS/MO.)		120,000
TOTAL REVENUES			\$ 120,060
04 CAPITAL PROJECTS FUND			2021-2022 APPROVED
00 TRANSFERS			APPROVED
04-5701-00-00 TRANSFER OUT - GENERAL FUND			-
04-5702-00-00 TRANSFER OUT - DEBT SERVICE	ASSIST IN REPAYMENT OF 2008 CO BOND VIA LANDFILL ROYALTY INCOME (\$1.5M OF \$4.5M FOR DICK PRICE ROAD, SCHEDULED PORTION PAYMENT OF \$110.700)		106,501
TOTAL EXPENDITURES			\$ 106,501

FUND BUDGET: CAPITAL BOND FUND

13 CAPITAL BOND FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
13-4401-00-00 INVESTMENT INCOME	13,307	21,436	8,000	8,000	1,235	1,235
13-4902-00-00 PROCEEDS-DEBT/LOAN/LEASE	736,450	-	-	-	-	-
13-4903-00-00 2019 TAX NOTES	1,957,000	-	-	-	-	-
13-4904-00-00 2021 CERTIFICATES OF OBLIGATION	-	-	6,000,000	6,000,000	6,000,000	-
TOTAL REVENUES	\$ 2,706,757	\$ 21,436	\$ 6,008,000	\$ 6,008,000	\$ 6,001,235	\$ 1,235
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
13-5625-03-00 ENGINEERING SVCS PENNSYLVANIA	-	-	-	-	-	-
13-5625-07-00 ENGINEERING SVCS BOWMAN SPRINGS	-	-	-	-	-	-
13-5850-08-00 TX DOT BRIDGE PROJECT	116,764	97,509	196,588	196,588	-	-
13-5851-09-00 SAFE ROUTES TO SCHOOL (SRTS)	-	-	-	-	-	-
13-5852-10-00 TRENT STREET INFRASTRUCTURE	-	53,959	203,953	203,953	-	-
13-5853-10-00 LINDA ROAD IMPROVEMENTS	-	61,378	40,000	40,000	-	-
13-5854-10-00 COLLETT SUBLETT INFRASTRUCTURE	-	94,941	1,881,900	1,881,900	-	-
13-5856-10-00 ARCHITECTURE SERVICES	-	3,500	-	-	-	-
13-5857-10-00 PEGGY LANE INFRASTRUCTURE	-	89,692	10,000	10,000	-	-
13-5858-11-00 BEACON HILL	-	-	193,735	193,735	-	-
13-5859-11-00 VALLEY LANE	-	-	300,000	300,000	-	-
13-5860-11-00 KENNEDALE SUBLETT REALIGN AT KP	-	-	100,000	100,000	-	-
13-5861-11-00 SPLASH PAD IMPROVEMENTS	-	-	40,000	40,000	-	-
13-5862-11-00 PARK IMPROVEMENTS	-	-	25,000	25,000	-	-
TOTAL FUND EXPENDITURES	\$ 116,764	\$ 400,978	\$ 2,991,176	\$ 2,991,176	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	2,589,992	(379,543)	3,016,824	3,016,824	6,001,235	1,235
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ 2,589,992	\$ (379,543)	\$ 3,016,824	\$ 3,016,824	\$ 6,001,235	\$ 1,235
RESTRICTED FUND BALANCE, OCT 1	-	2,589,992	1,187,265	2,210,449	2,210,449	8,211,684
RESTRICTED FUND BALANCE, SEP 30	2,589,992	2,210,449	4,204,089	5,227,273	8,211,684	8,212,919

FUND DETAIL: CAPITAL BOND FUND

13 CAPITAL BOND FUND			2021-2022 APPROVED
00 REVENUES			
13-4401-00-00 INVESTMENT INCOME	EARNING BASED UPON AVERAGE BALANCE/INTEREST RATES		1,235
13-4904-00-00 2021 CERTIFICATES OF OBLIGATION			
TOTAL REVENUES			\$ 1,235
13 CAPITAL BOND FUND			2021-2022 APPROVED
03 TXDOT SIDEWALK PROJECT			
13-5625-03-00 ENGINEERING SERVICES	TXDOT/COG REGIONAL TOLL SIDEWALK GRANT		-
13-5850-08-00 TXDOT BRIDGE PROJECT	TXDOT NEW HOPE ROAD PROJECT		
13-5851-09-00 SAFE ROUTES TO SCHOOL	SAFE ROUTES TO SCHOOL PROJECT		
13-5851-09-00 SAFE ROUTES TO SCHOOL	SAFE ROUTES TO SCHOOL		
13-5852-10-00 TRENT STREET INFRASTRUCTURE	TRENT STREET INFRASTRUCTURE		
13-5853-10-00 LINDA ROAD IMPROVEMENTS	LINDA ROAD IMPROVEMENTS		
13-5854-10-00 COLLETT SUBLETT INFRASTRUCTURE	COLLETT SUBLETT INFRASTRUCTURE		
13-5856-10-00 ARCHITECTURE SERVICES	ARCHITECTURE SERVICES		
13-5857-10-00 PEGGY LANE INFRASTRUCTURE	PEGGY LANE INFRASTRUCTURE		
13-5858-11-00 BEACON HILL	BEACON HILL		
13-5859-11-00 VALLEY LANE	VALLEY LANE		
13-5860-11-00 KENNEDALE SUBLETT REALIGN AT KP	KENNEDALE SUBLETT REALIGN AT KP		
13-5861-11-00 SPLASH PAD IMPROVEMENTS	SPLASH PAD IMPROVEMENTS		
13-5862-11-00 PARK IMPROVEMENTS	PARK IMPROVEMENTS		
TOTAL EXPENDITURES			\$ -



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STORMWATER FUND

DEPARTMENT OUTLINE: STORMWATER UTILITY

The function of this department is to identify, prevent, and abate stormwater issues.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Achieved Silver iSWM Certification through North Central Texas Council of Governments
- Submitted year four of the City’s Stormwater Permit to TCEQ

SHORT-TERM GOALS

- Complete Stormwater/Drainage Master Plan
- Utilize the Stormwater Utility Fund to fund stormwater improvement projects
- Utilize the Creek Geomorphology study to establish design and priority guidelines for erosion issues along creek banks within the city
- Continue ditch cleaning program with Tarrant County

LONG-TERM GOALS

- Develop tools and policies that reduce flood damage and flood risk to residents and buildings along Village Creek and its tributaries

STAFFING RESOURCES

- 0.666 FTE

WHAT DOES THE CITY OWN?

The inventory components of the stormwater drainage system are outlined in the table (at left). The entire system consists of approximately 3.7 miles of stormwater mains.

Asset Type	Asset Component	Quantity
Stormwater Drainage System	Stormwater Pipe (12-15 inch)	555 ft
	Stormwater Pipe (16-21 inch)	2,720 ft
	Stormwater Pipe (24 inch)	8,289 ft
	Stormwater Pipe (27 inch)	1,921 ft
	Stormwater Pipe (30 inch)	1,441 ft
	Stormwater Pipe (32-36 inch)	2,775 ft
	Stormwater Pipe (39-42 inch)	915 ft
	Stormwater Pipe (48-51 inch)	1,186 ft
	Stormwater Pipe (54 inch)	70 ft
	Culverts	22
	Ditch	36 miles
	Flume	200 ft
	Inlet	201

SUMMARY: STORMWATER UTILITY

07 STORMWATER UTILITY FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
Penalites	4,045	402	1,200	1,200	-	-
Grant Revenue						
Drainage Fees	264,552	254,474	320,952	320,952	266,000	266,000
Investment Income	733	743	1,000	1,000	175	175
Miscellaneous Income						
TOTAL REVENUES	\$ 269,329	\$ 255,619	\$ 323,152	\$ 323,152	\$ 266,175	\$ 266,175
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
Stormwater Utility	135,739	118,708	561,929	565,644	172,173	229,343
TOTAL FUND EXPENDITURES	\$ 135,739	\$ 136,168	\$ 561,929	\$ 565,644	\$ 172,173	\$ 229,343
REVENUES OVER (UNDER) EXPENDITURES	\$ 133,590	\$ 119,451	\$ (238,777)	\$ (242,492)	\$ 94,002	\$ 36,832
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ 133,591	\$ 119,451	\$ (238,777)	\$ (242,492)	\$ 94,002	\$ 36,832
RESTRICTED FUND BALANCE – OCT 1	1,145,148	1,278,739	928,123	1,398,190	1,398,190	1,492,192
RESTRICTED FUND BALANCE – SEP 30	1,278,739	1,398,190	689,346	1,155,698	1,492,192	1,529,024
UNRESTRICTED FUND BALANCE – OCT	113,180	198,778	(151,838)	287,257	287,257	381,259
UNRESTRICTED FUND BALANCE – SEP	198,778	287,257	(390,615)	44,765	381,259	418,091

DEPARTMENT BUDGET: STORMWATER UTILITY

07 STORMWATER UTILITY FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
01 STORMWATER UTILITY FEE	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	18,888	44,091	43,440	47,155	47,155	48,993
OPERATIONS	98,093	110,833	518,489	518,489	125,018	180,350
TOTAL STORMWATER	\$ 116,982	\$ 154,924	\$ 561,929	\$ 565,644	\$ 172,173	\$ 229,343
PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
W/S FACILITIES MAINT MANAGER	0.00	0.66	0.66	0.66	0.66	0.66
Total Positions	0.00	0.66	0.66	0.66	0.66	0.66
PERSONNEL						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
07-5101-01-00 SALARIES	13,391	30,841	30,911	33,973	33,973	34,647
07-5113-01-00 INCENTIVE PAY	879	1,961	1,300	1,300	1,300	1,300
07-5114-01-00 LONGEVITY PAY	-	432	660	660	660	780
07-5115-01-00 RETIREMENT	2,012	4,608	4,497	4,916	4,916	5,186
07-5116-01-00 UNEMPLOYMENT INSURANCE	-	98	-	-	-	-
07-5117-01-00 PAYROLL TAXES FICA	1,082	2,522	2,515	2,749	2,749	2,810
07-5118-01-00 MEDICAL INSURANCE	1,343	3,156	3,168	3,168	3,168	3,805
07-5120-01-00 LIFE INSURANCE	76	228	144	144	144	163
07-5121-01-00 DENTAL INSURANCE	87	203	202	202	202	257
07-5122-01-00 VISION INSURANCE	19	43	43	43	43	46
TOTAL PERSONNEL	\$ 18,888	\$ 44,091	\$ 43,440	\$ 47,155	\$ 47,155	\$ 48,993
OPERATIONS						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
07-5240-01-00 PRINTED SUPPLIES	65	-	250	250	100	100
07-5261-01-00 POSTAGE	8	-	50	50	50	50
07-5408-01-00 STORMWATER MAINTENANCE	2,722	16,339	20,000	20,000	20,000	20,000
07-5440-01-00 OFFICE EQUIP/SOFTWARE MAINT	-	-	1,855	1,855	1,855	1,855
07-5501-01-00 ADVERTISING	120	-	250	250	250	250
07-5510-01-00 ASSOCIATION DUES PUBLICATION:	6,602	7,503	9,915	9,915	4,168	4,500
07-5525-01-00 TRAINING/SEMINARS	140	155	600	600	500	500
07-5565-01-00 LEGAL SERVICES	-	-	25,000	25,000	-	25,000
07-5570-01-00 SPECIAL SERVICES	2,385	-	8,000	8,000	8,000	8,000
07-5574-01-00 FILING FEES	100	100	100	100	100	100
07-5580-01-00 ENGINEERING SERVIES	65,957	48,766	55,000	55,000	65,000	65,000
07-5591-01-00 TRASH/DISPOSAL/DUMP SERVICES	-	-	5,000	5,000	5,000	5,000
07-5598-01-00 ADMIN CHARGE-STREET FUND	19,995	-	19,995	19,995	19,995	19,995
07-5700-01-00 BAD DEBT EXPENSE	-	-	-	-	-	-
07-5800-01-00 LAND	-	-	30,000	30,000	-	30,000
07-5821-01-00 DRAINAGE IMPROVEMENTS	-	-	342,474	342,474	-	-
07-5801-01-00 GRANT EXPENDITURES	-	-	-	-	-	-
07-5635-90-00 DEPRECIATION	-	18,757	-	-	-	-
07-5637-90-00 DEPRECIATION EXPENSE	-	19,213	-	-	-	-
TOTAL OPERATIONS	\$ 98,093	\$ 110,833	\$ 518,489	\$ 518,489	\$ 125,018	\$ 180,350
TOTAL STORMWATER	\$ 116,982	\$ 154,924	\$ 561,929	\$ 565,644	\$ 172,173	\$ 229,343

DEPARTMENT DETAIL: STORMWATER UTILITY

07 STORMWATER UTILITY FUND			2021-2022
01 STORMWATER UTILITY FEE			APPROVED
07-4040-00-00	PENALTIES	FEES PER ORDINANCE ON DELINQUENT ACCOUNTS	
07-4085-00-00	GRANT REVENUE	FEMA GRANT	
07-4201-00-00	DRAINAGE FEES	MONTHLY UTILITY FEES ASSESSED ON PROPERTY AND ITS CORRESPONDING IMPERVIOUS COVERAGE	266,000
07-4401-00-00	INVESTMENT INCOME	EARNING BASED UPON AVG BALANCE/INTEREST RATES	175
07-4409-00-00	MISCELLANEOUS INCOME	CORP OF ENGINEERS REFUND PURCHASE OF LAND	-
TOTAL REVENUE			\$ 266,175

07 STORMWATER UTILITY FUND			2021-2022
01 STORMWATER UTILITY FEE			APPROVED
07-5101-01-00	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	34,647
07-5107-01-00	OVERTIME	OVER 40 HRS/WK AT 1.5x FOR NON-EXEMPT EMPLOYEES	-
07-5109-01-00	TEMPORARY/PART-TIME	REFER TO PERSONNEL SUMMARY OVERVIEW	-
07-5113-01-00	CERTIFICATION PAY	REFER TO PERSONNEL SUMMARY OVERVIEW	1,300
07-5114-01-00	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH)	780
07-5115-01-00	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS ONE-YEAR LAG DUE TO ACTUARIAL STUDY (E.G., JAN '20 RATE BASED ON DEC '18 STUDY)	5,186
07-5117-01-00	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65%; ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	2,810
07-5118-01-00	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	3,805
07-5120-01-00	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM	163
07-5121-01-00	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	257
07-5122-01-00	VISION INSURANCE	BASED ON MONTHLY PREMIUM	46
07-5190-01-00	VACATION/SICK/TERM/LEAVE ADJ	VACATION/SICK TIME PAYOUT	-
07-5240-01-00	PRINTED SUPPLIES	EDUCATIONAL PAMPHLETS	100
07-5260-01-00	GENERAL OFFICE SUPPLIES	ITEMS RELATED TO STORMWATER	-
07-5261-01-00	POSTAGE	MAILING COSTS	50
07-5280-01-00	MINOR EQUIP/SMALL TOOLS<\$5K	ONE-TIME SMALL PURCHASES	-
07-5408-01-00	STORMWATER MAINTENANCE	ANNUAL CONTRACT WITH TARRANT COUNTY FOR DITCH CLEANING, CULVERT REPLACEMENT, DITCH RIP RAP REPLACEMENT, AND OUTLET REPAIRS; SUPPLIES FOR STORMWATER MANAGEMENT	20,000
07-5420-01-00	MACHINERY/TOOL MAINTENANCE		
07-5440-01-00	OFFICE EQUIP/SOFTWARE MAINT	GIS AERIAL MAPPING	1,855
07-5501-01-00	ADVERTISING	EDUCATIONAL TIPS & OTHER RELATED ITEMS FOR PUBLIC NOTICES	250
07-5510-01-00	ASSOC DUES/PUBLICATIONS	ANNUAL MEMBERSHIP FOR URBANIZED PLANNING REGIONAL PUBLIC WORKS PROGRAM ANNUAL COG MEMBERSHIP FOR STORMWATER PARTICIPATION	4,500
07-5525-01-00	TRAINING/SEMINARS	NCTCOG STORMWATER CLASSES	500
07-5565-01-00	LEGAL SERVICES	REVIEW OF STORMWATER MATERIALS ENVIRONMENTAL LEGAL	25,000
07-5570-01-00	SPECIAL SERVICES	HALF OF GIS (SHIELD ENGINEERING) COST (SHARED W/COMM DEV)	8,000
07-5574-01-00	FILING FEES	STORMWATER PERMIT FEE WITH TCEQ/STATE (\$100 ANNUALLY, \$100 EVERY 5 YEARS BEGINNING FY13/14)	100
07-5578-01-00	TRAVEL	MILEAGE FOR NCTCOG TRAINING	
07-5580-01-00	ENGINEERING SERVICES	HALFF ANNUAL STORM WATER REPORT FOR ANNUAL TCEQ PERMIT	65,000
07-5591-01-00	TRASH/DISPOSAL/DUMP SERVICES	HAZMAT CLEANUP FOR HOUSEHOLD HAZARDOUS WASTE	5,000
07-5598-01-00	ADMIN CHARGE-STREET FUND	CHARGE FOR SERVICES PROVIDED BY STREET FUND RESOURCES	19,995
07-5713-01-00	TRANSFER OUT-DEBT SERVICE FUND	REIMBURSE FOR DEBT PROJECT EXPENSE	
07-5800-01-00	LAND	FLOOD PLAIN ACQUISITION	30,000
07-5821-01-00	DRAINAGE IMPROVEMENTS	PER STORMWATER CAPITAL SCHEDULE	
07-5870-01-00	OTHER EQUIPMENT	REPLACE EQUIPMENT PER REPLACEMENT SCHEDULE	-
TOTAL EXPENDITURES			\$ 229,343

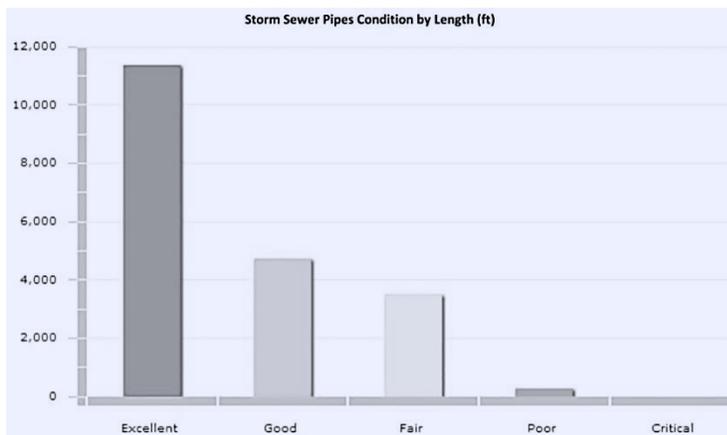
STORMWATER DRAINAGE SYSTEM

SOURCE: 2015 ASSET MANAGEMENT PLAN | WWW.CITYOFKENNEDALE.COM/GOVDOCS

Stormwater Drainage System Replacement Value				
Asset type	Asset component	Quantity/units	2015 Unit Replacement Cost	2015 Overall Replacement Cost
Stormwater Drainage System	Stormwater Pipe (12-15 inch)	555 ft	User-Defined	\$15,175
	Stormwater Pipe (16-21 inch)	2,720 ft	User-Defined	\$97,800
	Stormwater Pipe (24 inch)	8,289 ft	User-Defined	\$356,427
	Stormwater Pipe (27 inch)	1,921 ft	User-Defined	\$90,287
	Stormwater Pipe (30 inch)	1,441 ft	User-Defined	\$73,443
	Stormwater Pipe (32-36 inch)	2,775 ft	User-Defined	\$185,225
	Stormwater Pipe (39-42 inch)	915 ft	User-Defined	\$77,025
	Stormwater Pipe (48-51 inch)	1,186 ft	User-Defined	\$130,460
	Stormwater Pipe (54 inch)	70 ft	User-Defined	\$9,800
	Culverts	22	User-Defined	\$809,400
	Ditch	36 miles	User-Defined	\$270,000
	Flume	200 ft	User-Defined	\$48,000
	Inlet	201	User-Defined	\$1,206,000
				\$3,369,082

WHAT IS THE VALUE OF THE STORMWATER DRAINAGE SYSTEM?

The estimated replacement value of the stormwater drainage system (in 2015 dollars) is approximately \$3.3 million. The cost per household for the stormwater drainage system is \$1,416 based on the number of households in FY2015.



WHAT IS THE CONDITION OF THE STORMWATER DRAINAGE SYSTEM?

Based on assessed condition ratings, 87% of the City's stormwater pipes and 100% of culverts are in good to excellent condition. As such, the city received a Condition vs. Performance rating of 'B'

WATER SEWER FUND

DEPARTMENT OUTLINE: WATER/SEWER FUND

REVENUES

The 2021-2022 Water/Sewer Fund Budget includes \$4,521,797 in revenues, which represents a 1.2% decrease from prior year. The City has completed negotiations with the City of Arlington for Operations and Maintenance of Water and Sewer. The primary source of revenue for the Water/Sewer Budget is charges for services, which accounts for 95% of all revenue.

WATER DISTRIBUTION SUMMARY

SOURCE: 2015 ASSET MANAGEMENT PLAN | WWW.CITYOFKENNEDALE.COM/GOVDOCS

WHAT DOES THE CITY OWN?

The City of Kennedale is responsible for the following water distribution system inventory which includes approximately 48 miles of water mains:

Asset Type	Asset Component	Quantity/Units
Water Distribution System	Water Pipe (1.5 inch)	3,644.62 ft
	Water Pipe (2 inch)	7,079.26 ft
	Water Pipe (6 inch)	73,576.03 ft
	Water Pipe (8 inch)	92,372.76 ft
	Water Pipe (10 inch)	7,301.84 ft
	Water Pipe (12 inch)	44,870.42 ft
	Water Pipe (16 inch)	26,532.19 ft
	Hydrants	487
	Equipment	6
	Facilities	27
	Vehicles	14

WHAT IS THE VALUE OF THE WATER DISTRIBUTION SYSTEM?

The estimated replacement value of the water distribution system (in 2015 dollars) is approximately \$24 Million. The cost per household for the water distribution system is \$10,851 based on the number of households in FY2015.

Asset Type	Asset Component	Quantity/Units	2015 Unit Replacement Cost	2015 Overall Replacement Cost*
Water Distribution System	Water Pipe (1.5 inch)	3,644.62 ft	User-Defined	\$153,075
	Water Pipe (2 inch)	7,079.26 ft	User-Defined	\$297,329
	Water Pipe (6 inch)	73,576.03 ft	User-Defined	\$3,090,196
	Water Pipe (8 inch)	92,372.76 ft	User-Defined	\$5,283,722
	Water Pipe (10 inch)	7,301.84 ft	User-Defined	\$522,082
	Water Pipe (12 inch)	44,870.42 ft	User-Defined	\$3,849,883
	Water Pipe (16 inch)	26,532.19 ft	User-Defined	\$3,035,280
	Hydrants	487	User-Defined	\$798,680
	Equipment	6	User-Defined	\$188,215
	Facilities	27	User-Defined	\$6,668,420
	Vehicles	14	User-Defined	\$133,583
				\$24,020,465

FUND SUMMARY: WATER/SEWER FUND

10 WATER / SEWER FUND SUMMARY						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
Water Service	2,376,545	2,456,141	2,128,290	2,128,290	2,239,404	2,239,404
Sewer Service	1,660,530	1,678,516	1,700,194	1,700,194	1,700,194	1,700,194
Sewer Surcharge	13,189	1,990	2,705	2,705	-	-
Penalties	53,673	9,729	13,231	13,231	-	-
Administrative Fees	15,080	2,978	3,762	3,762	559	-
Water Tap Fees	-	8,887	2,856	2,856	4,000	4,000
Meter Purchase / Install	10,501	1,969	3,645	3,645	40,677	3,645
Sewer Tap Fees	-	1,486	1,768	1,768	1,768	1,768
Engineer Review Fees	8,643	4,500	6,120	6,120	23,757	6,120
Sanitation Billing Fees	18,979	19,344	15,507	15,507	15,507	15,507
Other Fees - Water / Sewer	10,170	1,534	1,984	1,984	1,984	1,984
Sales Tax	114	136	139	139	139	139
Arlington Operator Cost		442,348	354,500	354,500	354,500	354,500
Investment Income	37,606	14,827	19,179	19,179	1,100	1,100
Miscellaneous Income	31,404	269	4,911	4,911	4,911	4,911
Cash Over / Under	1	-				
Equipment Sale Gain (Loss)		(20,261)				
Sale of Parts / Assets	345	40,237	1,000	1,000	1,000	1,000
Transfer In - Water Impact Fund	152,525	152,525	-	-		-
Transfer In - Sewer Impact Fund	60,000	35,000	-	-		60,000
Transfer In- Roadway Impact Fund			187,525	187,525	187,525	127,525
Total Revenues	\$ 4,449,305	\$ 4,852,153	\$ 4,447,316	\$ 4,447,316	\$ 4,577,025	\$ 4,521,797
EXPENDITURES						
	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
Utility Billing	1,380,723	1,582,710	1,460,295	1,460,295	1,407,226	1,343,331
Operations	1,061,011	1,455,136	1,375,369	1,377,223	1,384,223	1,388,069
Debt Service	337,171	354,505	358,559	358,559	358,559	295,216
Capital Projects	8,670	-	600,000	600,000	117,000	483,000
Non-Departmental	1,395,296	1,546,989	710,477	710,477	710,283	867,846
Total Expenditures	\$ 4,182,872	\$ 4,939,341	\$ 4,504,700	\$ 4,506,554	\$ 3,977,291	\$ 4,377,462
Total Revenues Over (Under) Exp	\$ 266,434	\$ (87,188)	\$ (57,384)	\$ (59,238)	\$ 599,734	\$ 144,335
00-Other Funding Sources In (Out):						
TOTAL Other In (Out)			\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ 266,434	\$ (87,188)	\$ (57,384)	\$ (59,238)	\$ 599,734	\$ 144,335
BEGINNING FUND BALANCE - OCTOBER 1		2,471,302	2,076,297	2,946,002	2,946,002	3,545,736
ENDING FUND BALANCE - SEPTEMBER 3	2,471,302	2,946,002	2,018,912	2,886,764	3,545,736	3,690,071
AVERAGE DAILY EXPENDITURES	11,460	13,532	12,342	12,347	10,897	11,993
NUMBER OF DAYS RESERVE	216	218	164	234	325	308
FUND BALANCE AS A % OF EXPENDITUR	59.08%	59.64%	44.82%	64.06%	89.15%	84.30%

DEPARTMENT BUDGET: UTILITY BILLING

10 WATER / SEWER FUND SUMMARY	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
01 UTILITY BILLING	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	27,302	-	-	-	-	-
OPERATIONS	1,353,421	1,582,710	1,460,295	1,460,295	1,407,226	1,343,331
TOTAL UTILITY BILLING	\$ 1,380,723	\$ 1,582,710	\$ 1,460,295	\$ 1,460,295	\$ 1,407,226	\$ 1,343,331
PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
Utility Billing Administrator	1.00	0.00	0.00	0.00	0.00	0.00
PART-TIME POSITIONS						
Administrative Assistant	0.50	0.00	0.00	0.00	0.00	0.00
Total Positions	1.50	0.00	0.00	0.00	0.00	0.00
PERSONNEL						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
10-5101-01-01 SALARIES	16,638	-	-	-	-	-
10-5109-01-01 TEMPORARY/PART-TIME	5,655	-	-	-	-	-
10-5114-01-01 LONGEVITY PAY	-	-	-	-	-	-
10-5115-01-01 RETIREMENT	3,118	-	-	-	-	-
10-5117-01-01 PAYROLL TAXES FICA	1,577	-	-	-	-	-
10-5118-01-01 MEDICAL INSURANCE	1,210	-	-	-	-	-
10-5120-01-01 LIFE INSURANCE	91	-	-	-	-	-
10-5121-01-01 DENTAL INSURANCE	84	-	-	-	-	-
10-5122-01-01 VISION INSURANCE	23	-	-	-	-	-
10-5190-01-01 VACATION/SICK/TERM/LEAVE	(1,092)	-	-	-	-	-
TOTAL PERSONNEL	\$ 27,302	\$ -				
OPERATIONS						
	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
10-5240-01-01 PRINTED SUPPLIES	-	-	50	50	50	50
10-5260-01-01 GENERAL OFFICE SUPPLIES	-	-	-	-	-	-
10-5261-01-01 POSTAGE	7	-	-	-	-	-
10-5290-01-01 EXPENDABLE SUPPLIES	-	-	-	-	-	-
10-5440-01-01 OFFICE EQUIP/SOFTWARE	8,461	6,102	9,912	9,912	6,000	6,000
10-5510-01-01 ASSOCIATION DUES PUBLICATIONS	-	-	-	-	-	-
10-5525-01-01 TRAINING/SEMINARS	-	-	-	-	-	-
10-5570-01-01 SPECIAL SERVICES	194,105	461,531	237,881	237,881	192,924	103,380
10-5575-01-01 EQUIPMENT RENTAL	1,586	1,744	1,892	1,892	1,892	1,892
10-5578-01-01 TRAVEL	-	-	-	-	-	-
10-5591-01-01 TRASH/DISPOSAL/DUMP SERVICES	3,178	2,298	6,200	6,200	2,000	4,000
10-5592-01-01 INTERGOV-FORT WORTH SEWER	30,716	22,892	21,900	21,900	21,900	21,900
10-5594-01-01 INTERGOV-ARLINGTON SEWER	985,841	881,143	987,960	987,960	987,960	1,007,719
10-5597-01-01 INTERGOV-FORT WORTH WATER	129,528	207,001	194,500	194,500	194,500	198,390
10-5598-01-01 INTERGOV-ARLINGTON WATER	-	-	-	-	-	-
TOTAL OPERATIONS	\$ 1,353,421	\$ 1,582,710	\$ 1,460,295	\$ 1,460,295	\$ 1,407,226	\$ 1,343,331
TOTAL UTILITY BILLING	\$ 1,380,723	\$ 1,582,710	\$ 1,460,295	\$ 1,460,295	\$ 1,407,226	\$ 1,343,331

DEPARTMENT DETAIL: UTILITY BILLING

10 WATER SEWER FUND		2021-2022
01 UTILITY BILLING		APPROVED
10-5101-01-01	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW
10-5107-01-01	OVERTIME	ADDITIONAL PAY OVER 40 HOURS PER WEEK AT 1.5 FOR NON-EXEMPT EMPLOYEES.
10-5109-01-01	TEMPORARY/PART - TIME	REFER TO PERSONNEL SUMMARY OVERVIEW
10-5114-01-01	LONGEVITY PAY	PAID TO EMPLOYEES WITH A MINIMUM OF TWELVE MONTHS OF SERVICE PRIOR TO SEPTEMBER 30TH OF EACH YEAR. EMPLOYEES RECEIVE \$8, \$10 OR \$12 PER MONTH FOR EACH YEAR OF SERVICE COMPLETED WITH THE CITY.
10-5115-01-01	RETIREMENT	REQUIRED FOR ANYTHING OVER 1000 CALENDAR HOURS. PAID MONTHLY. BASED ON JAN-DEC CALENDAR YEAR. NEW RATE RECEIVED IN MAY OF CURRENT YEAR FOR JAN-DEC OF UPCOMING FISCAL YEAR. OCT-DEC OF NEW FISCAL YEAR BILLED AT OLD RATE. RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (I.E., JAN 2008 RATE BASED ON DEC 2006 STUDY)
10-5117-01-01	FICA	BASED ON 6.20% SOCIAL SECURITY/1.45% FICA, TOTALING 7.65%, ASSESSED ON ANY FORM OF PAY/INCOME TO EMPLOYEE
10-5118-01-01	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM
10-5120-01-01	LIFE INSURANCE	BASED ON LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT PREMIUM
10-5121-01-01	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM
10-5122-01-01	VISION INSURANCE	BASED ON MONTHLY PREMIUM
10-5240-01-01	PRINTED SUPPLIES	SIGNS FOR CLEAN-UP CAMPAIGN
		UB INSERTS
10-5440-01-01	OFFICE EQUIP/SOFTWARE MAINT	STW - ANNUAL SUPPORT/LEASE FOR UTILITY BILLING
		SAVIN MONTHLY MAINTENANCE - \$68/MTH (50% SPLIT WITH COURT)
10-5570-01-01	SPECIAL SERVICES	MONTHLY MAINTENANCE FEE FOR KIOSK
		ARLINGTON-BILLING & READS (PER CONTRACT)
		(\$8615.00 MONTHLY)
10-5575-01-01	EQUIPMENT RENTAL	SAVIN COPIER RENTAL - \$144.50/MONTH + YEARLY INSURANCE (50% SPLIT WITH COURT)
10-5591-01-01	TRASH/DISPOSAL/DUMP SERVICES	TIRE DISPOSAL FROM BI-ANNUAL CLEANUP
		HAZARDOUS HOUSEHOLD DROP OFF (AVERAGE 3 PER MONTH)+ Clean Up Event
10-5592-01-01	INTERGOV-FORT WORTH SEWER	CHARGES FOR WASTEWATER SERVICE PROVIDED BY FORT WORTH:
		VOLUME CHARGE
		BOD CHARGE
		TSS CHARGE
		MONTHLY ADMINISTRATIVE CHARGE
10-5594-01-01	INTERGOV-ARLINGTON SEWER	CHARGES FOR WASTEWATER SERVICE PROVIDED BY ARLINGTON:
10-5597-01-01	INTERGOV-FORT WORTH WATER	CHARGES FOR WHOLESALE WATER SERVICE PROVIDED BY CITY OF FORT WORTH:
		CONSUMPTION CHARGE
		METER CHARGE
		MAX/PEAK DAY CHARGE
		MAX/PEAK HOUR CHARGE
TOTAL EXPENDITURES		\$ 1,343,331

DEPARTMENT BUDGET: WATER INTERLOCAL (CITY OF ARLINGTON)

10 WATER SEWER FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
02 UTILITY OPERATIONS (ARLINGTON)	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	204,293	23,383	21,471	23,325	23,325	24,170
OPERATIONS	856,718	1,431,754	1,353,898	1,353,898	1,360,898	1,363,899
TOTAL UTILITY OPERATIONS	\$ 1,061,011	\$ 1,455,136	\$ 1,375,369	\$ 1,377,223	\$ 1,384,223	\$ 1,388,069

PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
Administrative Assistant	1.00	0.00	0.00	0.00	0.00	0.00
Utilities Crew Chief	1.00	0.00	0.00	0.00	0.00	0.00
Backflow/CSI Inspector	1.00	0.00	0.00	0.00	0.00	0.00
Utilities Inspector	1.00	0.00	0.00	0.00	0.00	0.00
Utilities Operator	6.00	0.00	0.00	0.00	0.00	0.00
W/S Facilities Maintenance Manager	0.00	0.33	0.33	0.33	0.33	0.33
Total Positions	10.000	0.33	0.333	0.333	0.333	0.333

PERSONNEL	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
10-5101-01-02 SALARIES	173,437	15,398	15,581	17,109	17,109	17,446
10-5107-01-02 OVERTIME	8,891	-	-	-	-	-
10-5109-01-02 TEMPORARY/PART-TIME	26,010	-	-	-	-	-
10-5113-01-02 CERTIFICATION PAY	2,871	-	650	650	650	650
10-5114-01-02 LONGEVITY PAY	5,638	-	-	-	-	-
10-5115-01-02 RETIREMENT	32,778	5,131	2,220	2,429	2,429	2,555
10-5117-01-02 PAYROLL TAXES FICA	15,984	1,168	1,242	1,359	1,359	1,384
10-5118-01-02 MEDICAL INSURANCE	14,785	1,482	1,582	1,582	1,582	1,900
10-5120-01-02 LIFE INSURANCE	824	-	74	74	74	84
10-5121-01-02 DENTAL INSURANCE	715	95	101	101	101	128
10-5122-01-02 VISION INSURANCE	216	20	21	21	21	23
10-5190-01-02 VACATION/SICK/TERM/ LEAVE	(77,856)	88	-	-	-	-
TOTAL PERSONNEL	\$ 204,293	\$ 23,383	\$ 21,471	\$ 23,325	\$ 23,325	\$ 24,170



DEPARTMENT BUDGET: WATER INTERLOCAL (CONT'D)

OPERATIONS		2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
		ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
10-5210-01-02	CHEMICAL SUPPLIES	9,171	-				
10-5220-01-02	UNIFORMS	1,407	-				
10-5230-01-02	CLEANING SUPPLIES	665	-				
10-5240-01-02	PRINTED SUPPLIES	-	-				
10-5260-01-02	GENERAL OFFICE SUPPLIES	679	-				
10-5261-01-02	POSTAGE	45	-				
10-5280-01-02	MINOR EQUIP SMALL TOOLS	653	-				
10-5285-01-02	FUEL	5,820	-				
10-5290-01-02	EXPENDABLE SUPPLIES	3,079	-				
10-5403-01-02	BUILDING MAINTENANCE	2,183	949	12,000	12,000	9,000	12,000
10-5409-01-02	WASTEWATER SYSTEM MAINTENAI	12,685	-				
10-5410-01-02	WATER SYSTEM MAINTENANCE	10,350	-				
10-5411-01-02	WATER STORAGE TANK MAINTENA	-	-				
10-5412-01-02	METER/BOXES/HYDRANTS	8,206	-				
10-5420-01-02	MACHINERY/TOOL MAINTENANCE	113	-				
10-5430-01-02	MOTOR VEHICLE MAINTENANCE	17,446	-				
10-5440-01-02	OFFICE EQUIP/SOFTWARE MAINT	689	421	1,386	1,386	1,386	1,386
10-5450-01-02	PUMP/MOTOR MAINTENANCE	-	-				
10-5480-01-02	SIGNS/FENCE/SIDEWALK MAINTEN	-	-				
10-5501-01-02	ADVERTISING	-	-				
10-5510-01-02	ASSOC DUES/PUBLICATIONS	432	-				
10-5525-01-02	TRAINING/SEMINARS	111	-				
10-5530-01-02	ELECTRIC SERVICES	76,771	171,077	165,400	165,400	165,400	165,400
10-5535-01-02	GAS SERVICES	504	441	800	800	800	800
10-5565-01-02	LEGAL SERVICES	75	800				
10-5570-01-02	SPECIAL SERVICES	31,859	12,294	20,000	20,000	20,000	20,000
10-5575-01-02	EQUIPMENT RENTAL	1,227	-	3,000	3,000	3,000	3,000
10-5578-01-02	TRAVEL	4	-				
10-5580-01-02	ENGINEERING SERVICES	58,703	39,697	40,000	40,000	50,000	50,000
10-5585-01-02	TELEPHONE SERVICES	5,640	530	500	500	500	500
10-5590-01-02	WATER/SEWER SERVICES	3,557	2,732	3,000	3,000	3,000	3,000
10-5591-01-02	TRASH/DISPOSAL/DUMP SERVICES	-	-				
10-5599-01-02	INTERGOV-ARLINGTON O&M	600,000	1,050,000	900,000	900,000	900,000	900,000
10-5593-01-02	INTERGOV-TARRANT COUNTY WA1	4,644	-	55,000	55,000	55,000	55,000
10-5653-01-02	2012 WATER METERS INTEREST	-	44,557	39,947	39,947	39,947	35,590
10-5654-01-02	2012 WATER METERS PRINCIPAL	-	108,256	112,865	112,865	112,865	117,222
TOTAL OPERATIONS		\$ 856,718	\$ 1,431,754	\$ 1,353,898	\$ 1,353,898	\$ 1,360,898	\$ 1,363,899
TOTAL UTILITY OPERATIONS		\$ 1,061,011	\$ 1,455,136	\$ 1,375,369	\$ 1,377,223	\$ 1,384,223	\$ 1,388,069

DEPARTMENT DETAIL: WATER INTERLOCAL (CITY OF ARLINGTON)

10 WATER SEWER FUND			2021-2022
02 UTILITY OPERATIONS (ARLINGTON)			APPROVED
10-5101-01-02	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	17,446
10-5107-01-02	OVERTIME	ADDITIONAL PAY OVER 40 HOURS PER WEEK AT 1.5 FOR NON-EXEMPT EMPLOYEES.	-
10-5109-01-02	TEMPORARY/PART-TIME	REFER TO PERSONNEL SUMMARY OVERVIEW	-
10-5113-01-02	CERTIFICATION PAY	REFER TO PERSONNEL SUMMARY OVERVIEW	650
10-5114-01-02	LONGEVITY PAY	PAID TO EMPLOYEES WITH A MINIMUM OF TWELVE MONTHS OF SERVICE PRIOR TO SEPTEMBER 30TH OF EACH YEAR. EMPLOYEES RECEIVE \$8, \$10 OR \$12 PER MONTH FOR EACH YEAR OF SERVICE COMPLETED WITH THE CITY.	-
10-5115-01-02	RETIREMENT	REQUIRED FOR ANYTHING OVER 1000 CALENDAR HOURS. PAID MONTHLY. BASED ON JAN-DEC CALENDAR YEAR. NEW RATE RECEIVED IN MAY OF CURRENT YEAR FOR JAN-DEC OF UPCOMING FISCAL YEAR. OCT-DEC OF NEW FISCAL YEAR BILLED AT OLD RATE. RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (I.E., JAN 2008 RATE BASED ON DEC 2006 STUDY).	2,555
10-5117-01-02	FICA	BASED ON 6.20% SOCIAL SECURITY/1.45% FICA, TOTALING 7.65%, ASSESSED ON ANY FORM OF PAY/INCOME TO EMPLOYEE	1,384
10-5118-01-02	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	1,900
10-5120-01-02	LIFE INSURANCE	BASED ON LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT PREMIUM	84
10-5121-01-02	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	128
10-5122-01-02	VISION INSURANCE	BASED ON MONTHLY PREMIUM	23
10-5210-01-02	CHEMICAL SUPPLIES	CHLORINE 150# BOTTLES + RENTAL AND STORAGE	
10-5220-01-02	UNIFORMS	WRANGLER JEANS FOR STAFF	
10-5230-01-02	CLEANING SUPPLIES	APPLIES TO SHOP ONLY: BATHROOM & BUILDING CLEANING SUPPLIES	
10-5240-01-02	PRINTED SUPPLIES	CCRS, INDUSTRIAL WASTE FORMS/LETTERS	
10-5260-01-02	GENERAL OFFICE SUPPLIES	PENS, PAPER, PENCILS, ETC.	
10-5261-01-02	POSTAGE	POSTAGE FOR CCRS AND LIQUID WASTE HAULERS	
10-5280-01-02	MINOR EQUIP/SMALL TOOLS<\$5K	LIGHT BARS, TOOL BOXES, HEADACHE RACKS	
10-5285-01-02	FUEL	FUEL FOR GAS POWERED VEHICLES	
10-5290-01-02	EXPENDABLE SUPPLIES	MARKING FLAGS/MARKING PAINT	
10-5403-01-02	BUILDING MAINTENANCE	ANNUAL REPAIRS TO BOOSTER ROOMS & CL2 BLDGS	12,000
		A/C HEATING REPAIRS FOR SERVICE CENTER & TRAILER (50% SHARED W/STREETS)	
		STANLEY SECURITY MONITORING / FIRE SERVICES / EXTINGUISHER INSPECTIONS (\$19.58 MO)	
		SHOP & TRAILER MAINT./REPAIRS (50% SHARED W/STREETS)	
		PEST CONTROL (\$90 QTR. COST SHARED W/STREETS)	
		JANITORIAL (\$250 MTH, 50% SHARED W/STREETS)	
10-5409-01-02	WASTEWATER SYSTEM MAINTENANCE	WASTEWATER LINE MAINTENANCE AND REPAIRS	
10-5410-01-02	WATER SYSTEM MAINTENANCE	WATER LINE MAINTENANCE AND REPAIRS	
10-5411-01-02	WATER STORAGE TANK MAINTENANCE	STORAGE TANK INSPECTIONS	
10-5412-01-02	METER/BOXES/HYDRANTS	ELECTRONIC METERS 3/4" (\$131.25 EACH)	
10-5420-01-02	MACHINERY/TOOL MAINTENANCE	SERVICE & PARTS FOR SMALL/NON-DRIVABLE	
10-5430-01-02	MOTOR VEHICLE MAINTENANCE	MAINTENANCE OF WATER & SEWER VEHICLES	
10-5440-01-02	OFFICE EQUIP/SOFTWARE MAINT	SAVIN MAINTENANCE (\$115.50/MO)	1,386
10-5450-01-02	PUMP MAINTENANCE	REPAIRS TO WATER WELLS	
10-5460-01-02	RADIO MAINTENANCE		
10-5480-01-02	SIGNS/FENCE/SIDEWALK MAINT	TRAFFIC SIGNS/CONES	
10-5501-01-02	ADVERTISING	EMPLOYMENT ADVERTISEMENTS	
10-5510-01-02	ASSOC DUES/PUBLICATIONS	TCEQ WATER LICENSE RENEWALS	
10-5525-01-02	TRAINING/SEMINARS	VARIOUS WATER & WASTEWATER TRAINING COURSES	
10-5530-01-02	ELECTRIC SERVICES	PROVIDED BY DIRECT ENERGY.	165,400
10-5535-01-02	GAS SERVICES	PROVIDED BY ATMOS ENERGY. THIS LINE APPLIES ONLY TO 1/2 OF SHOP. NO GAS TO TRAILER.	800

DEPARTMENT DETAIL: WATER INTERLOCAL (CONT'D)

10-5570-01-02	SPECIAL SERVICES	WATER SAMPLING (BACTERIOLOGY) TARRANT COUNTY PUBLIC HEALTH INSPECTION SERVICE FOR DEVELOPMENT TCEQ WATER RENEWAL FEE VELOCITY METER STUDY STATE WATER SAMPLING INDEPENDENT SAMPLER HR RELATED COSTS, SUCH AS PRE-EMPLOYMENT PHYSICALS (\$160), DOT DRUG TEST PROGRAM (\$382) ANNUAL WATER/SEWER RATE STUDY WATER/SEWER/ROADWAY IMPACT FEE STUDY (EVERY 5 YEARS BEGINNING 2016)	20,000
10-5575-01-02	EQUIPMENT RENTAL	SAVIN COPIER RENTAL - (\$257.90 MO) + (\$89.00 MO) RENTAL OF VARIOUS EQUIPMENT (BACKHOE, TRENCHERS, PUMPS)	3,000
10-5578-01-02	TRAVEL	VARIOUS TRAVEL FOR TRAINING & MEALS	-
10-5580-01-02	ENGINEERING SERVICES	ENGINEERING & MISCELLANEOUS (WATER/SEWER PLAN)	50,000
10-5585-01-02	TELEPHONE SERVICES	6 CELL PHONES (\$200 BASE/MO, \$20 USAGE/MO, 5 DATA CARDS (\$60 BASE/MO, \$45 USAGE/MO), 5 GALAXY TABLETS (\$50 BASE/MO, \$5 USAGE/MO) SCADA SYSTEM PHONE SERVICE FAX (\$35/MO)	500
10-5590-01-02	WATER/SEWER SERVICES	PROVIDED BY THE CITY/ARLINGTON/FORT WORTH	3,000
10-5591-01-02	TRASH/DISPOSAL/DUMP SERVICES	SPOIL TO IESI/WASTEWATER SLUDGE DISPOSAL TO COLD SPRINGS	
10-5590-01-02	INTERGOV - ARLINGTON O&M	12 MONTHS AT \$900K ANNUALLY	900,000
10-5593-01-02	INTERGOV - TARRANT COUNTY W	TARRANT COUNTY GROUND WATER CONSERVATION FEES (PAID UP FRONT IN FEB FOR ENTIRE YEAR TO RECOGNIZE A DISCOUNT, SETTLE UP COMPLETED AT END OF YEAR, RATE \$.125 PER 1000 GALLONS DUE 12/01 (INCLUDES ORIGINAL ISSUANCE, PLUS CHANGE ORDER)	55,000
10-5653-01-02	2012 \$1.72M - INTEREST	DUE 12/01 (INCLUDES ORIGINAL ISSUANCE, PLUS CHANGE ORDER)	35,590
10-5654-01-02	2012 \$1.72M - PRINCIPAL	DUE 12/01 (INCLUDES ORIGINAL ISSUANCE, PLUS CHANGE ORDER)	117,222
TOTAL EXPENDITURES			\$ 1,388,069

DEPARTMENT BUDGET: WATER/SEWER FUND DEBT SERVICE

10 WATER SEWER FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
03 WATER DEBT SERVICE	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
10-5603-01-03 2007 \$4.365M GO RFND - PRINCIPAL	-	126,225	131,963	131,963	131,963	74,588
10-5613-01-03 2007 \$4.365M GO RFND - INTEREST	21,174	17,007	11,883	11,883	11,883	7,783
10-5625-01-03 ISSUANCE COSTS	-	-	-	-	-	-
10-5643-01-03 2007 \$2.9M CO - INTEREST	61,918	56,273	49,713	49,713	49,713	42,845
10-5644-01-03 2007 \$2.9M CO - PRINCIPAL	-	155,000	165,000	165,000	165,000	170,000
10-5653-01-03 2012 \$1.72M WATER METERS INTEREST	49,624	-	-	-	-	-
10-5654-01-03 2012 \$1.72M WATER METERS PRINCIPAL	204,456	-	-	-	-	-
TOTAL DEBT SERVICE	\$ 337,171	\$ 354,505	\$ 358,559	\$ 358,559	\$ 358,559	\$ 295,216

DEPARTMENT DETAIL: WATER/SEWER FUND DEBT SERVICE

10 WATER SEWER FUND	2021-2022
03 WATER DEBT SERVICE	APPROVED
10-5603-01-03 2007 \$4.365M GO RFND - PRINCIP DUE 02/15 (SPLIT 61.75% GENERAL FUND/38.25% WATER FUND)	74,588
10-5613-01-03 2007 \$4.365M GO RFND - INTERES DUE 02/15 (SPLIT 61.75% GENERAL FUND/38.25% WATER FUND)	7,783
10-5621-01-03 PAYING AGENT FEES	
10-5625-01-03 ISSUANCE COSTS	
10-5643-01-03 2007 \$2.9M CO - INTEREST	42,845
10-5644-01-03 2007 \$2.9M CO - PRINCIPAL	170,000
10-5653-01-03 2012 \$1.721M - INTEREST	-
10-5654-01-03 2012 \$1.721M - PRINCIPAL	-
TOTAL EXPENDITURES	\$ 295,216

DEPARTMENT BUDGET: WATER/SEWER CAPITAL PROJECTS

10 WATER SEWER FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
03 WATER CAPITAL PROJECTS	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
10-5833-01-04	CDBG SEWER PROJECT		85,000	85,000	22,000	63,000
10-5834-01-04	WATER LINE INSTALLATION		200,000	200,000	-	200,000
10-5835-01-04	SEWER LINE INSTALLATION	4,338	215,000	215,000	95,000	120,000
10-5837-01-04	MOTOR VEHICLES	4,332				
10-5838-01-04	OTHER EQUIPMENT					
10-5839-01-04	COA WATER CONNECTION LINE		100,000	100,000	-	100,000
TOTAL CAPITAL PROJECTS	\$ 8,670	\$ -	\$ 600,000	\$ 600,000	\$ 117,000	\$ 483,000

DEPARTMENT DETAIL: WATER/SEWER CAPITAL PROJECTS

10 WATER SEWER FUND			2021-2022
04 CAPITAL PROJECTS			APPROVED
10-5820-01-04	BUILDING IMPROVEMENTS	REMODEL SHOP/ADMIN BUILDING; UPDATES TO EXISTING STRUCTURES	-
10-5832-01-04	CDBG WATER PROJECT		-
10-5833-01-04	CDBG PROJECT		63,000
10-5834-01-04	WATER LINE INSTALLATION	ANNUAL PROJECT	200,000
10-5835-01-04	SEWER LINE INSTALLATION	CRESTDALE SANITARY SEWER	120,000
		LINDA ROAD SANITARY SEWER	
		CAPITAL PROJECTS SCHEDULE PROJECTS	
10-5836-01-04	DEPRECIATION EXPENSE	PORTION OF ASSET VALUE REDUCED OVER TIME DUE GIVEN ENTERPRISE FUND, BASED ON HISTORIC VALUE	-
10-5837-01-04	MOTOR VEHICLES	REPLACE WATER FUND VEHICLES/ EQUIPMENT PER REPLACEMENT SCHEDULE	-
		VEHICLE LEASES	
10-5838-01-04	OTHER EQUIPMENT	REPLACE WATER FUND COMPUTERS PER REPLACEMENT SCHEDULE	-
10-5839-01-04	COA WATER CONNECTION LINE		100,000
TOTAL EXPENDITURES	TOTAL EXPENDITURES		\$ 483,000

DEPARTMENT BUDGET: WATER/SEWER FUND NON-DEPARTMENTAL

10 WATER SEWER FUND		2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
90 NON-DEPARTMENTAL		ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
10-5115-90-00	RETIREMENT	11,180	(14,950)				
10-5116-90-00	UNEMPLOYMENT INSURANCE	510	46	171	171	46	150
10-5119-90-00	WORKERS COMPENSATION	8,775	298	569	569	500	569
10-5123-90-00	HEALTH ADMIN FEES	8,124	-				
10-5440-90-00	OFFICE EQUIP / SOFTWARE MAINT	2,951	-				
10-5540-90-00	INSURANCE - AUTO	13,838	-				
10-5545-90-00	INSURANCE PROPERTY	12,332	12,086	13,566	13,566	13,566	14,244
10-5550-90-00	INSURANCE GENERAL LIABILITY	4,465	5,311	5,961	5,961	5,961	6,259
10-5570-90-00	SPECIAL SERVICES	18,572	10,358	19,113	19,113	19,113	19,113
10-5585-90-00	TELEPHONE SERVICES	4,233	4,443	4,000	4,000	4,000	4,000
10-5595-90-00	ADMIN CHARGE - GENERAL FUND	355,518	370,877	355,785	355,785	355,785	433,427
10-5596-90-00	PAYMENT IN LIEU OF TAX STREET	189,869	267,106	311,312	311,312	311,312	390,084
10-5635-90-00	DEPRECIATION EXPENSE	779,656	736,720				
10-5700-90-00	BAD DEBT EXPENSE	(14,727)	154,694				
TOTAL NON-DEPARTMENTAL		\$ 1,395,296	\$ 1,546,989	\$ 710,477	\$ 710,477	\$ 710,283	\$ 867,846

DEPARTMENT DETAIL: WATER/SEWER NON-DEPARTMENTAL

10 WATER SEWER FUND		2021-2022
90 NON-DEPARTMENTAL		APPROVED
10-5116-90-00	UNEMPLOYMENT INSURANCE	150
	PROVIDED BY TEXAS WORKFORCE COMMISSION; CITY PAYS 1% OF THE FIRST \$9,000 OF ALL CURRENT EMPLOYEE SALARIES; PAID QUARTERLY BASED ON # OF CLAIMS AND TURNOVER; BASED ON JAN-DEC CALENDAR YEAR; NEW RATE IN MAR OF NEW FY; OCT-DEC BILLS AT	
10-5119-90-00	WORKERS' COMPENSATION	569
	PROVIDED BY INTERGOVERNMENTAL RISK POOL (TMLIRP); PAID UPFRONT IN OCT TO OBTAIN 3% DISCOUNT, UNLESS FUNDED QUARTERLY; BASED ON OCT-SEP OF CURRENT FY; NEW RATE IN OCT OF NEW FY AFTER TENTATIVE PAYROLL FIGURES PROVIDED, AUDIT COMPLETED	
10-5123-90-00	HEALTH ADMIN FEES	-
	TASC CHARGES PAID FOR ADMINISTRATION OF CAFETERIA/FLEX 125 SPENDING PROGRAM (SPLIT 50% WITH GENERAL FUND 90)	
10-5545-90-00	INSURANCE - PROPERTY	14,244
	PROVIDED BY TML INTERGOVERNMENTAL RISK POOL. PROPERTY INSURANCE PREMIUMS FOR PROPERTY (USE 68% GENERAL FUND / 32% WATER FUND OF EXPENSE).	
10-5550-90-00	INSURANCE - GENERAL LIABILITY	6,259
	PROVIDED BY TML INTERGOVERNMENTAL RISK POOL. PERSON/PROPERTY COVERAGE FOR VENDORS, CITIZENS, AND CUSTOMERS TO WHICH THE CITY CAUSES DAMAGE TO INCLUDE ERRORS & OMISSIONS, PUBLIC EMPLOYEE DISHONESTY, THEFT AND FRAUD (USE 68% GENERAL FUND / 32% WATER FUND)	
10-5570-90-00	SPECIAL SERVICES	19,113
	FIBER INTERNET SERVICE PROVIDED CHARTER COMMUNICATIONS THROUGHOUT THE ALL CITY FACILITIES , SHARED 50% BETWEEN GENERAL FUND & WATER/SEWER FUND, DEPT 90)	
	CLIENT ANALYSIS CHARGES FOR WELLS FARGO BANK ACCOUNT ACTIVITY (SHARED 50% BETWEEN GENERAL FUND & WATER/SEWER FUND)	
10-5585-90-00	TELEPHONE SERVICES	4,000
	CREDIT CARD MERCHANT FEES (\$69.80/MO) DIGITAL PHONE SERVICE PROVIDED BY LOGIX (\$704 PER MONTH, SHARED 50% BETWEEN GENERAL FUND & WATER/SEWER FUND, DEPT 90)	
10-5595-90-00	ADMIN CHARGE - GENERAL FUND	433,427
	CHARGE FOR SERVICES PROVIDED BY GENERAL FUND RESOURCES (10% TOTAL REVENUES EXCLUDING INTEREST/TRANSFERS)	
10-5596-90-00	FRANCHISE FEE - STREET FUND	390,084
	ROW: FRANCHISE FEE/STREET REPAIR FOR WATER/SEWER DAMAGES. BASED ON 9% OF REVENUES LESS TRANSFERS/INTEREST	
10-5700-90-00	BAD DEBT EXPENSE	-
	ESTIMATE PORTION OF UTILITY BILLS THAT WILL BE UNCOLLECTABLE & WRITTEN OFF DESPITE DELINQUENT ACCOUNT COLLECTION EFFORTS	
TOTAL EXPENDITURES		\$ 867,846



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EDC FUNDS

FUND OVERVIEW: EDC 4B FUND

REVENUES

The 2021-2022 Economic Development Corporation 4B (EDC4B) includes \$800,048 in revenues, which represents a \$76,108 increase from the prior year.

The main sources of revenue in the EDC4B Fund are sales taxes and rental income, which accounts for 64.3% and 30.4%, respectively of all revenue.

FUND BUDGET: EDC 4B

15 EDC4B FUND							
REVENUES		2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
		ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
15-4002-00-00	MMD-TAX CURRENT YEAR	-	-	35,000	35,000	35,000	35,000
15-4081-00-00	SALES TAX	545,785	548,709	420,148	420,148	506,000	515,000
15-4401-00-00	INVESTMENT INCOME	6,536	3,809	2,000	2,000	2,000	2,000
15-4409-00-00	MISCELLANEOUS INCOME	35,897	25,284	30,000	30,000	30,000	4,200
15-4412-00-00	LAND PROCEEDS	-	150,368	-	-	-	-
15-4415-00-00	INSURANCE REIMBURSEMENTS	-	-	-	-	-	-
15-4805-00-00	RENTAL FEES - SHOPPING CTR	228,241	224,073	236,792	236,792	236,792	243,848
15-4806-00-00	RENTAL INSURANCE	-	-	-	-	-	-
15-4886-00-00	SALE OF ASSETS	-	-	-	-	-	-
15-4902-00-00	PROCEEDS - DEBT/LOAN/LEASE	-	-	-	-	-	-
15-4971-00-00	INSURANCE PROCEEDS	-	-	-	-	-	-
15-4885-00-00	SALE OF ASSETS	-	-	-	-	-	-
TOTAL REVENUES		\$ 816,460	\$ 952,244	\$ 723,940	\$ 723,940	\$ 809,792	\$ 800,048
EDC ADMINISTRATION EXPENDITURES		2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
		ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
15-5240-01-00	PRINTED SUPPLIES	-	-	2,000	2,000	2,000	2,000
15-5260-01-00	GENERAL OFFICE SUPPLIES	-	-	50	50	50	50
15-5261-01-00	POSTAGE	-	-	50	50	50	50
15-5501-01-00	ADVERTISING	-	234	1,200	1,200	1,200	1,200
15-5510-01-00	ASSOC DUES/PUBLICATIONS	4,932	1,125	3,500	3,500	1,575	1,575
15-5525-01-00	TRAINING/SEMINARS	-	-	250	250	250	250
15-5565-01-00	LEGAL SERVICES	6,581	8,854	15,000	15,000	18,000	18,000
15-5567-01-00	AUDIT SERVICES	4,250	4,250	4,250	4,250	4,250	4,250
15-5570-01-00	SPECIAL SERVICES	2,286	11,616	42,838	42,838	8,738	48,738
15-5574-01-00	FILING FEES	-	-	-	-	-	-
15-5578-01-00	TRAVEL	-	-	100	100	100	100
15-5580-01-00	ENGINEERING SERVICES	-	-	-	-	-	-
15-5595-01-00	ADMIN CHARGE-GENERAL FUND	117,890	116,318	116,318	116,318	116,318	145,855
15-5615-01-00	FUNCTIONAL GRANT	29,745	27,151	32,831	32,831	32,831	32,831
15-5800-01-00	LAND	-	-	-	-	-	-
TOTAL ADMINISTRATION EXPENDITURES		\$ 165,684	\$ 169,548	\$ 218,387	\$ 218,387	\$ 185,362	\$ 254,899

FUND BUDGET: EDC 4B (CONT'D)

EDC DEBT SERVICE EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
15-5643-01-03 2007 \$1.2M TAX BOND - INTEREST	50,689	46,496	42,048	42,048	42,048	37,182
15-5644-01-03 2007 \$1.2M TAX BOND - PRINCIPA	60,000	65,000	70,000	70,000	70,000	75,000
15-5645-01-03 2011 \$1.7M TX LEVERAGE - INT	12,920	13,924	9,196	9,196	9,196	7,656
15-5646-01-03 2011 \$1.7M TX LEVERAGE - PRIN	42,038	43,912	46,680	46,680	46,680	48,220
15-5702-01-03 TRANSFER OUT - DEBT SERV FUND	154,825	122,750	-	-	-	-
15-5667-01-03 2020 \$1.26M GO REFUNDING - PRI	-	-	115,000	115,000	115,000	120,000
15-5668-01-03 2020 \$1.26M GO REFUNDING - INT	-	11,889	23,208	23,208	23,208	20,940
TOTAL DEBT SERVICE EXPENDITURES	\$ 320,471	\$ 303,969	\$ 306,132	\$ 306,132	\$ 306,132	\$ 308,998

TOWNCENTER SHOPPING EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
15-5403-02-00 BUILDING MAINTENANCE	51,652	49,602	54,195	54,195	54,195	32,616
15-5530-02-00 ELECTRIC SERVICES	5,372	4,413	5,700	5,700	5,700	5,960
15-5545-02-00 INSURANCE - PROPERTY	11,139	9,976	13,000	13,000	13,000	13,000
15-5570-02-00 SPECIAL SERVICES	6,000	7,282	9,600	9,600	9,600	9,600
TOTAL TOWN SHOPPING CENTER EXPENDITURES	\$ 74,164	\$ 71,272	\$ 82,495	\$ 82,495	\$ 82,495	\$ 61,176

TOWNCENTER REDEVELOPMENT EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
15-5580-03-00 ENGINEERING SERVICES	-	-	-	-	-	-
15-5847-03-00 CONSTRUCTION	5,738	-	-	-	-	-
TOTAL TOWN CENTER REDEVELOPMENT EXPENDITURES	\$ 5,738	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL FUND EXPENDITURES	\$ 566,057	\$ 544,790	\$ 607,014	\$ 607,014	\$ 573,989	\$ 625,073
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REVENUES OVER (UNDER) EXPENDITURES	\$ 250,403	\$ 407,454	\$ 116,926	\$ 116,926	\$ 235,803	\$ 174,975
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OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

NET CHANGE IN FUND BALANCE	\$ 250,403	\$ 407,454	\$ 116,926	\$ 116,926	\$ 235,803	\$ 174,975
FUND BALANCE - OCT 1	168,179	418,582	770,219	826,036	826,036	1,061,839
FUND BALANCE - SEP 30	418,582	826,036	887,145	942,962	1,061,839	1,236,814

FUND DETAIL: EDC 4B

15 EDC4B FUND		2021-2022 APPROVED	
15-4002-00-00	MMD TAX - CURRENT YEAR	BASED ON ASSESSED VALUE OF \$2,783,693 AND TOTAL TAX RATE OF 2.880965 PER \$100 (MINUS TRACT 1R FOR SURPLUS) CITY OF KENNEDALE: \$0.747500 KENNEDEALE ISD: \$1.492068 TARRANT COUNTY: \$0.264000 TARRANT HOSPITAL: \$0.227897 TARRANT COLLEGE: \$0.149500	35,000
15-4081-00-00	SALES TAX	BASED ON PRIOR 3 YEARS OF HISTORY	515,000
15-4401-00-00	INVESTMENT INCOME	EARNING BASED UPON AVERAGE BALANCE/INTEREST RATES	2,000
15-4409-00-00	MISCELLANEOUS INCOME		4,200
		MONTHLY FEE FROM CHAMBER PER RENTAL AGREEMENT (\$10 MONTH) PLUS \$100 DEPOSIT	
15-4411-00-00	TX LEVERAGE PROG REIMBURSEMENTS	PRINCIPAL & INTEREST RECEIVED FROM GROVER TO REIMBURSE THE STATE EDC FOR \$1.7M LOAN	-
15-4805-00-00	RENTAL FEES - SHOPPING CENTER		243,848
		DOLLAR GENERAL (\$5577 until 2020; \$6864 until 2023)	82,368
		ETRON, INC 07/01/21 10/31/21 \$0 11/01/21 10/31/22 \$3097.50 11/01/22 10/31/23 \$3269.58 11/01/23 10/31/24 \$3441.67 11/01/24 10/31/25 \$3613.75 11/01/25 10/31/26 \$3785.83	34,073
		CITY ELECTRIC 05/01/18 10/31/18 \$2,573.67 11/01/18 10/31/19 \$2,941.33 11/01/19 10/31/20 \$3,309.00 11/01/20 10/31/21 \$3,676.67 11/01/21 04/30/23 \$4,044.33	48,165
		IRON WHEEL ANTIQUES 10/01/18 06/30/19 \$4,509.75 07/01/18 06/30/20 \$5,154.00 07/01/20 06/30/21 \$5,798.25 07/01/21 06/30/22 \$6,442.50 07/01/22 09/30/23 \$7,086.75	79,243
15-4806-00-00	RENTAL INSURANCE		-
TOTAL REVENUE			\$ 800,048

FUND DETAIL: EDC 4B (CONT'D)

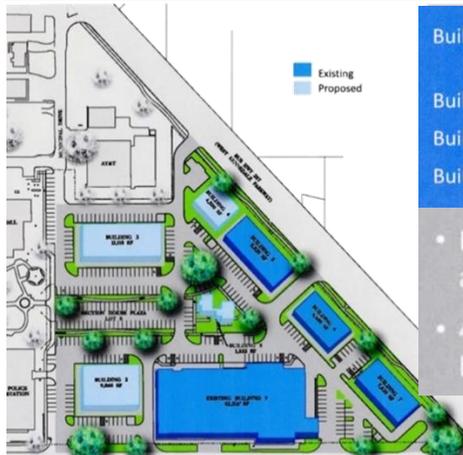
15 EDC4B FUND			2021-2022
01 ADMINISTRATION			APPROVED
15-5240-01-00	PRINTED SUPPLIES	PRINTED MAPS OF ENTIRE CITY EDC COPIES/BROCHURES	2,000
15-5260-01-00	GENERAL OFFICE SUPPLIES	FILES/FOLDERS/PAPER/PENCILS	50
15-5261-01-00	POSTAGE	FOR MAIL OUTS/MARKETING	50
15-5501-01-00	ADVERTISING	PROMOTIONAL ADVERTISING, LEGAL NOTICES AND BUDGET HEARING AD	1,200
15-5510-01-00	ASSOC DUES/PUBLICATIONS	DALLAS CHAMBER (\$1125) TOWN CENTER STUDY OUTCOME	1,575
15-5525-01-00	TRAINING/SEMINARS	EDC TRAINING THROUGH VARIOUS ASSOCIATIONS BY BOARD	250
15-5565-01-00	LEGAL SERVICES	BILLABLE HOURS FOR CITY ATTORNEY ON EDC RELATED PROJECTS (I.E., HOTEL, OTHER POTENTIAL	18,000
15-5567-01-00	AUDIT SERVICES	INDEPENDENT ANNUAL AUDIT	4,250
15-5570-01-00	SPECIAL SERVICES	CONTRACT WITH MUNISERVICES FOR SALES TAX AUDIT SERVICES, 35% CONTINGENCY IF REALLOCATIONS ARE UNCOVERED DUE TO REPORTING ERRORS (APPLIES TO FIRST 8 CONSECUTIVE REPORTING QUARTERS FOLLOWING CORRECTION, SHARED 75% CITY/%25 EDC) TOWN CENTER REDEVELOPMENT MOWING EDC PROPERTIES	48,738
15-5575-01-00	EQUIPMENT RENTAL		
15-5578-01-00	TRAVEL	TRAVEL RELATED TO OTHER EDC TRAINING/SEMINARS BY STAFF/BOARD	100
15-5580-01-00	ENGINEERING	TIED TO POTENTIAL ACTIVITIES/PROJECTS (I.E., HOTEL,	
15-5585-01-00	TELEPHONE SERVICES		
15-5595-01-00	ADMIN CHARGE - GENERAL FUND	CHARGE FOR SERVICES PROVIDED BY GENERAL FUND RESOURCES (BASED	145,855
15-5615-01-00	FUNCTIONAL GRANT	H20 380 SALES TAX AGREEMENT	32,831
15-5701-01-00	TRANSFER OUT - GENERAL FUND		
15-5800-01-00	LAND	LAND PURCHASE	
TOTAL ADMINISTRATION EXPENDITURES			\$ 254,899

15 EDC4B FUND			2021-2022
01 ADMINISTRATION			APPROVED
03 DEBT SERVICE			
AGENT FEES - BOND AMORTIZATIONS			
15-5620-01-03	ISSUANCE COSTS	FEES RELATED TO THE ACQUISITION	
15-5621-01-03	PAYING AGENT FEES	DUE 11/01	
15-5643-01-03	2007 \$1.2M TAX BOND - INTEREST	DUE 05/01	18,591
		DUE 05/01	18,591
15-5644-01-03	2007 \$1.2M TAX BOND - PRINCIPAL	DUE BY 1ST OF EACH MONTH (BEGINS 11/01/2011)	75,000
15-5645-01-03	2011 \$1.7M TX LEVERAGE - INT	DUE BY 1ST OF EACH MONTH (BEGINS 11/01/2011)	7,656
15-5646-01-03	2011 \$1.7M TX LEVERAGE - PRIN	DUE 02/15	48,220
15-5668-01-03	2020 \$1.26M GO REFUNDING - INT	DUE 08/15	11,049
		DUE 02/15	9,891
15-5667-01-03	2020 \$1.26M GO REFUNDING - PRIN	DUE 11/01 INTEREST: 2010 \$2.0M CO BOND	120,000
TOTAL DEBT SERVICE EXPENDITURES			\$ 308,998

FUND DETAIL: EDC 4B (CONT'D)

15 EDC4B FUND			2021-2022
02 TOWNCENTER SHOPPING AREA			APPROVED
15-5530-02-00	BUILDING MAINTENANCE	WATER/TRASH FIRE SPRINKLER - (\$58/MO) LANDSCAPE/MATERIALS - (\$1300/MO) MAINTENANCE/REPAIRS	32,616
15-5512-02-00	CONTRACTUAL SERVICES		
15-5530-02-00	ELECTRIC SERVICES	ELECTRICITY	5,960
15-5545-02-00	INSURANCE - PROPERTY	COVERAGE THROUGH TML	13,000
15-5570-02-00	SPECIAL SERVICES	PROPERTY/ASSET MANAGEMENT (\$800 PER MONTH)	9,600
TOTAL TOWNCENTER SHOPPING AREA EXPENDITURES			\$ 61,176
15 EDC4B FUND			2021-2022
03 TOWNCENTER REDEVELOPMENT			APPROVED
15-5570-03-00	SPECIAL SERVICES		-
15-5579-03-00	ARCHITECT/DESIGN SERVICES	PARKING LOT MODIFICATION	-
15-5580-03-00	ENGINEERING SERVICES	CHICKEN EXPRESS BUILDING HEALTH INSPECTIONS/ASBESTOS SURVEY	-
15-5847-03-00	CONSTRUCTION	DUE 05/01 CHICKEN EXPRESS PARKING LOT MODIFICATION POTENTIAL ACTIVITIES/PROJECTS	-
TOTAL TOWNCENTER REDEVELOPMENT EXPENDITURES			\$ -
15 EDC4B FUND			2021-2022
04 TEXAS LEVERAGE PROGRAM			APPROVED
15-5580-04-00	ENGINEERING SERVICES		-
15-5615-04-00	FUNCTIONAL GRANT	AGENT FEES - BOND AMORTIZATIONS	-
15-5620-04-00	ISSUANCE COSTS		-
15-5800-04-00	LAND	DUE 05/01	-
15-5847-04-00	CONSTRUCTION	OAK CREST DEVELOPMENT & EAST CORNER INCENTIVES	-
TOTAL TEXAS LEVERAGE PROGRAM EXPENDITURES			\$ -
TOTAL FUND EXPENDITURES			\$ 625,073

TOWN CENTER PROJECT (CURRENT AND PROPOSED)



Building 1	Suite 100 20,000 sf Suite 160 8,000 sf	Building 5	Suite 512 972 sf Suite 508 1,441 sf Suite 516 1,000 sf
Building 2	9,945 sf (Proposed)	Building 6	6,600 sf (Proposed)
Building 3	11,220 sf (Proposed)	Building 7	Under Construction Fully Leased
Building 4	4,500 sf (Proposed)		

- Restaurant and retail spaces available from 972 SF to 11,220 sf
- 4,500 sf stand-alone restaurant build-to-suit facility available

FUND BUDGET: EDC 4B CAPITAL BOND FUND

19 EDC4B CAPITAL BOND FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
19-4401-00-00 INVESTMENT INCOME	-	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -		\$ -
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
19-5702-01-00 TRANSFER OUT - DEBT SERVIC	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -		\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ -		\$ -
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -		\$ -
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -		\$ -
RESTRICTED FUND BALANCE – OCT 1						-
RESTRICTED FUND BALANCE – SEP 30						-

FUND DETAIL: EDC 4B CAPITAL BOND FUND

19 EDC4B CAPITAL BOND FUND			2021-2022 APPROVED
19-4401-00-00 INVESTMENT INCOME	EARNING BASED UPON AVERAGE BALANCE/INTEREST RATES	-	-
TOTAL REVENUES		\$	-

FUND BUDGET: EDC 4B BOND RESERVE FUND

95 EDC43 BOND RESERVE FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
95-4401-00-00 INVESTMENT INCOME	2,608	1,061	500	500	55	55
TOTAL REVENUES	\$ 2,608	\$ 1,061	\$ 500	\$ 500	\$ 55	\$ 55
-						
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TOTAL FUND EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-						
REVENUES OVER (UNDER) EXPENDITURES	\$ 2,608	\$ 1,061	\$ 500	\$ 500	\$ 55	\$ 55
-						
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-						
NET CHANGE IN FUND BALANCE	\$ 2,608	\$ 1,061	\$ 500	\$ 500	\$ 55	\$ 55
RESTRICTED FUND BALANCE – OCT 1	121,999	124,607	128,586	125,668	125,668	125,723
RESTRICTED FUND BALANCE – SEP 30	124,607	125,668	129,086	126,168	125,723	125,778

FUND DETAIL: EDC 4B BOND RESERVE FUND

95 EDC4B RESERVE FUND		2021-2022 APPROVED
95-4401-00-00 INVESTMENT INCOME	EARNING BASED UPON AVERAGE BALANCE/INTEREST RATES	55
95-4915-00-00 TRANSFER IN - EDC4B	PER BOND COVENANTS, WE ARE REQUIRED TO ESTABLISH THIS FUND AND DEPOSIT INTO IT A SPECIFIC AMOUNT OF RESERVES TO BE USED SOLELY FOR THE PURPOSE OF RETIRING THE LAST OF ANY PARITY BONDS AS THEY BECOME DUE OR PAYING OFF ANY PRINCIPAL/INTEREST	-
TOTAL REVENUES		\$ 55

STREETS FUND

FUND OVERVIEW: STREET IMPROVEMENT FUND

FUND HEALTH

Since the FY17-18 reduction of the franchise fee from the Water and Sewer fund from 9% to 5%, the fund has been imbalanced. The percentage of the franchise fee reflected in this year's budget is 9%. There are not enough recurring revenues to fund the current level of service from the Fund. It is being suggested that Council explore the implementation of a Street Maintenance Fee to improve street maintenance and balance the fund.

REVENUES

The FY21-22 Street Improvement Fund Budget includes \$917,506 in revenues, which represents an increase of 9.3% from the prior year. This is primarily due to increase in the franchise fee from the water sewer fund (from 7% to 9%), which represents approximately \$78,772 in additional revenue.

The primary source of revenue for the Street Improvement Fund is franchise fees, which accounts for 97.4% of all revenue.

TxDOT EMP: Averett Road and Valley Lane



Purpose

Structural repairs to Bridges on Averett Road and Valley Lane to satisfy equal match funds from TxDOT for New Hope Road.

Opinion of Probable Cost

Engineering	\$	EMP
Construction	\$	EMP
Total	\$	214,946

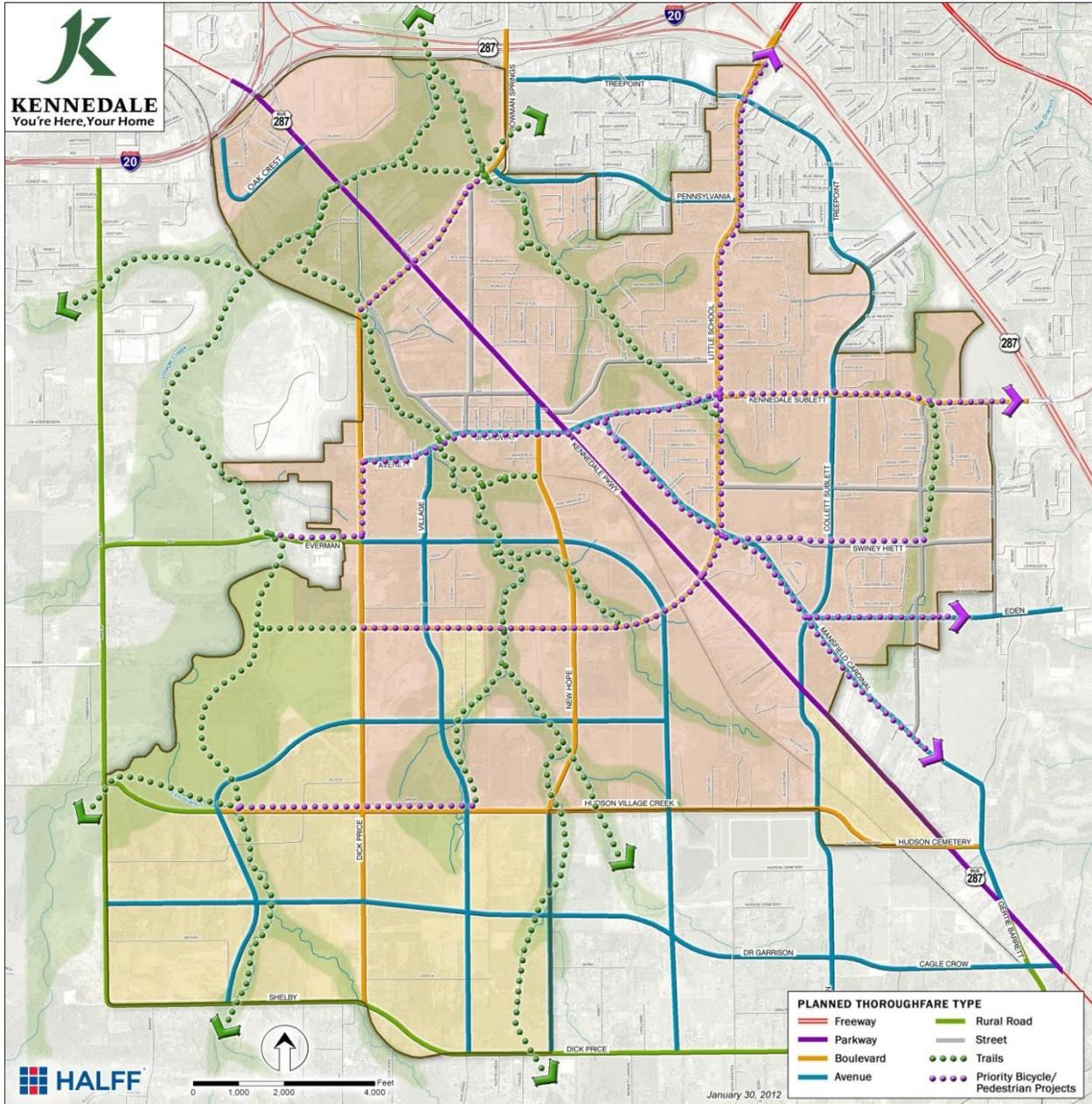
Location of bridges on Averett Road (top) and Valley Lane (bottom) to be repaired.

FUND BUDGET: STREET IMPROVEMENT FUND

17 STREET IMPROVEMENT FUND SUMMARY							
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED	PERCENT CHANGE
FRANCHISE FEES - TELEPHONE	35,046	23,833	36,256	36,256	18,558	18,558	0.0%
FRANCHISE FEES - GARBAGE	85,403	80,554	68,607	68,607	68,607	68,607	0.0%
FRANCHISE FEES - GAS	65,778	58,349	64,469	64,469	64,469	63,767	-1.1%
FRANCHISE FEES - ELECTRICITY	323,792	330,139	312,427	312,427	312,427	312,427	0.0%
FRANCHISE FEES - CABLE	64,999	46,134	53,906	53,906	41,000	41,000	0.0%
FRANCHISE FEES - WATER/WASTEWATER	189,869	267,106	311,312	311,312	311,312	390,084	25.3%
INVESTMENT INCOME	8,173	3,078	6,930	6,930	110	110	0.0%
MISC. INCOME	1,640	1,100	-	-	-	-	-
ADMIN CHARGE - STORMWATER	19,995	-	19,995	19,995	19,995	19,995	0.0%
PARK PAVILION RENTAL	3,105	370	3,663	3,663	2,750	2,908	5.7%
BALLFIELD RENTAL	50	-	50	50	50	50	0.0%
SALE OF PARTS/ASSETS	-	-	-	-	-	-	-
TRANSFER IN PARK DEDICATION	35,000	-	-	-	-	-	-
TRANSFER IN TIF FUND	-	-	-	-	-	-	-
TRANSFER IN DONATION FUND	-	-	-	-	-	-	-
Total Revenues	\$ 832,850	\$ 810,663	\$ 877,615	\$ 877,615	\$ 839,278	\$ 917,506	9.3%
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED	PERCENT CHANGE
Street Maintenance	719,814	819,797	868,448	915,994	920,644	997,624	8.4%
Park Maintenance	99,665	78,857	122,920	122,920	80,000	120,000	50.0%
Capital Projects	79,058	79,058	24,302	24,302	24,302	37,142	52.8%
Total Expenditures	\$ 898,538	\$ 977,711	\$ 1,015,670	\$ 1,063,216	\$ 1,024,946	\$ 1,154,766	12.7%
Total Revenues Over (Under) Exp	\$ (65,688)	\$ (167,049)	\$ (138,055)	\$ (185,601)	\$ (185,668)	\$ (237,260)	27.8%
Other Funding Sources In (Out):			-	-		-	
NET CHANGE IN FUND BALANCE	\$ (65,688)	\$ (167,049)	\$ (138,055)	\$ (185,601)	\$ (185,668)	\$ (237,260)	27.8%
BEGINNING FUND BALANCE - OCTOBER 1	488,007	553,695	341,246	386,646	386,646	200,978	-48.0%
ENDING FUND BALANCE - SEPTEMBER 30	553,695	386,646	203,191	201,045	200,978	(36,282)	-118.1%
AVERAGE DAILY EXPENDITURES	2,462	2,679	2,783	2,913	2,808	3,164	12.7%
NUMBER OF DAYS RESERVE	225	144	73	69	72	(11)	-116.0%
FUND BALANCE AS A % OF EXPENDITURES	61.6%	39.5%	20.0%	18.9%	19.6%	-3.1%	-116.0%

FUTURE TRANSPORTATION PLAN

SOURCE: 2016 COMPREHENSIVE PLAN UPDATE | WWW.CITYOFKENNEDALE.COM/GOVDOCS



DEPARTMENT OUTLINE: STREETS AND PARK MAINTENANCE

The function of the Streets Department is to sustain and optimize the structural life of the City’s roadways in the most effective manner, to provide preventive maintenance to existing concrete and asphalt streets, and to develop capital projects for major street construction. The function of the Parks Department is to provide quality parks, open spaces, and trails to enhance the quality of life for the residents we serve.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Promoting safety protocols for staff and residents during the ongoing COVID-19 pandemic
- Wood fiber replacement in playground areas and park drainage improvements
- Developed and presented to Council prioritized street projects for a potential debt issuance

SHORT-TERM GOALS

- Continued partnership with Tarrant County Precinct 2 for street maintenance and rebuilding
- Update Public Works Manual to current standards to include safe distancing
- Continue to explore efficiencies in right-of-way (ROW) maintenance
- Obtain software to document public projects and inventory
- Continued monitoring and inspection of roadways for needed maintenance and repairs
- Continued systematic replacement of street signage
- Develop and implement a Street Maintenance Fee to fund maintenance and capital projects
- Complete a Tree Inventory with the State Forester
- Acquire parkland on Hudson Village Road
- Establish and maintain a partnership with a Foundation to hold land for future parks

LONG-TERM GOALS

- Utilize the Asset Management Plan (AMP) to prioritize streets and parks projects
- Secure legislative option for transportation funding
- Develop a water, wastewater, stormwater and street coordinated replacement plan
- Develop strategies to fund and develop new parks and amenities
- Restoration and development of Village Creek Park
- Develop linear park system and hike and bike trail

STAFFING RESOURCES

- Public Works Director – 1.0 FTE
- Streets and Parks Manager – 1.0 FTE
- Streets Field Worker – 5.0 FTE
- Temp Worker – 2.9 FTE
- Administrative Assistant – 0.5 FTE

DEPARTMENT BUDGET: STREETS AND PARKS

17 | STREET IMPROVEMENT FUND

STREET MAINTENANCE EXPENDITURES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
17-5101-12-02	SALARIES	286,263	328,393	328,179	358,712	358,712	361,098
17-5107-12-02	OVERTIME	14,270	11,410	14,000	14,000	14,000	14,000
17-5109-12-02	TEMPORARY / PART TIME	34,516	62,124	63,698	72,352	72,352	71,478
17-5113-12-02	INCENTIVE PAY	3,420	5,229	5,200	5,200	5,200	5,200
17-5114-12-02	LONGEVITY PAY	6,332	9,116	10,336	10,336	10,336	11,346
17-5115-12-02	RETIREMENT	53,396	57,730	57,649	63,010	63,010	65,393
17-5117-12-02	FICA	25,733	31,168	32,238	35,236	35,236	35,429
17-5118-12-02	MEDICAL INSURANCE	22,565	29,598	31,096	31,096	31,096	37,819
17-5120-12-02	LIFE INSURANCE	1,276	1,518	1,439	1,439	1,439	1,592
17-5121-12-02	DENTAL INSURANCE	1,352	1,745	1,814	1,814	1,814	2,309
17-5122-12-02	VISION INSURANCE	335	389	397	397	397	416
17-5210-12-02	CHEMICAL SUPPLIES	4,780	1,645	4,000	4,000	2,000	4,000
17-5220-12-02	UNIFORMS	4,328	3,891	4,500	4,500	4,500	4,500
17-5230-12-02	CLEANING SUPPLIES	1,836	1,435	700	700	350	700
17-5240-12-02	PRINTED SUPPLIES	129	-	250	250	250	250
17-5260-12-02	GENERAL OFFICE SUPPLIES	2,107	391	1,000	1,000	1,000	1,000
17-5280-12-02	MINOR EQUIP / SMALL TOOLS	7,814	7,003	7,000	7,000	5,000	7,000
17-5285-12-02	FUEL	14,654	11,535	16,000	16,000	16,000	20,000
17-5290-12-02	EXPENDABLE SUPPLIES	1,549	980	2,000	2,000	1,500	1,500
17-5403-12-02	BUILDING MAINTENANCE	5,666	3,065	10,015	10,015	10,015	10,015
17-5407-12-02	STREET MAINTENANCE	66,434	48,082	80,000	80,000	40,000	80,000
17-5409-12-02	IRRIGATION MAINTENANCE	1,677	1,703	2,000	2,000	1,000	1,000
17-5420-12-02	MACHINERY / TOOL MAINTENANCE	4,187	5,065	10,000	10,000	10,000	10,000
17-5430-12-02	MOTOR VEHICLE MAINT.	27,595	32,565	15,000	15,000	15,000	15,000
17-5440-12-02	OFFICE EQUIPMENT/SOFTWARE M.	37	-	-	-	-	-
17-5480-12-02	SIGNS/FENCE/SIDEWALK MAINT.	7,858	5,379	22,000	22,000	15,000	22,000
17-5510-12-02	ASSOC DUES / PUBLICATIONS	147	357	357	357	357	357
17-5525-12-02	TRAINING / SEMINARS	240	686	1,000	1,000	500	500
17-5530-12-02	ELECTRIC SERVICES	59,130	64,403	65,781	65,781	65,781	65,781
17-5535-12-02	GAS SERVICES	551	492	1,186	1,186	1,186	1,186
17-5570-12-02	SPECIAL SERVICES	6,000	5,203	5,500	5,500	5,500	5,500
17-5575-12-02	EQUIPMENT RENTAL	8,984	5,834	6,000	6,000	6,000	6,000
17-5578-12-02	TRAVEL	-	4	130	130	130	130
17-5580-12-02	ENGINEERING SERVICES	33,176	44,432	30,000	30,000	90,000	90,000
17-5585-12-02	TELEPHONE SERVICES	5,808	7,093	4,000	4,000	4,000	4,000
17-5591-12-02	TRASH/DISPOSAL/DUMP SERVICES	5,671	4,152	8,000	8,000	6,000	6,000
17-5701-12-02	TRANSFER OUT - GENERAL FUND	-	25,983	25,983	25,983	25,983	26,925
17-5870-12-02	OTHER EQUIPMENT	-	-	-	-	-	8,200
TOTAL STREET MAINTENANCE EXPENDITURES		\$ 719,814	\$ 819,797	\$ 868,448	\$ 915,994	\$ 920,644	\$ 997,624

PARK MAINTENANCE EXPENDITURES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
17-5404-12-03	RODGERS FARM	4,151	840	4,000	4,000	3,000	4,000
17-5405-12-03	TOWNCENTER PLAZA	26,744	23,608	34,000	34,000	20,000	34,000
17-5406-12-03	SONORA PARK	16,830	22,811	17,000	17,000	17,000	17,000
17-5408-12-03	OTHER PARKS/MISC.	6,000	3,624	6,420	6,420	6,000	6,000
17-5530-12-03	ELECTRIC SERVICES	5,817	4,899	10,000	10,000	7,500	7,500
17-5575-12-03	EQUIPMENT RENTAL	-	-	1,500	1,500	1,500	1,500
17-5590-12-03	WATER/SEWER SERVICES	40,124	23,074	50,000	50,000	25,000	50,000
TOTAL PARK MAINTENANCE EXPENDITURES		\$ 99,665	\$ 78,857	\$ 122,920	\$ 122,920	\$ 80,000	\$ 120,000

CAPITAL PROJECTS EXPENDITURES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
17-5705-12-04	TRANSFER OUT - CAP REPLACE FU	79,058	79,058	24,302	24,302	24,302	37,142
17-5800-12-04	LAND	-	-	-	-	-	-
17-5810-12-04	STREET PROJECTS	-	-	-	-	-	-
TOTAL CAPITAL PROJECTS EXPENDITURES		\$ 79,058	\$ 79,058	\$ 24,302	\$ 24,302	\$ 24,302	\$ 37,142

TOTAL FUND EXPENDITURES		\$ 898,538	\$ 977,711	\$ 1,015,670	\$ 1,063,217	\$ 1,024,946	\$ 1,154,766
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DEPARTMENT DETAIL: STREETS AND PARKS

17 STREET IMPROVEMENT FUND			2021-2022 APPROVED
17-4071-00-00	FRANCHISE FEES - TELEPHONE	ROW: % OF GROSS QTRLY REVENUES FOR COMPANIES WITH LANDLINES; BASED ON LINE RATES ADOPTED BY COUNCIL AND SUBMITTED TO PUC; ADJUSTED ANNUALLY MIDYEAR FOR CPI	18,558
17-4072-00-00	FRANCHISE FEES - GARBAGE	ROW: AGREEMENT WITH WASTE CONNECTIONS 10% OF GROSS MONTHLY REVENUES (6% GROSS BILLINGS IN LIMITS, 4% GROSS BILLING/ COLLECTION FEE); ADJUSTED ANNUALLY IN FEB FOR CPI	68,607
17-4073-00-00	FRANCHISE FEES - GAS	ROW: AGREEMENT WITH ATMOS; 5% OF GROSS CALENDAR YEAR REVENUES; RECEIVED IN FEB	63,767
17-4074-00-00	FRANCHISE FEES - ELECTRICITY	ROW: AGREEMENT WITH ONCOR/GEXA; BASED ON 1998 REVENUE; RECEIVED IN MAR	312,427
17-4075-00-00	FRANCHISE FEES - CABLE	ROW: AGREEMENT WITH CHARTER; 5% OF GROSS QUARTERLY REVENUES	41,000
17-4076-00-00	FRANCHISE FEES - WATER/SEWER	ROW: FRANCHISE FEE/STREET REPAIR FOR WATER/SEWER DAMAGES; BASED ON 9% OF REVENUES LESS TRANSFERS/ INTEREST	390,084
17-4401-00-00	INVESTMENT INCOME	EARNING BASED UPON AVERAGE BALANCE/INTEREST RATES	110
17-4409-00-00	MISCELLANEOUS INCOME	TML HAIL DAMAGE REPAIR FOR RESTROOMS (\$4,358.84 - \$1,697.70 FOR DEPRECIATION) (ONE-TIME REVENUE)	
17-4805-00-00	PARK PAVILLION RENTAL	RENTAL FEES FOR PARK PAVILLION USE	2,907
17-4807-00-00	BALLFIELDS RENTAL	BALLFIELD RENTAL FEES (EXCEPT KYA)	50
17-4808-00-00	KYA BALLFIELD RENTAL	AGREEMENT WITH KENNEDALE YOUTH ASSOCIATION	
17-4511-00-00	ADMIN CHARGE - STORMWATER UTILITY	CHARGE FOR SERVICES PROVIDED BY STREET FUND RESOURCES	19,995
17-4908-00-00	TRANSFER IN - PARK DEDICATION	TRANSFER	-
17-4921-00-00	TRANSFER IN - TIF FUND	TRANSFER TO COVER BLOXOM PARK ROAD PROJECT	-
17-4941-00-00	TRANSFER IN - DONATION FUND	TRANSFER PARK RENTAL FEES TO STREETS FUND	-
TOTAL REVENUES			\$ 917,506

17 STREET IMPROVEMENT FUND			2021-2022 APPROVED
12 COMMUNITY DEVELOPMENT			
02 STREETS			
17-5101-12-02	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	361,098
17-5107-12-02	OVERTIME	ADDITIONAL PAY OVER 40 HOURS PER WEEK AT 1.5 FOR NON-EXEMPT EMPLOYEES	14,000
17-5109-12-02	TEMPORARY/PART-TIME	FLAG WORKERS	71,478
17-5113-12-02	CERTIFICATION PAY	REFER TO PERSONNEL SUMMARY OVERVIEW	5,200
17-5114-12-02	LONGEVITY PAY	PAID TO EMPLOYEES WITH A MINIMUM OF TWELVE MONTHS OF SERVICE PRIOR TO SEPTEMBER 30TH OF EACH YEAR. EMPLOYEES RECEIVE \$8, \$10 OR \$12 PER MONTH FOR EACH YEAR OF SERVICE COMPLETED WITH THE CITY.	11,346
17-5115-12-02	RETIREMENT	REQUIRED FOR ANYTHING OVER 1000 CALENDAR HOURS. PAID MONTHLY. BASED ON JAN-DEC CALENDAR YEAR. NEW RATE RECEIVED IN MAY OF CURRENT YEAR FOR JAN-DEC OF UPCOMING FISCAL YEAR. OCT-DEC OF NEW FISCAL YEAR BILLED AT OLD RATE. RATE RECEIVED IN MAY HAS A LAG OF	65,393
17-5117-12-02	FICA	BASED ON 6.20% SOCIAL SECURITY/1.45% FICA, TOTALING 7.65%. ASSESSED ON ANY FORM OF PAY/INCOME TO EMPLOYEE.	35,429
17-5118-12-02	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	37,819
17-5120-12-02	LIFE INSURANCE	BASED ON LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT PREMIUM	1,592
17-5121-12-02	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	2,309
17-5122-12-02	VISION INSURANCE	BASED ON MONTHLY PREMIUM	416

DEPARTMENT DETAIL: STREETS AND PARKS (CONT'D)

17-5210-12-02	CHEMICAL SUPPLIES	APPLIES TO SHOP ONLY: SOLVENTS & CLEANERS, ANNUAL PARTS CLEANER MAINTENANCE, PESTICIDES	4,000
17-5220-12-02	UNIFORMS	UNIFORM, SHIRTS, HATS FOR ALL STAFF MEMBERS	4,500
17-5230-12-02	CLEANING SUPPLIES	BUILDING CLEANING SUPPLIES (SHOP ONLY)	700
17-5240-12-02	PRINTED SUPPLIES	LETTERHEAD / BUSINESS CARDS	250
17-5260-12-02	GENERAL OFFICE SUPPLIES	PRINTING PAPER & MISCELLANEOUS SUPPLIES	1,000
17-5280-12-02	MINOR EQUIP/SMALL TOOLS<\$5K	WEEDEATER REPLACEMENT AS NEEDED	7,000
17-5285-12-02	FUEL	VARIOUS HAND TOOLS REPLACEMENT AS NEEDED FUEL AND OIL FOR 4 PICKUP TRUCKS, DUMP TRUCK, CRACK SEAL MACHINE, BACKHOE, BOOM MOWER, 2 TRACTORS, & SMALL GAS-POWERED EQUIPMENT	20,000
17-5290-12-02	EXPENDABLE SUPPLIES	HYDRATING WATER, COOLERS, FOOD ITEMS COUNTY LUNCHES	1,500
17-5403-12-02	BUILDING MAINTENANCE	HVAC REPAIRS FOR SERVICE CENTER & TRAILER STANLEY SECURITY MONITORING / FIRE SERVICES / EXTINGUISHER INSPECTIONS (\$19.58 MO) SHOP & TRAILER MAINTENANCE/REPAIRS PEST CONTROL SERVICES (\$90 QTR)	10,015
17-5404-12-02	PARK MAINTENANCE	DO NOT CODE ANYTHING TO THIS LINE; ALL PARKS AND ENTRANCEWAY COSTS GO TO DEPT 03	-
17-5407-12-02	STREET MAINTENANCE	ASPHALT STREET REPAIRS/CONCRETE STREET REPAIRS LINK STREET RELOCATION	80,000
17-5409-12-02	IRRIGATION MAINTENANCE	STRIPING, POT HOLES, TRAFFIC BUTTONS,MISC. MAINTAIN IRRIGATION AREAS	1,000
17-5420-12-02	MACHINERY/TOOL MAINTENANCE	SERVICE & PARTS FOR SMALL EQUIPMENT	10,000
17-5430-12-02	MOTOR VEHICLE MAINTENANCE	VEHICLE REPAIR AND INSPECTIONS MAINTENANCE/REPAIRS TO MOBILE EQUIPMENT	15,000
17-5440-12-02	OFFICE EQUIP/SOFTWARE MAINT	MYGOV (\$100/MO. FOR 2 USERS)	-
17-5460-12-02	RADIO MAINTENANCE		-
17-5480-12-02	SIGNS/FENCE/SIDEWALK MAINT	REPLACE STREET SIGNS TO MEET STATE REQ SIDEWALK REPAIRS REPAIRS TO EXISTING FENCES	22,000
17-5501-12-02	ADVERTISING		-
17-5510-12-02	ASSOC DUES/PUBLICATIONS	AMERICAN PUBLIC WORKS ASSOCIATION DUES VECTOR CONTROL LICENSE (\$12) & TWUA DUES (\$60) PARKS & WILDLIFE DUES	357
17-5525-12-02	TRAINING/SEMINARS	TRAFFIC CONTROL CLASSES CLASS D WATER (2 EMPLOYEES) CLASS C WASTEWATER DEALING W/DIFFICULT PEOPLE (2 EMPLOYEES) MISCELLANEOUS CLASSES	500
17-5530-12-02	ELECTRIC SERVICES	PROVIDED BY DIRECT ENERGY; THIS LINE APPLIES ONLY TO SHOP/STORAGE AND STREET LIGHTS; ALL PARKS/ ENTRANCES GO TO DEPT 03	65,781
17-5535-12-02	GAS SERVICES	PROVIDED BY ATMOS ENERGY	1,186
17-5570-12-02	SPECIAL SERVICES	KKB FUNDING MOWING FOR CODE ENFORCEMENT ISSUES/LEINS NCTCOG PAVEMENT ANALYSIS SERVICES	5,500
17-5575-12-02	EQUIPMENT RENTAL	THIS LINE APPLIES ONLY TO TOOLS AND EQUIPMENT RENTED THROUGHOUT THE YEAR FOR SHOP. INDIVIDUAL PARKS BUDGETED UNDER PARK MAINTENANCE. SAVIN COPIER (\$89 MO)	6,000
17-5578-12-02	TRAVEL	MILEAGE REIMBURSEMENT AS NEEDED	130
17-5580-12-02	ENGINEERING SERVICES	ENGINEERING FEES & SERVICES FOR PROJECTS RELATED TO STREETS & PARKS	90,000
17-5585-12-02	TELEPHONE SERVICES	CELL PHONES: (\$108 BASE + \$2 USAGE/MO); IPHONE REPLACEMENT (\$200) + 1 ON-CALL REPLACEMENT (\$100) + DATA CARD (\$20 BASE + \$5 USAGE/MO)	4,000
17-5590-12-02	WATER/SEWER SERVICES	PARKS/ENTRANCEWAYS CODE TO DEPT 03 (PARK MAINTENANCE)	
17-5591-12-02	TRASH/DISPOSAL SERVICES	HAUL OFF OF BRUSH/SPOIL/ASPHALT/CONCRETE	6,000
17-5701-12-02	TRANSFER OUT - GENERAL FUND	TRANSFER TO GENERAL FUND	26,925
17-5870-12-02	OTHER EQUIPMENT	48" ZERO TURN MOWER	8,200
TOTAL EXPENDITURES			\$ 997,624

DEPARTMENT DETAIL: STREETS AND PARKS (CONT'D)

17 STREET IMPROVEMENT FUND		2021-2022
12 COMMUNITY DEVELOPMENT		APPROVED
03 PARK MAINTENANCE		
17-5404-12-03	ROGERS PARK	4,000
	CLEANING SUPPLIES	
	CHEMICALS, FERTILIZER, GRASS SEED	
	REPAIR & MAINTENANCE	
17-5405-12-03	TOWN CENTER PLAZA	34,000
	MOWING CONTRACT	
	CHEMICALS, FERTILIZER, GRASS SEED	
	REPAIR & MAINTENANCE	
17-5406-12-03	SONORA PARK	17,000
	CLEANING SUPPLIES	
	CHEMICALS, FERTILIZER, GRASS SEED	
	REPAIR & MAINTENANCE	
17-5408-12-03	OTHER PARKS/MISCELLANEOUS	6,000
	CLEANING SUPPLIES	
	CHEMICALS, FERTILIZER, GRASS SEED	
	REPAIR & MAINTENANCE	
	PARK WIFI	
	TRUST/FOUNDATION TO HOLD LAND	
17-5530-12-03	ELECTRIC SERVICES	7,500
	PROVIDED BY DIRECT ENERGY;	
	COVERS ALL PARKS AND ENTRANCES	
17-5535-12-03	GAS SERVICES	-
	PROVIDED BY ATMOS ENERGY;	
	COVERS ALL PARKS AND ENTRANCES	
17-5575-12-03	EQUIPMENT RENTAL	1,500
	MAINTENANCE ONLY; DO NOT INCLUDE ANNUAL	
	SPECIAL EVENTS; COVERS ALL PARKS AND ENTRANCES	
17-5590-12-03	WATER/SEWER SERVICES	50,000
	PROVIDED BY THE CITY/ ARLINGTON/FORT WORTH;	
	COVERS ALL PARKS AND ENTRANCES	
TOTAL EXPENDITURES		\$ 120,000

17 STREET IMPROVEMENT FUND		2021-2022
12 COMMUNITY DEVELOPMENT		APPROVED
04 CAPITAL PROJECTS		
17-5705-12-04	TRANSFER OUT-CAP REPLACE FUN VEHICLES/EQUIPMENT	37,142
17-5800-12-04	LAND	-
	LINK STREET LAND PURCHASE	
17-5810-12-04	STREET PROJECTS	-
	NEW/RECONSTRUCTION TIED TO 5 YEAR STREET	
	SCHEDULE (NOT FUNDED UNLESS VIA DEBT ISSUANCE)	
17-5820-12-04	BUILDING IMPROVEMENTS	-
17-5861-12-04	MOTOR VEHICLES	-
	FROM CAPITAL REPLACEMENT SCHEDULE	
17-5870-12-04	OTHER EQUIPMENT	-
	FROM CAPITAL REPLACEMENT SCHEDULE	
TOTAL EXPENDITURES		\$ 37,142



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SPECIAL REVENUE FUNDS

FUND BUDGET: PARK DEDICATION

14 PARK DEDICATION FUND							
REVENUES		2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
		ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
14-4194-00-00	PARK DEDICATION FEES		16,800	-	-	212,400	-
14-4401-00-00	INVESTMENT INCOME	3,613	792	500	500	75	75
14-4409-00-00	MISC INCOME-PAVERS	300		300	300	300	300
14-4409-01-00	MISC INCOME-PAVERS						
TOTAL REVENUES		\$ 3,913	\$ 17,592	\$ 800	\$ 800	\$ 212,775	\$ 375
EXPENDITURES		2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
		ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
14-5580-01-00	BRICK PAVERS	371	90	170	170	280	170
14-5703-01-00	TRANSFER TO PARK MAINT.	35,000		-	-	-	-
14-5955-02-00	SONORA PARK BALLFIELDS	42,526		-	-	-	-
TOTAL FUND EXPENDITURES		\$ 77,896	\$ 90	\$ 170	\$ 170	\$ 280	\$ 170
REVENUES OVER (UNDER) EXPENDITURES		\$ (73,983)	\$ 17,502	\$ 630	\$ 630	\$ 212,495	\$ 205
OTHER FINANCING SOURCES (USES)		2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
		ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
TRANSFERS IN (OUT)				-	-		-
TOTAL OTHER FINANCING SOURCES (USES)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE		\$ (73,983)	\$ 17,502	\$ 630	\$ 630	\$ 212,495	\$ 205
RESTRICTED FUND BALANCE, OCT 1		158,091	84,108	54,885	101,610	101,610	314,105
RESTRICTED FUND BALANCE, SEP 30		84,108	101,610	55,515	102,240	314,105	314,310

FUND DETAIL: PARK DEDICATION

14 PARK DEDICATION FUND			2021-2022
			APPROVED
14-4194-00-00	PARK DEDICATION FEE	DEVELOPER GENERALLY DONATES LAND OR PAYS EQUIVALENT FUNDS PER ACRE UPON FINAL PLAT (SWINEY DEVELOPMENT - 35 LOTS)	-
14-4401-00-00	INVESTMENT INCOME	EARNING BASED UPON AVERAGE BALANCE/INTEREST RATES	75
14-4409-00-00	MISC INCOME-PAVERS	PAVER REVENUES	300
14-4409-01-00	MISC INCOME-PAVERS	PAVER REVENUES	-
TOTAL REVENUES			\$ 375
14 PARK DEDICATION FUND			2021-2022
00 PARK EXPENDITURES			APPROVED
14-5580-01-00	BRICK PAVERS	PAVERS FOR TOWN CENTER	170
14-5621-00-00	ENGINEERING SERVICES	ENGINEERING SERVICES	-
14-5800-00-00	LAND	LAND	-
14-5875-00-00	SONORA PARK BALLFIELDS	SONORA PARK BALLFIELDS	-
14-5703-01-00	TRANSFER TO PARK MAINTENANCE	TRANSFER TO PARK MAINTENANCE	-
14-5955-02-00	SONORA PARK BALLFIELDS	SONORA PARK BALLFIELDS RENOVATIONS	-
TOTAL EXPENDITURES			\$ 170

FUND BUDGET: PARKS/REC, OTHER DONATION FUND

41 PARKS AND RECREATION / OTHER DONATION FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
41-4401-00-00 INVESTMENT INCOME	379	198	50	50	13	13
41-4805-00-00 RENTAL FEES			-	-		-
TOTAL REVENUES	\$ 379	\$ 198	\$ 50	\$ 50	\$ 13	\$ 13
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
41-5717-00-00 TRANSFER OUT - STREETS FUND	-	-	-	-		-
TOTAL FUND EXPENDITURES	\$ -	\$ -	\$ -	\$ -		\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ 379	\$ 198	\$ 50	\$ 50	\$ 13	\$ 13
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-		-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -		\$ -
NET CHANGE IN FUND BALANCE	\$ 379	\$ 198	\$ 50	\$ 50	\$ 13	\$ 13
RESTRICTED FUND BALANCE – OCT 1	(834)	(455)	(405)	(257)	(257)	(244)
RESTRICTED FUND BALANCE – SEP 30	(455)	(257)	(355)	(207)	(244)	(231)

FUND BUDGET: TREE REFORESTATION FUND

83 TREE REFORESTATION FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
83-4401-00-00 INVESTMENT INCOME	1,474	600	500	500	30	30
TOTAL REVENUES	\$ 1,474	\$ 600	\$ 500	\$ 500	\$ 30	\$ 30
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -		\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ 1,474	\$ 600	\$ 500	\$ 500	\$ 30	\$ 30
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-		-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -		\$ -
NET CHANGE IN FUND BALANCE	\$ 1,474	\$ 600	\$ 500	\$ 500	\$ 30	\$ 30
RESTRICTED FUND BALANCE – OCT 1	68,949	70,423	70,923	71,023	71,023	71,053
RESTRICTED FUND BALANCE – SEP 30	70,423	71,023	71,423	71,523	71,053	71,083

FUND BUDGET: COURT SECURITY FUND

12 COURT SECURITY FUND							
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED	
12-4250-00-00 SECURITY FEES	2,917	2,181	2,100	2,100	2,100	2,100	
12-4401-00-00 INVESTMENT INCOME	393	184	200	200	15	15	
TOTAL REVENUES	\$ 3,310	\$ 2,365	\$ 2,300	\$ 2,300	\$ 2,115	\$ 2,115	
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED	
12-5107-01-00 OVERTIME	-	-	-	-	-	-	
TOTAL FUND EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
REVENUES OVER (UNDER) EXPENDITURES	3,310	2,365	2,300	2,300	2,115	2,115	
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED	
TRANSFERS IN (OUT)							
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
NET CHANGE IN FUND BALANCE	\$ 3,310	\$ 2,365	\$ 2,300	\$ 2,300	\$ 2,115	\$ 2,115	
RESTRICTED FUND BALANCE, OCT 1	17,554	20,864	23,864	23,229	23,229	25,344	
RESTRICTED FUND BALANCE, SEP 30	20,864	23,229	26,164	25,529	25,344	27,459	

FUND BUDGET: COURT TECHNOLOGY FUND

16 COURT TECHNOLOGY FUND							
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED	
16-4251-00-00 TECHNOLOGY FEES	3,893	2,409	1,200	1,200	1,200	1,200	
16-4401-00-00 INVESTMENT INCOME	171	93	120	120	10	10	
TOTAL REVENUES	\$ 4,064	\$ 2,503	\$ 1,320	\$ 1,320	\$ 1,210	\$ 1,210	
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED	
16-5280-00-00 MINOR EQUIP/SMALL TOOLS			-	-	-	-	
16-5440-00-00 OFFICE EQUIP/SOFTWARE MAINT.	1,095		875	875	-	875	
TOTAL FUND EXPENDITURES	\$ 1,095	\$ -	\$ 875	\$ 875	\$ -	\$ 875	
REVENUES OVER (UNDER) EXPENDITURES	\$ 2,969	\$ 2,503	\$ 445	\$ 445	\$ 1,210	\$ 335	
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED	
TRANSFERS IN (OUT)							
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
NET CHANGE IN FUND BALANCE	\$ 2,969	\$ 2,503	\$ 445	\$ 445	\$ 1,210	\$ 335	
RESTRICTED FUND BALANCE, OCT 1	7,032	10,001	15,886	12,504	12,504	13,714	
RESTRICTED FUND BALANCE, SEP 30	10,001	12,504	16,331	12,949	13,714	14,049	

FUND BUDGET: JUVENILE CASE MANAGER (JCM) FUND

18 JUVENILE CASE MANAGER FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
18-4250-00-00 JUVENILE CASE MANAGER FEE	5,257	2,287	2,000	2,000	1,200	1,200
18-4401-00-00 INVESTMENT INCOME	274	58	150	150	5	5
TOTAL REVENUES	\$ 5,531	\$ 2,345	\$ 2,150	\$ 2,150	\$ 1,205	\$ 1,205
18 JUVENILE CASE MANAGER FUND						
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 APPROVED
18-5101-01-00 SALARIES	10,710	996	-	-	-	-
18-5107-01-00 OVERTIME	50	-	-	-	-	-
18-5115-01-00 RETIREMENT	1,514	140	-	-	-	-
18-5117-01-00 FICA	823	76	-	-	-	-
18-5525-01-00 TRAINING/SEMINARS	\$ -	\$ -	\$ -	\$ -	-	\$ -
18-5578-01-00 TRAVEL	-	-	-	-	-	-
TOTAL FUND EXPENDITURES	\$ 13,097	\$ 1,213	\$ -	\$ -	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ (7,566)	\$ 1,132	\$ 2,150	\$ 2,150	\$ 1,205	\$ 1,205
18 JUVENILE CASE MANAGER FUND						
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ (7,566)	\$ 1,132	\$ 2,150	\$ 2,150	\$ 1,205	\$ 1,205
RESTRICTED FUND BALANCE – OCT 1	13,645	6,352	(10,367)	7,484	7,484	8,689
RESTRICTED FUND BALANCE – SEP 30	6,079	7,484	(8,217)	9,634	8,689	9,894

FUND DETAIL: JUVENILE CASE MANAGER (JCM) FUND

18 JUVENILE CASE MANAGER FUND			2021-2022 APPROVED
REVENUES			2021-2022 APPROVED
18-4250-00-00 JUVENILE CASE MANAGER FEES	BASED IN FEE OF \$5 BASED PER CITATION		1,200
18-4401-00-00 INVESTMENT INCOME	EARNING BASED UPON AVERAGE BALANCE/INTEREST RATES		5
TOTAL REVENUES			\$ 1,205
18 JUVENILE CASE MANAGER FUND			2021-2022 APPROVED
EXPENDITURES			2021-2022 APPROVED
18-5101-01-00 SALARIES	DEPUTY COURT & JUVENILE CLERK (3 HRS PER PAY PERIOD)		-
18-5525-01-00 TRAINING/SEMINARS	JUVENILE CASE MANAGER ANNUAL REQUIRED TRAINING		-
18-5578-01-00 TRAVEL	JUVENILE CASE MANAGER HOTEL, MEALS		-
TOTAL EXPENDITURES			\$ -

TAX INCREMENT REINVESTMENT ZONE (TIRZ) PROJECTS

Tax Increment Financing (TIF) is a tool authorized by Chapter 311 of the Texas Tax Code by which local governments can publicly finance needed structural improvements and enhanced infrastructure within a defined area – a **Tax Increment Reinvestment Zone (TIRZ)** – to encourage desired development. The tax increment is derived from the difference in appraised value between the year in which the reinvestment zone is established (base year) and each year the reinvestment zone is in existence.

FUND BUDGET: TIF #1 NEW HOPE ROAD FUND

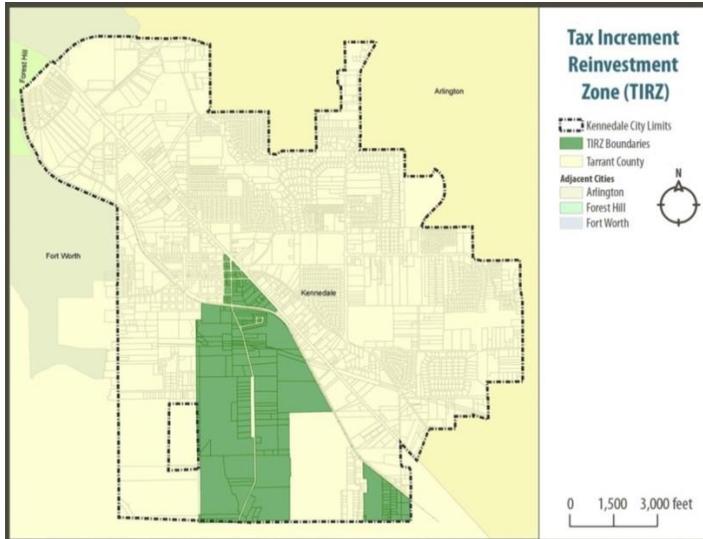
21 TIF#1 (NEW HOPE ROAD) FUND							
REVENUES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
21-4401-00-00	INVESTMENT INCOME	1,370	1,369	700	700	164	164
21-4516-00-00	INTERGOV TARR COUNTY	14,863	23,523	24,659	24,659	27,490	31,946
21-4517-00-00	INTERGOV TARR HOSPITAL	9,849	15,304	15,767	15,767	18,040	17,913
21-4518-00-00	INTERGOV TARR COLLEGE	6,819	9,219	9,145	9,145	10,394	10,394
21-4519-00-00	INTERGOV CITY OF KENNEDALE	88,287	103,329	102,462	102,462	122,330	122,330
21-4945-00-00	TRANSFER IN ROADWAY IMPACT	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL REVENUES		\$ 131,189	\$ 162,743	\$ 162,734	\$ 162,734	\$ 188,418	\$ 192,748
EXPENDITURES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
21-5570-01-00	SPECIAL SERVICES	-	-	-	-	-	-
21-5580-01-00	ENGINEERING SERVICES	-	-	-	-	-	-
21-5717-01-00	TRANSFER OUT - STREETS FUND	-	-	-	-	-	-
TOTAL FUND EXPENDITURES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES		\$ 204,558	\$ 162,743	\$ 162,734	\$ 162,734	\$ 188,418	\$ 192,748
OTHER FINANCING SOURCES (USES)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)		-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE		\$ 204,558	\$ 162,743	\$ 162,734	\$ 162,734	\$ 188,418	\$ 192,748
RESTRICTED FUND BALANCE – OCT 1		(787,392)	(582,834)	(393,825)	(420,091)	(420,091)	(231,673)
RESTRICTED FUND BALANCE – SEP 30		(582,834)	(420,091)	(231,091)	(257,358)	(231,673)	(38,926)

TAX YEAR	TAXABLE VALUE (OTHER 3 ENTITIES)	TAXABLE VALUE (KENNE DALE)
2012	17,700,978	17,655,478
2013	17,808,364	17,763,264
2014	17,662,023	17,616,923
2015	17,584,589	17,584,589
2016	18,627,347	18,627,347
2017	21,296,176	21,296,176
2018	27,678,654	27,765,412
2019	31,894,693	31,789,193
2020	31,706,452	31,596,452
2021	34,640,452	34,790,767

FUND DETAIL: TIF #1 NEW HOPE ROAD FUND

21 TIF #1 (NEW HOPE) FUND			2021-2022
REVENUES			APPROVED
21-4401-00-00	INVESTMENT INCOME		164
21-4516-00-00	INTERGOV - TARRANT COUNTY	2012 BASE YEAR EQUALS \$17,655,478; 75% PARTICIPATION RATE, MAX PARTICIPATION \$2,481,849	31,946
21-4517-00-00	INTERGOV - TARRANT HOSPITAL	2012 BASE YEAR EQUALS \$17,655,478; 50% PARTICIPATION RATE, MAX PARTICIPATION \$1,427,690	17,913
21-4518-00-00	INTERGOV - TARRANT COLLEGE	2012 BASE YEAR EQUALS \$17,655,478; 50% PARTICIPATION RATE, MAX PARTICIPATION \$939,000	10,394
21-4519-00-00	INTERGOV - CITY OF KENNEDALE	2012 BASE YEAR EQUALS \$17,655,478; 100% PARTICIPATION RATE	122,330
21-4945-00-00	TRANSFER IN - ROADWAY IMPACT	FUND QUALIFYING TIF PROJECTS	10,000
TOTAL REVENUES			\$ 192,748

21 TIF #1 (NEW HOPE) FUND			2021-2022
EXPENDITURES			APPROVED
21-5570-01-00	SPECIAL SERVICES		-
21-5580-01-00	ENGINEERING SERVICES	NEW HOPE ROAD ENGINEERING (\$225,676 CONTRACT WITH FREESE AND NICHOLS)	-
		NEW HOPE ROAD ENGINEERING FOR SEWER LINE EXTENSION TO TEXAS RACEWAY (\$119,920 CONTRACT WITH FREESE AND NICHOLS)	-
21-5717-01-00	TRANSFER OUT - STREETS FUND	TRANSFER OUT TO RETURN BLOXOM PARK ROAD FUNDS	-
TOTAL EXPENDITURES			\$ -



PARTICIPANTS

City of Kennedale: 100%
(MAX. \$2,481,849)

Tarrant County: 75%
(MAX. \$2,481,849)

Tarrant County College
District: 50% (MAX. \$939,000)

Tarrant County Hospital
District: 50% (MAX. \$1,427,690)

COMPLETED PROJECTS

- New Hope Road: Sewer Line Route Study
- Bloxom Park Road: Water and Wastewater Lines and Street

PROJECTS UNDERWAY

- New Hope Road: Wastewater Line and Street Engineering

DEVELOPMENTS SECURED

- Kennedale Seniors, Ltd.

FUND BUDGET: HOTEL MOTEL OCCUPANCY TAX (HOT) FUND

30 HOTEL MOTEL OCCUPANCY TAX (HOT) FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
30-4084-00-00 OCCUPANCY TAX		13,332	5,000	5,000	10,670	11,000
30-4401-00-00 INVESTMENT INCOME		3	50	50	6	6
TOTAL REVENUES	\$ -	\$ 13,335	\$ 5,050	\$ 5,050	\$ 10,676	\$ 11,006
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
30-5561-01-00 RECREATION						
30-5562-01-00 TOURISM			-	-		-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -		\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ 13,335	\$ 5,050	\$ 5,050	\$ 10,676	\$ 11,006
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)						
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -		\$ -
NET CHANGE IN FUND BALANCE	\$ -	\$ 13,335	\$ 5,050	\$ 5,050	\$ 10,676	\$ 11,006
RESTRICTED FUND BALANCE – OCT 1			5,927	13,335	13,335	24,011
RESTRICTED FUND BALANCE – SEP 30		13,335	10,977	18,385	24,011	35,017

FUND DETAIL: HOTEL MOTEL OCCUPANCY TAX (HOT) FUND

30 HOTEL MOTEL OCCUPANCY TAX (HOT) FUND		2021-2022
REVENUES		APPROVED
30-4084-00-00 OCCUPANCY TAX		11,000
30-4401-00-00 INVESTMENT INCOME		6
TOTAL REVENUES		\$ 11,006
30 HOTEL MOTEL OCCUPANCY TAX (HOT) FUND		2021-2022
EXPENDITURES		APPROVED
30-5561-01-00 RECREATION		-
30-5562-01-00 TOURISM		-
TOTAL EXPENDITURES		\$ -

FUND BUDGET: LIBRARY BUILDING FUND

32 LIBRARY BUILDING FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
32-4401-00-00 INVESTMENT INCOME	18	-	-	-	-	-
32-4406-00-00 LIBRARY FINES	1,408	619	-	-	110	110
32-4501-00-00 CONTRIBUTION-LIBRARY	1,232	724	160	160	159	-
TOTAL REVENUES	\$ 2,658	\$ 1,343	\$ 160	\$ 160	\$ 269	\$ 110
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
32-5403-00-00 BUILDING MAINTENANCE	5,353	-	-	-	-	-
TOTAL FUND EXPENDITURES	\$ 5,353	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ (2,695)	\$ 1,343	\$ 160	\$ 160	\$ 269	\$ 110
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ (2,695)	\$ 1,343	\$ 160	\$ 160	\$ 269	\$ 110
RESTRICTED FUND BALANCE – OCT 1	(1,199)	(3,894)	(2,489)	(2,551)	(2,551)	(2,282)
RESTRICTED FUND BALANCE – SEP 30	(3,894)	(2,551)	(2,329)	(2,391)	(2,282)	(2,172)

FUND DETAIL: LIBRARY BUILDING FUND

32 LIBRARY BUILDING FUND			2021-2022 APPROVED
REVENUES			
32-4401-00-00 INVESTMENT INCOME	EARNING BASED ON AVG BALANCE/INTEREST RATES		-
32-4406-00-00 LIBRARY FINES	FINES RECEIVED FOR OVERDUE LIBRARY MATERIALS		110
32-4501-00-00 CONTRIBUTION - LIBRARY	DONATIONS RECEIVED ON UTILITY BILLS		-
TOTAL REVENUES			\$ 110
32 LIBRARY BUILDING FUND			2021-2022 APPROVED
EXPENDITURES			
32-5280-00-00 MINOR EQUIP/SMALL TOOLS<\$5K			-
32-5403-00-00 BUILDING MAINTENANCE	REPAIRS FOR LIBRARY BUILDING		-
32-5570-00-00 SPECIAL SERVICES			-
TOTAL EXPENDITURES			\$ -

FUND BUDGET: LEOSE FUND

The State Comptroller of Public Accounts collects and deposits proceeds from court costs into the Law Enforcement Officer Standards and Education (LEOSE) account of the state treasury, which is then distributed to local law enforcement agencies. Local agencies must use the funds to provide continuing education or necessary training for law enforcement officers. Under the Texas Occupations Code, twenty percent of the appropriated amount is distributed to all participating agencies in equal shares, and eighty percent is distributed based on the number of qualifying officers at each entity.

34 LEOSE FUND							
REVENUES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
34-4094-00-00	LEOSE POLICE TRAINING GRANT	1,767	1,741	1,740	1,740	1,740	1,740
34-4401-00-00	INVESTMENT INCOME	31	21	-	-	-	-
TOTAL REVENUES		\$ 1,799	\$ 1,761	\$ 1,740	\$ 1,740	\$ 1,740	\$ 1,740
EXPENDITURES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
34-5515-01-00	TRAINING/SEMINARS	1,650	-	1,650	1,650	1,650	1,650
TOTAL EXPENDITURES		\$ 1,650	\$ -	\$ 1,650	\$ 1,650	\$ 1,650	\$ 1,650
REVENUES OVER (UNDER) EXPENDITURES		\$ 149	\$ 1,761	\$ 90	\$ 90	\$ 90	\$ 90
OTHER FINANCING SOURCES (USES)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)		-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE		\$ 149	\$ 1,761	\$ 90	\$ 90	\$ 90	\$ 90
RESTRICTED FUND BALANCE – OCT 1		1,747	1,895	2,012	3,657	3,657	2,102
RESTRICTED FUND BALANCE – SEP 30		1,895	3,657	2,102	3,747	3,747	2,192

FUND DETAIL: LEOSE FUND

34 LEOSE FUND			2021-2022 APPROVED
REVENUES			2021-2022 APPROVED
34-4094-00-00	POLICE TRAINING GRANT	RECEIVED FROM THE STATE LAW ENFORCEMENT OFFICER STANDARDS AND EDUCATION (LEOSE) AND BASED ON TOTAL NUMBER OF ELIGIBLE LAW ENFORCEMENT POSITIONS. MUST BE UTILIZED TO ENSURE THE CONTINUING EDUCATION OF PERSON LICENSED UNDER CHAPTER 1701, OCCUPATIONS CODE	1,740
34-4401-00-00	INVESTMENT INCOME	EARNING BASED ON AVG BALANCE/INTEREST RATES	-
TOTAL REVENUES			\$ 1,740
34 LEOSE FUND			2021-2022 APPROVED
EXPENDITURES			2021-2022 APPROVED
34-5515-01-00	TRAINING/SEMINARS-LEOSE	POLICE SUPERVISORY TRAINING	1,650
TOTAL EXPENDITURES			\$ 1,650

FUND BUDGET: DISASTER RECOVERY

35 DISASTER RECOVERY FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
35-4085-00-00 CARES ACT FUNDING		420,750	-	-	-	-
35-4401-00-00 INVESTMENT INCOME		206	100	100	-	-
TOTAL REVENUES	\$ -	\$ 420,956	\$ 100	\$ 100	\$ -	\$ -
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
35-5240-01-00 PRINTED SUPPLIES			-	-		-
35-5241-01-00 PUBLIC SAFETY MEASURES		805	83,687	83,687	15,774	-
35-5260-01-00 GENERAL OFFICE SUPPLIES			-	-		-
35-5280-01-00 MINOR EQUIP/SMALL TOOLS<\$5K		62	-	-		-
35-5290-01-00 EXPENDABLE SUPPLIES		2,173	-	-		-
35-5291-01-00 DISINFECTION OF PUBLIC AREAS		954			3,062	-
35-5292-01-00 MEDICAL SUPPLIES		1,128	12,185	12,185	563	-
35-5403-01-00 BUILDING MAINTENANCE		376	-	-		-
35-5440-01-00 OFFICE EQUIP/SOTWARE MAINT		1,600	-	-		-
35-5441-01-00 OTHER ECONOMIC EXPENSES		22,624	35,731	35,731	2,966	-
35-5442-01-00 OTHER COMPLIANCE EXPENSES		1,294	84,199	84,199		-
35-5443-01-00 TELEWORK		1,350			52,657	-
35-5444-01-00 COMMUNICATION AND ENFORCEMENT					755	-
35-5570-01-00 SPECIAL SERVICES						-
35-5555-01-00 COVID PAYROLL EXPENSES		312,098	205,048	205,048		-
TOTAL FUND EXPENDITURES	\$ -	\$ 344,462	\$ 420,850	\$ 420,850	\$ 75,777	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ 76,494	\$ (420,750)	\$ (420,750)	\$ (75,777)	\$ -
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)						
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ -	\$ 76,494	\$ (420,750)	\$ (420,750)	\$ (75,777)	\$ -
RESTRICTED FUND BALANCE – OCT 1					76,494	717
RESTRICTED FUND BALANCE – SEP 30		76,494	(420,750)	(344,256)	717	717

FUND DETAIL: DISASTER RECOVERY

35 DISASTER RECOVERY FUND		2021-2022
REVENUES		APPROVED
35-4085-00-00 CARES ACT FUNDING		-
35-4401-00-00 INVESTMENT INCOME		-
TOTAL REVENUES		\$ -
35 DISASTER RECOVERY FUND		2021-2022
EXPENDITURES		APPROVED
35-5441-01-00 OTHER ECONOMIC EXPENSES		
35-5292-01-00 OTHER MEDICAL EXPENSES		
35-5241-01-00 PUBLIC HEALTH		
35-5555-01-00 PAYROLL EXPENSES		
35-5442-01-00 COMPLIANCE		
TOTAL EXPENDITURES		\$ -

FUND BUDGET: ROADWAY IMPACT FEE FUND

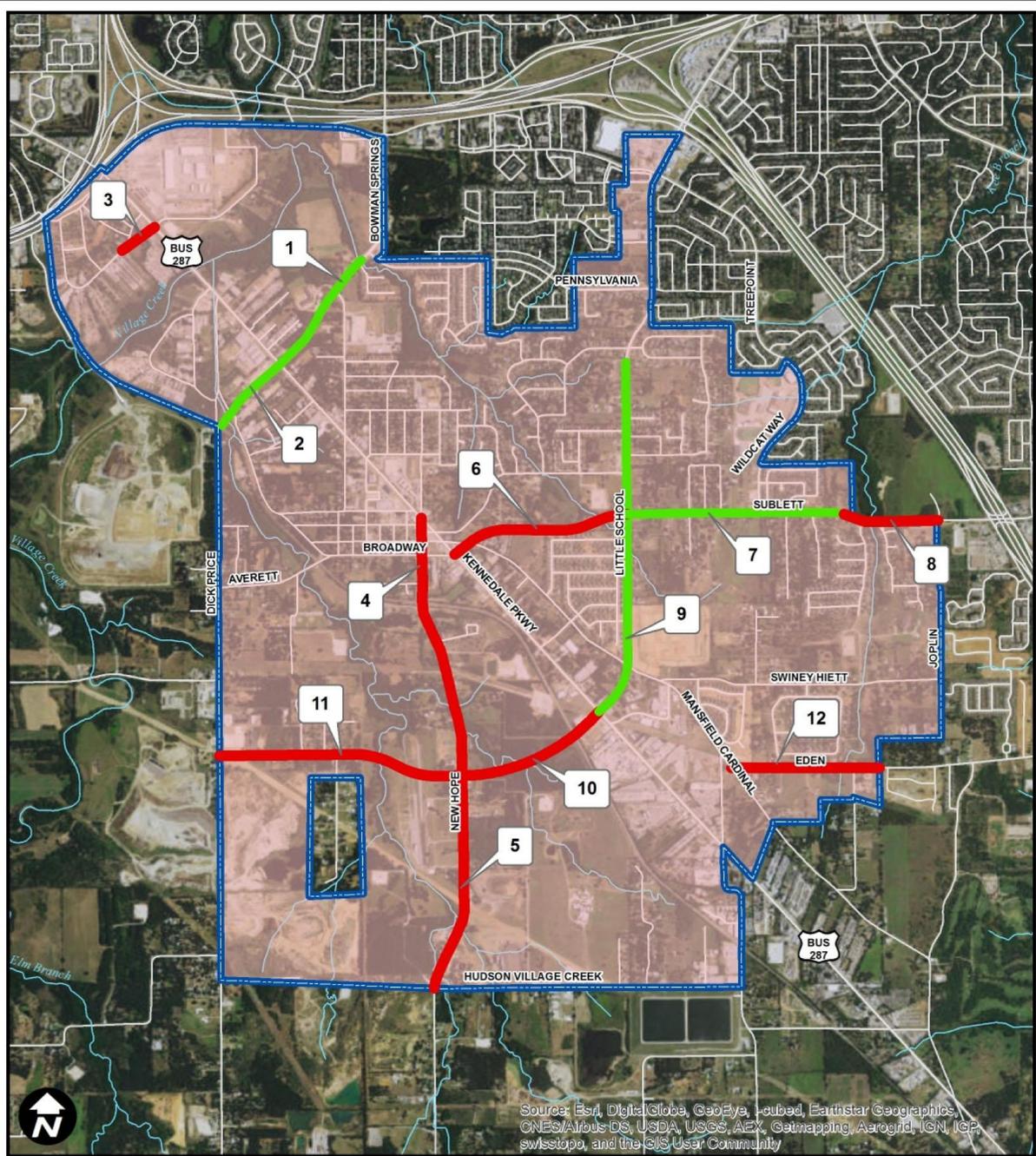
45 ROADWAY IMPACT FEE FUND							
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	202-2021 PROJECTED	2021-2022 APPROVED	
45-4215-00-00 IMPACT FEES	25,390	10,691	12,000	12,000	347,339	12,000	
45-4401-00-00 INVESTMENT INCOME	5,272	2,372	3,000	3,000	130	130	
TOTAL REVENUES	\$ 30,662	\$ 13,063	\$ 15,000	\$ 15,000	\$ 347,469	\$ 12,130	
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	202-2021 PROJECTED	2021-2022 APPROVED	
45-5798-00-00 TRANSFER OUT - TIF #1 FUND	10,000	10,000	10,000	10,000	10,000	10,000	
45-5582-01-00 IMPACT FEE STUDY		49,739	-	-			
45-5711-00-00 TRANSFER OUT - W / S FUND		-	187,525	187,525	187,525	127,525	
TOTAL FUND EXPENDITURES	\$ 10,000	\$ 59,739	\$ 197,525	\$ 197,525	\$ 197,525	\$ 137,525	
REVENUES OVER (UNDER) EXPENDITURES	\$ 20,662	\$ (46,676)	\$ (182,525)	\$ (182,525)	\$ 149,944	\$ (125,395)	
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	202-2021 PROJECTED	2021-2022 APPROVED	
TRANSFERS IN (OUT)	-	-	-	-		-	
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
NET CHANGE IN FUND BALANCE	\$ 20,662	\$ (46,676)	\$ (182,525)	\$ (182,525)	\$ 149,944	\$ (125,395)	
RESTRICTED FUND BALANCE – OCT 1	554,128	574,791	489,910	528,114	528,114	678,058	
RESTRICTED FUND BALANCE – SEP 30	574,791	528,114	307,385	345,589	678,058	552,663	

FUND DETAIL: ROADWAY IMPACT FEE FUND

45 ROADWAY IMPACT FEE FUND			2021-2022 APPROVED
REVENUES			APPROVED
45-4215-00-00 IMPACT FEES	BASED ON 2021 IMPACT FEE STUDY: SINGLE-FAMILY RESIDENTIAL: \$2.056 OFFICE BUILDING PER 10,000 SQUARE FEET: \$23,853 LIGHT INDUSTRIAL PER 50,000 SQUARE FEET: \$62,675		12,000
45-4401-00-00 INVESTMENT INCOME	EARNING BASED ON AVG BALANCE/INTEREST RATES		130
45-4907-00-00 TRANSFER IN-STORM WTR UTILITY			-
TOTAL REVENUES			\$ 12,130
EXPENDITURES			APPROVED
45-5570-00-00 SPECIAL SERVICES			-
45-5580-00-00 ENGINEERING SERVICES	INITIAL PHASE OF SOUTH NEW HOPE ROAD: RECONSTRUCTION FROM SONORA PARK/RAILROAD TO HUDSON VILLAGE CREEK		-
45-5798-00-00 TRANSFER OUT-TIF #1 FUND	FUND INITIAL TIF PROJECT EFFORTS		10,000
45-5582-01-00 IMPACT FEE STUDY			
45-5711-00-00 TRANSFER OUT - WATER/SEWER FUND			127,525
TOTAL EXPENDITURES			\$ 137,525

ROADWAY IMPACT FEE PROJECTS

SOURCE: 2016 IMPACT FEE STUDY



Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



CITY OF KENNEDALE
ROADWAY IMPACT FEE
PROPOSED
CAPITAL IMPROVEMENTS PLAN

- LEGEND**
- Kennedale City Limit
 - Rdwy Service Area
 - IFCIP**
 - New
 - Recoup

FUND BUDGET: WATER IMPACT FEE FUND

61 WATER IMPACT FEE FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
61-4201-00-00 IMPACT FEES	34,455	6,119	52,562	52,562	170,454	52,562
61-4401-00-00 INVESTMENT INCOME	2,579	98	1,676	1,676	98	98
TOTAL REVENUES	\$ 37,034	\$ 6,217	\$ 54,238	\$ 54,238	\$ 170,552	\$ 52,660
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
61-5710-00-00 TRANSFER OUT - W/S FUND	152,525	152,525	-	-	-	-
TOTAL FUND EXPENDITURES	\$ 152,525	\$ 152,525	\$ -	\$ -	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ (115,491)	\$ (146,308)	\$ 54,238	\$ 54,238	\$ 170,552	\$ 52,660
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	0	0	0	0		0
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ (115,491)	\$ (146,308)	\$ 54,238	\$ 54,238	\$ 170,552	\$ 52,660
RESTRICTED FUND BALANCE – OCT 1	129,193	13,702	(165,667)	(132,606)	(132,606)	37,946
RESTRICTED FUND BALANCE – SEP 30	13,702	(132,606)	(111,429)	(78,368)	37,946	90,606

FUND DETAIL: WATER IMPACT FEE FUND

61 WATER IMPACT FEE FUND			2021-2022 APPROVED
REVENUES			
61-4201-00-00 IMPACT FEES	BASED ON 2021 IMPACT FEE STUDY: SIMPLE 3/4" METER : \$1,357.00 SIMPLE 1" METER : \$2,266.19 SIMPLE 2" METER : \$7,232.81		52,562
61-4401-00-00 INVESTMENT INCOME	EARNING BASED ON AVG BALANCE/INTEREST RATES		98
TOTAL REVENUES			\$ 52,660
61 WATER IMPACT FUND			2021-2022 APPROVED
EXPENDITURES			
61-5570-00-00 SPECIAL SERVICES			-
61-5710-00-00 TRANSER OUT - W/S FUND	MONIES TRANSFERRED TO ASSIST IN FUNDING PORTION OF \$2.9M 2007 CO BOND/16" WATER LINE PAYMENT (BASED ON IMPACT FEE REVENUE AND AVAILABLE FUND BALANCE)		-
61-5831-00-00 EKB ROAD 16' LINE ENGINEERING			-
61-5875-00-00 CONSTRUCTION			-
TOTAL EXPENDITURES			\$ -

FUND BUDGET: SEWER IMPACT FEE FUND

62 SEWER IMPACT FEE FUND						
REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
62-4201-00-00 IMPACT FEES	16,791	3,980	16,918	16,918	113,874	16,918
62-4401-00-00 INVESTMENT INCOME	2,412	630	1,587	1,587	30	30
TOTAL REVENUES	\$ 19,202	\$ 4,610	\$ 18,505	\$ 18,505	\$ 113,904	\$ 16,948
EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
62-5710-00-00 TRANSFER OUT - W/S FUND	60,000	35,000	-	-	-	60,000
TOTAL FUND EXPENDITURES	\$ 60,000	\$ 35,000	\$ -	\$ -	\$ -	\$ 60,000
REVENUES OVER (UNDER) EXPENDITURES	\$ (40,798)	\$ (30,390)	\$ 18,505	\$ 18,505	\$ 113,904	\$ (43,052)
OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROJECTED	2021-2022 APPROVED
TRANSFERS IN (OUT)	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ (40,798)	\$ (30,390)	\$ 18,505	\$ 18,505	\$ 113,904	\$ (43,052)
RESTRICTED FUND BALANCE - OCT 1	119,789	78,992	20,306	48,602	48,602	162,506
RESTRICTED FUND BALANCE - SEP 30	78,992	48,602	38,811	67,107	162,506	119,454

FUND DETAIL: SEWER IMPACT FEE FUND

62 SEWER IMPACT FEE FUND			2021-2022 APPROVED
REVENUES			
62-4201-00-00 IMPACT FEES	BASED ON 2021 IMPACT FEE STUDY: SIMPLE 3/4" METER: \$1,837.00 SIMPLE 1" METER: \$3,067.79 SIMPLE 2" METER: \$9,791.21		16,918
62-4401-00-00 INVESTMENT INCOME	EARNING BASED ON AVG BALANCE/INTEREST RATES		30
TOTAL REVENUES			\$ 16,948
62 SEWER IMPACT FUND			2021-2022 APPROVED
EXPENDITURES			
62-5570-00-00 SPECIAL SERVICES			-
62-5710-00-00 TRANSFER OUT - W/S FUND	MONIES TRANSFERRED TO ASSIST IN FUNDING PORTION OF \$2.9M 2007 CO BOND/16" WATER LINE PAYMENT (BASED ON IMPACT FEE REVENUE AND AVAILABLE FUND BALANCE)		60,000
TOTAL EXPENDITURES			\$ 60,000



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APPENDICES



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APPENDIX A: ORDINANCE NO. 732, ADOPTING FY21-22 BUDGET

ORDINANCE NO. 732

AN ORDINANCE OF THE CITY OF KENNEDALE, TEXAS, ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; APPROPRIATING RESOURCES FOR EACH DEPARTMENT, PROJECT, OPERATION, ACTIVITY, PURCHASE, ACCOUNT AND OTHER EXPENDITURES; PROVIDING FOR EMERGENCY EXPENDITURES AND EXPENDITURES AS ALLOWED BY APPLICABLE STATE LAW; PROVIDING FOR THE FILING AND POSTING OF THE BUDGET AS REQUIRED BY STATE LAW; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Kennedale, Texas, is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Manager of the City has filed with the City Secretary a budget outlining all proposed expenditures of the government of the City for the fiscal year beginning October 1, 2021, and ending September 30, 2022, (hereinafter referred as the "Budget"); and

WHEREAS, the Budget specifically sets forth each of the various projects for which appropriations are delineated, and the estimated amount of money carried in the Budget for each of such projects; and

WHEREAS, the Budget has been filed with the City Secretary for at least thirty (30) days before the date the City Council makes its tax levy for the fiscal year and such Budget has been available for inspection by any taxpayer; and

WHEREAS, notice of a public hearing on the proposed Budget, stating the date, time, place and subject matter of said public hearing, was given as required by the laws of the State of Texas; and

WHEREAS, such public hearing was held on September 15, 2021, prior approval of such date being ratified and confirmed by the City Council, and those wishing to speak on the Budget were heard; and

WHEREAS, the City Council has studied the Budget and listened to the comments of the taxpayers at the public hearing held thereon and has determined that the Budget, a copy of which is attached hereto as Exhibit "A" and incorporated herein for all purposes, is in the best interest of the City and that same should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, THAT:

INCLUDING EXHIBIT A, PAGE 1 OF 4
0732 CITY OF KENNEDALE, TX 2021

SECTION 1.

All of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2.

The Budget of the revenue of the City and the expenses of conducting the affairs thereof for the ensuing fiscal year beginning October 1, 2021, and ending September 30, 2022, is hereby adopted and approved, and there is hereby appropriated from the funds indicated therein such sums for the projects, operations, activities, purchases, accounts and other expenditures proposed in the Budget, as set forth in Exhibit "A".

SECTION 3.

No expenditure of the funds of the City of Kennedale shall hereafter be made except in compliance with the Budget and applicable state law; provided, however, that in case of grave public necessity to meet unusual and unforeseen conditions, which could not by reasonable, diligent thought and attention have been included in the original Budget, expenditures may from time to time be authorized by the City Council as amendments to the original Budget.

SECTION 4.

A copy of the approved Budget, including the cover page, shall be posted on the City's website, along with the record vote of each member of the City Council, as required by law. In addition, the City Manager shall file or cause to be filed a true and correct copy of this ordinance, along with the approved Budget attached hereto, with the City Secretary. The City Manager shall file or cause to be filed a true and correct copy of this ordinance, along with the approved Budget attached hereto, and any amendments thereto, in the office of the County Clerk of Tarrant County, Texas, as required by State law.

SECTION 5.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such invalid or unconstitutional phrase, clause, sentence, paragraph or section.

INCLUDING EXHIBIT A, PAGE 2 OF 4
0732 CITY OF KENNEDALE, TX 2021

SECTION 6.

That this ordinance be in full force and effect from and after its adoption.

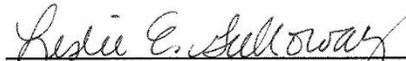
**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
KENNEDALE, TEXAS, THIS THE 21ST DAY OF SEPTEMBER 2021.**

APPROVED:



MAYOR LINDA RHODES

ATTEST:



CITY SECRETARY LESLIE E. GALLOWAY

APPROVED AS TO FORM AND LEGALITY:



CITY ATTORNEY DREW LARKIN



INCLUDING EXHIBIT A, PAGE 3 OF 4
0732 CITY OF KENNEDALE, TX 2021

**ORDINANCE NO. 732
EXHIBIT "A"**

CITY OF KENNEDALE			
FY 2021-2022 ALL FUNDS REVENUE AND EXPENDITURE SUMMARY			
REVENUE		EXPENDITURES	
	2021-2022 PROPOSED		2021-2022 PROPOSED
GENERAL FUND	8,002,160	GENERAL FUND	8,901,590
CAPITAL REPLACEMENT FUND	234,703	CAPITAL REPLACEMENT FUND	219,663
COURT SECURITY FUND	2,115	COURT SECURITY FUND	-
COURT TECHNOLOGY FUND	1,210	COURT TECHNOLOGY FUND	875
STREET IMPROVEMENT FUND	917,506	STREET IMPROVEMENT FUND	1,154,766
JUVENILE CASE MANAGER FUND	1,205	JUVENILE CASE MANAGER FUND	-
PARK REC/OTHER DONATION FUND	13	PARK REC/OTHER DONATION FUND	-
TREE REFORESTATION FUND	30	TREE REFORESTATION FUND	-
UNCLAIMED PROPERTY FUND	-	UNCLAIMED PROPERTY FUND	-
GENERAL FUNDS	\$ 9,158,942	GENERAL FUNDS	\$ 10,276,894
GENERAL DEBT SERVICE FUND	\$ 1,727,705	GENERAL DEBT SERVICE FUND	\$ 1,668,763
WATER/SEWER FUND	4,521,797	WATER/SEWER FUND	4,377,462
STORMWATER UTILITY FUND	266,175	STORMWATER UTILITY FUND	229,343
WATER IMPACT FUND	52,660	WATER IMPACT FUND	-
SEWER IMPACT FUND	16,948	SEWER IMPACT FUND	60,000
WATER IMPROVEMENT FUND	-	WATER IMPROVEMENT FUND	-
WATER AND SEWER FUNDS	\$ 4,857,580	WATER AND SEWER FUNDS	\$ 4,666,804
EDC4B FUND	800,048	EDC4B FUND	625,073
EDC4B CAPITAL BOND FUND	-	EDC4B CAPITAL BOND FUND	-
EDC4B BOND RESERVE FUND	55	EDC4B BOND RESERVE FUND	-
EDC4B FUNDS	\$ 800,103	EDC4B FUNDS	\$ 625,073
CAPITAL PROJECTS FUND	120,060	CAPITAL PROJECTS FUND	106,501
CAPITAL BOND FUND	1,235	CAPITAL BOND FUND	-
PARK DEDICATION FUND	375	PARK DEDICATION FUND	170
LIBRARY BUILDING FUND	110	LIBRARY BUILDING FUND	-
ROADWAY IMPACT FEE FUND	12,130	ROADWAY IMPACT FEE FUND	137,525
CAPITAL PROJECT FUNDS	\$ 133,910	CAPITAL PROJECT FUNDS	\$ 244,196
TIF #1 (NEW HOPE) FUND	192,748	TIF #1 (NEW HOPE) FUND	-
HOTEL/MOTEL TAX FUND	11,006	HOTEL/MOTEL TAX FUND	-
POLICE SEIZURE FUND	-	POLICE SEIZURE FUND	-
LEOSE FUND	1,740	LEOSE FUND	1,650
DISASTER RECOVERY	-	DISASTER RECOVERY FUND	-
SPECIAL REVENUE FUNDS	\$ 205,494	SPECIAL REVENUE FUNDS	\$ 1,650
TOTAL REVENUES	\$ 16,888,733	TOTAL EXPENDITURES	\$ 17,483,381

INCLUDING EXHIBIT A, PAGE 4 OF 4
0732 CITY OF KENNEDALE, TX 2021

CITY OF KENNEDALE



PURCHASING POLICY

ORIGINALLY ADOPTED BY CITY COUNCIL: NOVEMBER 13, 2008

PREFACE

State law (Local Government Code, Chapter 252: Purchasing and Contracting Authority of Municipalities) serves as the primary purchasing authority for the City of Kennedale. In addition to several administrative updates, which further establish standard practices and procedures to create uniformity, economy, efficiency and effectiveness in our purchasing program, Staff incorporated a major revision due to a change in statute. Specifically, the expenditure threshold increased from \$25,000 to \$50,000 in reference to competitive bidding and proposal requirements per Senate Bill 1765.

This policy was formally adopted by the Council on November 13, 2008. However, prior to this date, it was created on May 16, 2005 and reviewed administratively.

It is our intent to bring forth this policy to Council for review at least annually. In order to demonstrate that review, it will be custom practice for the governing board of a municipality to adopt a resolution to make the review an official public record.

SUBSEQUENT REVIEW & ADOPTION

NOVEMBER 5, 2009
NOVEMBER 17, 2011
OCTOBER 3, 2012
OCTOBER 1, 2013
OCTOBER 13, 2014
OCTOBER 19, 2015
OCTOBER 17, 2016
MARCH 5, 2018
OCTOBER 16, 2018
OCTOBER 15, 2019
JUNE 15, 2021

I. **PURPOSE**

The purpose of this policy is to establish standard practices and procedures to create a uniformity, economy, efficient and effective purchasing program for the City of Kennedale.

II. **POLICY**

It is the policy of the City of Kennedale to authorize purchases at time and place needed in the proper quantity and of the proper quality, all goods and services required for City operations. Goods and services shall be procured at the lowest possible cost consistent with prevailing economic conditions while establishing and maintaining a reputation for fairness and integrity, with the express intent to promote open and fair conduct in all aspects of the purchasing process.

III. **GOVERNING AUTHORITY**

The primary governing authority for the City of Kennedale's Purchasing Policy shall be the City's Charter, in conjunction with Chapter 252 of the Local Government Code: Purchasing and Contracting Authority of Municipalities. All procurement activity shall be governed in accordance with applicable federal, state, and local statutes, ordinances, and codes.

IV. **CODE OF ETHICS**

Every time items are purchased, city funds are committed. Therefore, this is a responsibility that should not be taken lightly. By participating in the purchasing process, employees of the City of Kennedale agree to:

- A. Make purchases in the conduct of the City's business only. **To acquire or purchase goods and services for other than official use of the City is fraudulent use and may subject the employee to disciplinary action, up to and including dismissal as specified in the City's Personnel Policy and/or criminal prosecution.**
- B. Avoid the intent and appearance of unethical or compromising practice in relationships, actions, and communications.
- C. Demonstrate loyalty to the City of Kennedale by diligently following the lawful instructions of the employer, using reasonable care, and only authority granted.
- D. Refrain from any private business or professional activity that would create a conflict between personal interests and the interest of the City of Kennedale.
- E. Refrain from soliciting or accepting money, loans, credits, or prejudicial discounts, and the acceptance of gifts, entertainment, favors, or services from present or potential suppliers that might influence, or appear to influence purchasing decisions.

- F. Never discriminate unfairly by the dispensing of special favors or privileges to anyone, whether as payment for services or not; and never accept for himself or herself or for family members, favors or benefits under circumstance which might be construed by reasonable persons as influencing the performance of Governmental duties.
- G. Engage in no business with the City of Kennedale, directly or indirectly, which is inconsistent with the conscientious performance of Governmental duties.
- H. Handle confidential or proprietary information belonging to employer or suppliers with due care and proper consideration of ethical and legal ramifications and governmental regulations.
- I. Never use any information gained confidentially in the performance of Governmental duties as a means of making private profit.
- J. Promote positive supplier relationships through courtesy and impartiality in all phases of the purchasing cycle.
- K. Know and obey the letter and spirit of laws governing the purchasing function and remain alert to the legal ramifications of purchasing decisions.
- L. Expose corruption and fraud wherever discovered.
- M. Uphold these principles, ever conscious that public office is a public trust.

V. FUND AVAILABILITY & PAYMENT AUTHORIZATION

- A. Verification of fund availability is the responsibility of the User Department.
- B. Finance Department shall verify available funds through the City's financial reporting system during requisition entry. If funds are not available at the time, no purchase will be made until funds are made available with approval from City Manager.
- C. At a minimum, payment approval is required from Department Head to pay for **all** products and/or services.
- D. As a tax-exempt government agency, the City of Kennedale does **not** pay sales tax on applicable items. The cardholders can request a copy of the City's tax exemption certificate from Accounts Payable City's. Furthermore, a sales tax identification number is provided on the face of the City's Procurement Card should it be utilized. Employees are responsible for ensuring that the vendor does not include sales tax in the transaction, unless an item is subject to sales tax. **If tax is included in error, the employee may be responsible for reimbursing the tax to the City if it is not recovered from the vendor.** Contact Accounts Payable for questions in regards to which purchases are subject to tax.

- E. Approved invoices are forwarded directly to the Finance Department with the appropriate supporting documentation and signatures. **If an employee misplaces or loses a receipt or is unable to provide adequate details concerning a purchase, a *Missing Or Lost Receipt Form* must accompany the employer's request for payment. Recurring instances of misplaced or lost receipts may result in the revocation of employee purchasing privileges. Furthermore, the employee will be responsible for reimbursing the City of Kennedale for all applicable charges, and the City is authorized to deduct any applicable charges from the payroll of the employee if not otherwise reimbursed.**
- F. Payments for goods and services must be paid **no later than 30 days after the later of:**
 - 1) Receipt of goods/services OR receipt of the invoice for the goods/services.
 - 2) Goods/services will be considered received when they have been accepted as usable by the User Department.

VI. LEGAL REQUIREMENTS

- A. Texas Local Government Code, Subchapter B, Section 252.021 defines the requirements for competitive bids. Under no circumstances shall multiple requisitions be used in combination to avoid otherwise applicable bidding requirements or City Council approval. Intentionally splitting purchases to circumvent the competitive bid process (i.e. two or more purchases made to keep the amount under \$50,000) will result in disciplinary action.
- B. Likewise, intentionally splitting purchases to circumvent the three (3) quote requirement process (i.e. two or more purchases made to keep the amount under \$3,000.01) will result in disciplinary action.
- C. Purchases made through an approved Cooperative Purchasing Program satisfy state law competitive bid requirements, as well the City of Kennedale's requirement for any quote process. Cooperative purchasing occurs when **two or more** governmental entities coordinate some or all purchasing efforts to reduce administrative costs, take advantage of quantity discounts, share specifications, and create a heightened awareness of legal requirements. Cooperative purchasing can occur through interlocal agreements, state contracts, piggybacking, and joint purchases.
- D. Any exemption per Section 252.022, General Exemption of Texas Local Government Code will need the approval from City Manager. The Department Head will need to include a written explanation, as well as copies of all the quotes for City Manager review. Upon approval from City Manager, attach written explanation and all documentation and send to Finance Department for payment.

VII. QUOTES

- A. Purchases of non-contract goods or services totaling **\$3000 or less require no quotation**. In such instances, departments should make every effort to use the City’s procurement card.
- B. Except where otherwise exempted by applicable State law, purchases totaling **\$3,000.01 to \$49,999.99 require a minimum of three (3) quotes**. All quotations received must be in writing from the vendor and will be evaluated by the Department Head who will then authorize the purchase.
 - 1) Chapter 252.0215 of the Local Government Code: Competitive Bidding in Relation to Historically Underutilized Business (HUB) Vendors, states that a municipality, in making an expenditure of **more than \$3,000 but less than \$50,000**, shall contact at **least two HUBs** on a rotating basis. If the list fails to identify a disadvantaged business in the county in which the City is situated, the City is exempt from this section.
 - 2) Historically Underutilized Business (HUB) are defined as any business determined by the State of Texas to be a disadvantaged (minority/woman owned) vendor.
 - 3) Refer to Appendix B for specific instructions on how to conduct a HUB search.

VIII. SEALED COMPETITIVE PROCESS

Except as otherwise exempted by applicable State law, requisitions for item(s) whose aggregate total cost is **\$50,000 or more** must be processed as competitive solicitations (e.g. sealed bids, request for proposals).

- 1) With the approval from the City Manager to begin the competitive process, the User Department shall prepare a bid package with specifications and any other pertinent information. Along with the specifications and other information, the Department may submit suggested vendors for the item(s) requested.
- 2) A notice will be published in Kennedale’s official newspaper to indicate the City’s intent to accept bids in accordance with State law. **Bids must be advertised for two (2) consecutive weeks with the first publication at least 14 days prior to the bid opening date.**
- 3) Vendor pre-bid conferences may be conducted if, in the opinion of requesting Department, further explanation or coordination is needed due to the nature of the bid.
- 4) The City Secretary or designee shall publicly open the bids received and read them aloud at a designated time and as indicated in the bid packet. The City Secretary or designee will indicate to those present when the Council will most likely address this item and will make available to those present the names of the vendors and the amount of their respective bids. In the case of an RFP, only the submitter’s names will be announced. A tabulation will then be created. A representative from the User Department should be present during bid openings.

IX. AWARD OF CONTRACT

The City of Kennedale shall award contracts based on criteria deemed in the best interest of the City. The Texas Local Government Code, Section 252.043, states, in part:

- 1) If the competitive sealed bidding requirement applies to the contract for goods or services, the contract must be awarded to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.
- 2) Before awarding a contract under this section, a municipality must indicate in the bid specifications and requirements that the contract may be awarded either to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.

X. RECIPROCITY

The State of Texas Reciprocity Law provides that the State or political subdivision cannot award contracts or purchases to non-resident bidders having local preference laws in their resident states, unless their bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

XI. DISCLOSURE OF INFORMATION

Access to bidder-declared trade secrets or confidential information shall be in accordance with the Texas Government Code Chapter 552, the Public Information Act, and applicable City policies implementing this chapter. The Texas Local Government Code Chapter 252.049(b) states, in part:

- A. If provided in a Request For Proposal (RFP), proposals shall be opened in a manner that avoids disclosure of the contents to competing offers and keeps the proposals secret during negotiations. All proposals are open for public inspection after the contract is awarded, but trade secrets and confidential information in the proposals are not open for public inspection.

XII. AUTOMATED INFORMATION TECHNOLOGY PURCHASES

Departments may contact the Finance Department for all technology procurements, so that it can coordinate with Information Technology to ensure that the appropriate solicitation procedure is used and product is sought. Automated information technology purchases include:

- A. The computers on which the information system is automated;
- B. A service related to the automation of the system, including computer software, or the computer; and
- C. A telecommunications apparatus or device that serves as a component of a voice, data, or video communications network for transmitting, switching, routing, multiplexing, modulating, amplifying, or receiving signals on the network.

XIII. PROFESSIONAL SERVICES (EXEMPT FROM SEALED COMPETITIVE PROCESS)

Personal and professional services are exempted from the competitive bidding process and are procured through the use of Request for Qualification (RFQ) documents. The Finance Department is available to consult with departments regarding the preparation of information; however, the presentation of technical and qualifications aspects of personal and/or professional services included in the RFQ documents is the sole responsibility of the requesting department.

- A. Texas Government Code, Chapter 2254, Subchapter A, Professional Services, states that contracts for the procurement of defined professional services may not be awarded on the basis of competitive bids. Instead, they must be awarded on the basis:
 - 1) Of demonstrated competence and qualifications to perform the services;
 - 2) For a fair and reasonable price;
 - 3) Fees are allowed;
 - 4) Must be consistent with and not higher than the recommended practices and fees published by the applicable professional associations; and
 - 5) May not exceed any maximum provided by law.
- B. Professional Services, for the purposes of Government Code Chapter 2254, are defined as those “services within the scope of the practice, as defined by state law, of accounting, architecture, landscape architecture, land surveying, medicine, optometry, professional engineering, real estate appraising, or professional nursing, or provided in connection with the professional employment or practice of a person who is licensed or registered as a certified public accountant, an architect, a landscape architect, a land surveyor, a physician, including a surgeon, an optometrist, a professional engineer, a state certified or state licensed real estate appraiser, or a registered nurse.”

XIV. SOLE SOURCE PURCHASES (EXEMPT FROM SEALED COMPETITIVE PROCESS)

Sole-source purchases are items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies as defined by local government code. When a department has identified a specific item with unique features or characteristics essential and necessary to the requesting department and no alternate products are available, a written justification must be provided to the Finance Department upon purchase. The legislature exempted certain items from sealed bidding in the Vernon's Texas Codes Annotated - Local Government Code Section 252.022 (a) 7, in part:

- A. Items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies;
- B. films, manuscripts, or books;
- C. gas, water and other utility services;
- D. capital replacement parts or components for equipment;
- E. books, papers, and other library materials for a public library that are available only from the person holding exclusive distribution rights to the materials; and
- F. management services provided by a nonprofit organization to a municipal museum, park, zoo, or other facility to which the organization has provided significant financial or other benefits.

XV. EMERGENCY PURCHASES (EXEMPT FROM SEALED COMPETITIVE PROCESS)

Valid emergencies are those that occur as a result of the breakdown of equipment, which must be kept in operation to maintain the public's safety or health, or whose breakdown would result in the disruption of City operations. When this situation occurs, the department shall contact the Finance Department to conduct the procurement of supplies and services. The Legislature exempted certain items from the competitive sealed process in the Texas Local Government Code Section 252.022(a), including, but not limited to:

- A. A procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of the municipality;
- B. A procurement necessary to preserve or protect the public health or safety of the municipality's residents;
- C. A procurement necessary.

XVI. INELIGIBLE VENDORS

- A. An ineligible vendor shall not be allowed to conduct business until:
 - 1) Financial arrears are paid in full.
 - 2) Inappropriate practices are corrected.
 - 3) Vendors have satisfied any and all penalties imposed by the City.
 - 4) If applicable, a listing of ineligible vendors will be developed and distributed annually by the Finance Department to all other departments, unless a greater frequency is determined by the Director of Finance.
 - 5) At the recommendation of a User Department, the Finance Department may declare a vendor ineligible if it has failed to comply with the terms of a previous award, specifications of a bid or conducted inappropriate business practices.
 - 6) The penalty imposed may be for a period of up to twelve (12) months during which time bids submitted by such vendor shall not be considered.
 - 7) A penalty greater than twelve (12) months due to the severity of the infraction requires the approval of the City Manager or designee.
- B. The City of Kennedale reserves the right to change, modify, amend, revoke or rescind all or part of this policy in the future.

XVII. AUDIT OF DEPARTMENTAL RECORDS

The Finance Department may audit User Department purchasing files to ensure compliance with the procedures described herein.

XVIII. ANNUAL REVIEW

The Director of Finance shall, at a minimum, submit proposed amendments of this policy to the City Council annually.

APPENDIX A

CITY OF KENNEDALE, TEXAS
 PURCHASING MATRIX

<i>PURCHASE</i>	<i>\$0 - \$3,000.00</i>	<i>\$3,000.01 - \$24,999.99</i>	<i>\$25,000 & Above</i>
<i>SIGNATURES REQUIRED</i>	<ul style="list-style-type: none"> ▪ Department Head 	<ul style="list-style-type: none"> ▪ Department Head ▪ City Manager 	<ul style="list-style-type: none"> ▪ City Manager ▪ City Council
<i>PURCHASE ORDER</i>	<ul style="list-style-type: none"> ▪ Not Required ▪ Only If Vendor Needs 	<ul style="list-style-type: none"> ▪ Not Required ▪ Only If Vendor Needs 	<ul style="list-style-type: none"> ▪ Not Required ▪ Only If Vendor Needs
<i>LEGAL REQUIREMENT</i>	<ul style="list-style-type: none"> ▪ N/A 	<ul style="list-style-type: none"> ▪ Three (3) Quotes ▪ Two (2) Of Three (3) Quotes Must Be HUB Vendors In Tarrant County ▪ If HUB(s) not listed, City Is Exempt 	<ul style="list-style-type: none"> ▪ Competitive Bid Or ▪ Competitive Proposal
<i>EXEMPT FROM LEGAL REQUIREMENT</i>	<ul style="list-style-type: none"> ▪ N/A 	<ul style="list-style-type: none"> ▪ Cooperative Programs Purchases ▪ Sole Source Purchases ▪ Emergency Purchases ▪ Professional Service Purchase 	<ul style="list-style-type: none"> ▪ Cooperative Programs Purchases ▪ Sole Source Purchases ▪ Emergency Purchases ▪ Professional Service Purchase - MUST USE REQUEST FOR QUALIFICATIONS PROCESS. REFER TO SECTION XIII.
<i>MINIMUM PAYMENT DOCUMENT(S)</i>	<ul style="list-style-type: none"> ▪ Pay Request ▪ Invoice (Not Quote) ▪ Applicable Receipts ▪ Backup Documents 	<ul style="list-style-type: none"> ▪ Pay Request ▪ Invoice (Not Quote) ▪ Applicable Receipts ▪ Backup Documents 	<ul style="list-style-type: none"> ▪ Pay Request ▪ Invoice (Not Quote) ▪ Applicable Receipts ▪ Backup Documents
<i>PAYMENT TERMS</i>	<ul style="list-style-type: none"> ▪ TX Prompt Payment Act (No Later 30 Days) 	<ul style="list-style-type: none"> ▪ TX Prompt Payment Act (No Later 30 Days) 	<ul style="list-style-type: none"> ▪ TX Prompt Payment Act (No Later 30 Days)
<p>Cooperative Programs (Approved Annually As Of 10/03/12): US General Services Administration (GSA), Department of Information Resources (DIR), Texas Building and Procurement Commission (TBPC), Texas Multiple Award Schedules (TXMAS), Texas Procurement and Support Services (TPASS), City of Fort Worth Cooperative Purchasing Program, Parker County Cooperative Purchasing Program, Tarrant County Cooperative Purchasing Program, Texas Interlocal Purchasing System (TIPS), Houston-Galveston Area Council (H-GAC), Local Government Purchasing Cooperative (BuyBoard), The Cooperative Purchasing Network (TCPN), US Communities and Western States Contracting Alliance.</p>			

APPENDIX B

CITY OF KENNEDALE, TEXAS HISTORICALLY UNDERUTILIZED BUSINESS (HUB) PROCEDURES

Excerpts from the Texas Local Government Code, Chapter 252, Subchapter B:

- A. Section 252.0215, “ A municipality, in making an expenditure of **more than \$3,000 but less than \$50,000**, shall contact at least two historically underutilized businesses on a rotating basis, based on information provided by the comptroller pursuant to Chapter 2161, Government Code. If the list fails to identify a historically underutilized business in the county in which the municipality is situated, the municipality is exempt from this section.”
- B. Centralized Master Bidders List & Historically Underutilized Business (HUB) Search
 - 1) Go to <http://www.window.state.tx.us/procurement/cmb/cmbhub.html>
 - 2) Click “HUBS on CMBL.”
 - 3) Enter “Class Code, Item Code, District” if available. Description of each is provided by clicking on link directly below.
 - 4) Select “Tarrant” on Texas County dropdown list.
 - 5) Click “Submit Search.”
 - 6) Select appropriate Output Fields on “Select Fields For Detail List” page.
 - 7) Click “Go.”
 - 8) Results will appear.

CITY OF KENNEDALE



FINANCIAL MANAGMENT POLICY

ORIGINALLY ADOPTED BY CITY COUNCIL: JUNE 10, 2004

PREFACE

A Financial Management Policy provides guidelines to enable the City staff to achieve a long-term, stable financial condition, while conducting daily operations and providing services that are consistent with the Council-Manager form of government established in the City Charter.

SUBSEQUENT REVIEW & ADOPTION

DECEMBER 11, 2008
NOVEMBER 5, 2009
OCTOBER 14, 2010
NOVEMBER 17, 2011
OCTOBER 3, 2012
OCTOBER 1, 2013
OCTOBER 13, 2014
OCTOBER 19, 2015
OCTOBER 17, 2016
JUNE 18, 2018

I. PURPOSE

The City of Kennedale’s financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the parameters established by applicable provisions of the Texas Local Government Code and the City of Kennedale Charter. The policies are intended to assist the City Council and City staff in evaluating current activities and proposals for future programs. The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances or conditions.

II. ANNUAL BUDGET (CHARTER REQUIREMENTS)

A. Fiscal Year – The fiscal year shall begin on the first day of October (1st) and end on the last day of the following September (30th). The fiscal year will also be established as both the accounting and budget year.

B. Submission – The City Manager, within two weeks of receiving July Certified Roll (around August (7th) of each year), shall prepare and submit to the City Council an annual proposed budget (generally during an workshop or retreat) for the ensuing fiscal year designed to meet the goals and objectives of the City Council. It must contain the following:

- 1) Budget Message shall explain the budget both in fiscal terms and in terms of work programs for the ensuing fiscal year. It shall outline the proposed financial policies of the City and shall include a forecast of a five-year estimate of revenues and expenditures, as well as an effect on taxation;
- 2) Comparative figures for the estimated income and expenditures for the ensuing fiscal year compared to the combination of: actual income and expenditures through, the latest complete accounting period that information is available for at the commencement of budget preparation, and the estimated income and expenditures for the incomplete portion of the current fiscal year. FOR EXAMPLE: for upcoming FY16/17 budget, comparative should display FY14/15 actual, FY15/16 through May (assuming budget is prepared at this time), FY15/16 year-end estimate, and FY16/17 proposed budget;
- 3) Proposed Expenditures of each office, department or function;
- 4) Schedule of debt service requirements due on all outstanding indebtedness and on any proposed debt;
- 5) Source or basis of the estimates;
- 6) Balanced budget in which the total of the proposed expenditures shall not exceed the total estimated income and the balance of available funds; and

- 7) Other information as may be required by the Council or deemed desirable by the City Manager.
- C. Public Hearing – Shall be conducted by the Council, allowing interested citizens to express their opinions concerning items of expenditures and/or revenues. The notice of hearing shall be published in the official newspaper of the City of Kennedale not less than ten (10) or more than 30 days before the hearing.
- D. Adoption – Following the public hearing, the Council shall further analyze the proposed budget, making any additions or deletions which it feels appropriate, and shall by ordinance, with or without amendment; adopt the budget before the first (Oct 1st) day of the ensuing fiscal year by a majority vote. On final adoption, the budget shall be in effect for the budget year and shall constitute the official appropriations for the current year and the basis of the official levy of the property tax. Should the Council take no final action before the first (1st) day of the ensuing fiscal year, the amounts appropriated for the current fiscal year shall be deemed adopted on a month to month basis.

III. BASIS OF ACCOUNTING & BUDGETING

- A. Accounting – The City of Kennedale finances shall be accounted for in accordance with generally accepted accounting principles as established by industry practice and applicable governing Accounting Standards Boards.
 - 1) The financial transactions of the City of Kennedale are accounted for and recorded in individual funds. These funds account for revenues and expenditures according to their intended purpose and are used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. Governmental funds are used to account for the City's general government activities and include the General, Special Revenue, Internal, Debt Service and Capital Project funds.
 - 2) Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectable within the current period or soon enough thereafter to pay liabilities of the current period. Substantially all material revenues are considered to be susceptible to accrual. A thirty-day availability period is used for revenue recognition for all governmental fund type revenues, to include fines and forfeitures. Expenditures are recognized when the related fund liability is incurred, if measurable, except for un-matured

principal and interest on general long-term debt, which are recorded when due. Compensated absences, claims, and judgments are recorded when the obligations are expected to be paid with current available financial resources.

- 3) The City of Kennedale does not utilize encumbrance accounting for operating use at year-end.
- 4) The Proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- B. The budgets shall be prepared and adopted on a cash basis for all governmental funds and proprietary funds. The capital projects funds adopt project-length budgets at the time of their presentation. Annual appropriations lapse at fiscal year-end for operating and debt service funds.

IV. BUDGET ADMINISTRATION

- A. All expenditures of the City of Kennedale shall be made in accordance with the annual budget. Budgetary control is maintained at the individual expenditure account level by each department head through the review of all requisitions.
- B. The following represents the City of Kennedale budget amendment policy delineating responsibility and authority for the amendment process. Transfers between expenditure accounts in one department may occur with the approval of the Department Head and Director of Finance. Transfers between operating departments may occur with the approval of the City Manager's Office. Transfers between funds must be accomplished by budget amendment approved by the City Council. Budget amendments calling for new fund appropriations must also be approved by the City Council. Should the City Council decide a budget amendment is necessary, the amendment is adopted in ordinance format, and the necessary budgetary changes are then made.
- C. As a matter of course, continuous budget monitoring requires that deviations from expected amounts of revenue and/or expenditures be noted and estimates revised, if necessary, to avoid financial distress. Budget amendments are thus considered prudent financial management techniques and are deemed to fulfill the requirements of City Charter.

V. FINANCIAL REPORTING

- A. Following the conclusion of the fiscal year, the Director of Finance shall cause to be prepared a Comprehensive Annual Financial Report (CAFR) in accordance with generally

accepted accounting and financial reporting principles established by industry practice and statements issued by the Governmental Accounting Standards Board (GASB). The document shall also satisfy all criteria of the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

- B. The CAFR shall show the status of the city's finances on the basis of generally accepted accounting principles (GAAP). The CAFR shall show fund revenues and expenditures on both a GAAP basis and budget basis for comparison purposes. In most cases, this reporting conforms to the way the city prepares its budget. Differences in format are acknowledged through reconciliations. Liabilities for post-employment benefits and compensated absences (accrued but unused sick and vacation leave) are not reflected in the budget, but are accounted for in the CAFR's government-wide financial statements. The government-wide financial statements modify the presentation of the governmental funds by presenting their results in the same manner as proprietary funds.
- C. Included as part of the CAFR shall be the results of the annual audit prepared by independent certified public accountants designated by the City Council.
- D. Each fiscal year, the Director of Finance will analyze accounts receivable balances and, if necessary, write off uncollectible accounts in accordance with applicable statutes after review by the City Manager or his designee.
- E. The City Manager shall present a monthly financial report and such additional information as may be required by the City Council. All income and expenses for the preceding month and for the year to date shall be shown and compared to the fiscal budget. These reports will be prepared by the Finance Department and distributed to and reviewed by each department head. Information obtained from financial reports and other operating reports is to be used by department heads to monitor and control the budget as authorized by the City Manager.
- F. The auditor's report on City's financial statements shall be completed and submitted to the City Council within one hundred twenty (120) days after the City's fiscal year end.

VI. REVENUES

- A. To protect the City of Kennedale's financial integrity, the City will maintain a diversified and stable revenue system to shelter it from fluctuations in any particular revenue source.
 - 1) The City will strive to keep the revenue system simple, which will result in a decrease of compliance costs for the taxpayer or service recipient and a corresponding decrease in avoidance to pay.

- 2) The City will strive to understand its revenue sources and predict the reliability of revenue streams. City will enact consistent collection policies so that management may reasonably rely upon the certainty that revenues will materialize according to budgets, plans, and programs.
- B. For every annual budget, the City of Kennedale shall levy two property tax rates: operation/maintenance and debt service. The debt service levy shall be sufficient for meeting all principal and interest payments associated with the City's outstanding debt for that budget year. The debt service levy and related debt service expenditures shall be accounted for in the General Debt Service fund. The operation and maintenance levy shall be accounted for in the General Fund.
- 1) The City of Kennedale will maintain a policy of levying the lowest tax rate on the broadest tax base. Mandated exemptions will be provided to home owners, senior citizens and disabled citizens. On an annual basis during the budget process, City Council will review the exemption for senior citizens and disabled persons with a goal to maintain a tax benefit of approximately 30% of the average home value.
 - 2) Property shall be assessed at 100% of the fair market value as appraised by Tarrant Central Appraisal District. Reappraisal and reassessment will be done regularly as required by State law. A 99% collection rate on current assessments and a 1% collection rate on delinquent assessments and penalties will serve as "the goal" for tax collections.
- C. The City of Kennedale will establish user charges and fees at a level that attempts to recover the full cost of providing the service.
- 1) User fees, particularly utility rates, should identify the relative costs of serving different classes of customers.
 - 2) The City will make every reasonable attempt to ensure accurate measurement of variables impacting taxes and fees (e.g. verification of business sales tax payments, verification of appraisal district property values, accuracy of water meters, etc.)
 - 3) The City will strive to maintain equity in the revenue system structure. That is, the City will seek to minimize or eliminate all forms of subsidization among entities, funds, services, utilities, and customers.
- D. The City of Kennedale will attempt to maximize the application of its financial resources by obtaining supplementary funding through agreements with other public and private agencies for the provision of public services or the construction of capital improvements. The City of Kennedale will consider market rates and charges levied by

other public and private organizations for similar services in establishing tax rates, fees and charges.

- E. When developing the annual budget, the City Manager shall project revenues from every source based on actual collections from the preceding year and estimated collections of the current fiscal year, while considering known circumstances, which will impact revenues for the new fiscal year. The revenue projections for each fund should be made conservatively so that total actual fund revenues exceed budgeted projections.

VII. OPERATING EXPENDITURES

- A. Operating expenditures shall be accounted, reported, and budgeted for in the following major categories:
 - 1) Personnel
 - 2) Supplies
 - 3) Maintenance
 - 4) Sundry
 - 5) Debt
 - 6) Transfers
 - 7) Capital
 - 8) Grants
- B. The annual budget shall appropriate sufficient funds for operating, recurring expenditures necessary to maintain established quality and scope of city services.
- C. The City of Kennedale will constantly examine the methods for providing public services in order to reduce operating, recurring expenditures and/or enhance quality and scope of public services with no increase to cost.
- D. Personnel expenditures will reflect the minimum staffing needed to provide established quality and scope of city services. To attract and retain employees necessary for providing high-quality service, the City shall maintain a compensation and benefit package competitive with the public and, when quantifiable, private service industries.
- E. Supplies expenditures shall be sufficient for ensuring the optimal productivity of City employees.
- F. Maintenance expenditures shall be sufficient for addressing the deterioration of the City's capital assets to ensure the optimal productivity of the capital assets. Maintenance should be conducted to ensure a relatively stable level of maintenance expenditures for every budget year.

- G. Sundry expenditures include fees for attorneys, auditors, consultants and other services that require specialized expertise.
- H. The City of Kennedale will utilize contracted labor for the provision of city services whenever private contractors can perform the established level of service at less expense to the City. The City will regularly evaluate its agreements with private contractors to ensure the established levels of service are performed at the lowest possible cost.
- I. Existing capital equipment shall be replaced when needed to ensure the optimal productivity of City of Kennedale employees. New capital purchases shall be made only to enhance employee productivity, improve quality of service, or expand scope of service.
- J. To assist in controlling the growth of operating expenditures, operating departments will submit their annual budgets to the City Manager within fiscal parameters provided by the City Manager's Office.
- K. All purchases shall be in accordance with City's Purchasing Policy and in accordance with State law.
- L. All invoices will be paid within thirty (30) days of receipt in accordance with State law. Procedures will be used to take advantage of all purchase discounts where considered cost effective. Payments will be processed in order to maximize the city's investable cash.
- M. The City will pursue every opportunity to provide for the public's and City employees' safety. Health insurance coverage and property and casualty insurance coverage will be reviewed annually as to amount of coverage provided and cost effectiveness.
- N. The City will maintain property, liability and workman's compensation coverage through participation in the Texas Municipal League's (TML) Intergovernmental Risk Pool. The Pool maintains reinsurance coverage to protect the Pool in the event of excessive losses.

XIII. DEBT EXPENDITURES

- A. The City of Kennedale will issue debt only to fund capital projects, which cannot be supported by current, annual revenues.
- B. The City will strive to maintain a bond coverage ratio of 1.50 times in the Water/Sewer Fund.
- C. To minimize interest payments on issued debt, the City will maintain a rapid debt retirement policy by issuing debt with maximum maturities not exceeding 20 years (i.e.,

the life of the bonds will not exceed the useful life of the projects financed). Retirement of debt principal will be structured to ensure constant annual debt payments.

- D. The City of Kennedale will attempt to maintain unenhanced, underlying base bond ratings (prior to insurance) of A+ (Standard & Poor's) on its general obligation debt. The City shall continue to seek to enhance its credit quality by frequent contact and visits with the rating agencies and monitoring the current trends and guidance from the agencies.
- E. When needed to minimize annual debt payments, the City of Kennedale will obtain insurance for new debt issues.
- F. In order to minimize the impact of debt issuance on the property tax rate and to assist the City in meeting its arbitrage requirements, the City will consider the sequential sale of bonds for the purpose of financing capital projects.
- G. The City will maintain procedures that comply with arbitrage rebate and other federal requirements. City will attempt, within legal bounds, to adopt strategies, which will minimize the arbitrage rebate of interest earnings on unspent bond proceeds it must pay to the federal government.

IX. CAPITAL EXPENDITURES

- A. The City of Kennedale will develop a multi-year plan for capital projects, which identifies all projects likely to be constructed within a five year horizon. The multi-year plan will reflect for each project the likely source of funding and attempt to quantify the project's impact to future operating expenditures.
- B. Capital projects will be constructed to:
 - a. Protect or improve the community's quality of life;
 - b. Protect or enhance the community's economic vitality;
 - c. Support new development; and/or
 - d. Provide significant rehabilitation of City infrastructure for sustained service.
- C. Capital project expenditures will not be authorized by the City Council without identification and commitment of revenue sources sufficient to fund the improvement. Potential funding sources include, but are not limited to, reserve funds, debt issuances, matching fund revenues, user fees, grants, or reallocation of existing capital funds with the recognition that construction of previously authorized capital projects may be delayed or postponed.

- D. Capital Improvement Planning and Programming shall include the following categories for the determination of funding for individual projects: design costs, right-of-way costs, utility construction/adjustment costs, construction costs, appropriate contingency funds, furnishings and equipment, and direct project administration services provided by City employees or outside forces.
- E. Cost incurred for advanced planning of capital projects may be funded from reimbursement of appropriate debt or operating funds.
- F. The City will intend to maintain adequate funding levels in the developer participation fund to ensure that no City obligation for participation goes unfunded for a period of more than one (1) year.
- G. The City will utilize \$5,000 as its threshold for capital purchases.
- H. To minimize the issuance of debt, the City of Kennedale will attempt to support capital projects with appropriations from operating revenues or excess fund balances (i.e. "pay-as-you-go").

X. UTILITY CAPITAL EXPENDITURES

- A. The City of Kennedale uses three funding sources for Utility Capital expenditures.
 - 1) Utility rates are designed to provide for a depreciation reserve, which accumulates resources to replace or rehabilitate aging infrastructure.
 - 2) The multi-year financial plan provides debt strategies to finance needed capital items.
 - 3) Annual transfers may be made from utility operations to maintain adequate funding for capital items.

XI. FUND TRANSFERS

- A. Fund transfers may occur when surplus fund balances are used to support non-recurring capital expenses or when needed to satisfy debt service obligations.
- B. Fund transfers are used to pay for the following types of costs:
 - 1) Administrative - Transfer from Water/Sewer Fund (Proprietary Fund) and Economic Development Corporation Fund (Component Unit) to reimburse the General Fund for recurring support costs, such as personnel, materials, etc.

- 2) Franchise Fees – Transfer from Water/Sewer Fund (Proprietary Fund) to the Street Improvement Fund (General Fund) to pay franchise fees. These are otherwise known as right-of-way fees.

XII. LONG-TERM FINANCIAL PLAN

The City of Kennedale will adopt the annual budget in the context of a long-term financial plan, or other multi-year budget analysis. The long-term financial plans will establish assumptions for revenues, expenditures and changes to fund balances over a five year horizon. The assumptions will be evaluated periodically as part of the budget development process.

CITY OF KENNEDALE



FUND BALANCE POLICY

ORIGINALLY ADOPTED BY CITY COUNCIL: SEPTEMBER 22, 2011

PREFACE

The purpose of this policy is to establish guidelines for fund balance levels within each of City of Kennedale's funds. It is essential that the City maintain adequate levels of fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, or adverse circumstances. The fund balance level is also designed to provide an appropriate amount of working capital for the City's general operations. In general, the City of Kennedale should strive to avoid appropriating fund balance for recurring expenses. However, in the event that fund balance is used to support recurring expenses, the budget should clearly identify the uses of fund balance and provide an explanation of the circumstances requiring the use of fund balance. In addition, the budget should also address the future potential uses of fund balance for operating expenditures.

SUBSEQUENT REVIEW & ADOPTION

OCTOBER 3, 2012
OCTOBER 1, 2013
OCTOBER 13, 2014
OCTOBER 19, 2015
OCTOBER 17, 2016
JUNE 18, 2018

I. BACKGROUND

The Governmental Accounting Standards Board (GASB) has adopted Statement 54 (GASB 54), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010.

The City of Kennedale elects to implement GASB 54 requirements, and to apply such requirements to its financial statements beginning with the current October 1, 2010 – September 3, 2011 fiscal year.

II. DEFINITIONS & CATEGORIES

Fund Balance is defined as the difference between a fund’s assets and liabilities. According to the Governmental Accounting Standards Board (GASB) statement number 54, fund balance must be allocated into one the following five categories:

Non-Spendable Fund Balance - Includes amounts that are not in a spendable form or are legally or contractually required to be maintained intact. Examples include inventory or endowments.

Restricted Fund Balance - Includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and hotel occupancy taxes.

Committed Fund Balance - Includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.

Assigned Fund Balance - Comprises amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

Unassigned Fund Balance - Is the residual classification of the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose.

Note: The above fund balance categories only apply to governmental funds.

III. POLICY

Committed Fund Balance

The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is an ordinance adopted by the City Council. The ordinance must either adopt or rescind the commitment, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Assigned Fund Balance

The City Council authorizes the City Manager, Director of Finance or their designee as the official authorized person to assign fund balance to a specific purpose approved by this fund balance policy.

Order of Expenditure of Fund Balance

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds. Normally, this would result in the use of restricted, then committed, then assigned, and lastly, unassigned fund balance.

Minimum Unassigned Fund Balance

It is the goal of the City to achieve and maintain an unassigned fund balance in the general fund and all operating funds equal to eighteen percent (18%) with a goal of twenty-five percent (25%) of budgeted expenditures for unanticipated expenditures, unforeseen revenue fluctuations, or other adverse circumstances. The fund balance level, however, may be reduced to the equivalent of twelve percent (12%) of budgeted expenditures in unusual financial circumstances. However, if such a situation occurs, the City will implement necessary corrective action within a five-year plan to restore the unassigned fund balance to eighteen percent (18%) to twenty-five percent (25%) of budgeted expenditures.

As for the General Fund Debt Service Fund, it is the goal of the City to achieve and maintain an unassigned fund balance equal to seven percent (7%) with a goal of ten percent (10%). Should the fund balance level be reduced to five percent (5%) in unusual financial circumstances, the City will implement necessary corrective action within a five-year plan to restore the unassigned fund balance to seven percent (7%) to ten percent (10%) of budgeted expenditures. If restoring the General Fund Balance and General Fund Debt Service Fund balance are in conflict, restoring the General Fund Balance takes priority.

Non-Governmental Fund Balance

The fund balance categories discussed above do not apply to proprietary funds according to GASB 54. While not required by the GASB, the City recognizes the need to apply a minimum balance policy to the proprietary funds maintained by the City. Therefore, the City shall maintain a minimum ending working capital balance (current assets minus current liabilities) of eighteen percent (18%) with a goal of twenty-five percent (25%) of budgeted expenditures for the Water/Sewer Fund. If the working capital level should fall below the desired minimum, the City will implement necessary corrective action within a five-year plan to restore the working capital balance to eighteen percent (18%) to twenty percent (25%) of budgeted expenditures.

CITY OF KENNEDALE



INVESTMENT POLICY

ORIGINALLY ADOPTED BY CITY COUNCIL: SEPTEMBER 13, 2001

PREFACE

State and local public laws govern the investment process for City funds. Laws cannot ensure that public officials manage public funds in a disciplined and prudent manner. The actions of public officials responsible for investing public funds must be guided by knowledge, skills, systems, policies, procedures and confidence that can be described only as professional discipline.

It is the policy of the City of Kennedale, that giving due regard to safety and risk of investments, all available funds shall be invested in conformance with these legal and administrative guidelines. All City funds shall be invested, to the maximum extent possible, at the highest rates obtainable at the time of the investment.

Effective cash management is recognized as essential to good fiscal management. An aggressive cash management and investment policy will be pursued. To that end, investment interest will be used as a viable and material revenue source for all City funds. Earnings from investments will be used in a manner that will best serve the interest of the City of Kennedale.

The City's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

SUBSEQUENT REVIEW & ADOPTION

SEPTEMBER 12, 2002
OCTOBER 9, 2003
SEPTEMBER 9, 2004
SEPTEMBER 13, 2005
SEPTEMBER 14, 2006
SEPTEMBER 13, 2007
NOVEMBER 13, 2008
NOVEMBER 5, 2009
NOVEMBER 17, 2011
OCTOBER 3, 2012
OCTOBER 1, 2013
OCTOBER 13, 2014
OCTOBER 19, 2015
OCTOBER 17, 2016
JUNE 18, 2018

I. PURPOSE

Chapter 2256 of the Government Code, as amended from time to time by the Texas State Legislature (“Public Funds Investment Act”) requires each city to adopt rules governing its investment practices and to define the authority of the investment official. The Investment Policy addresses the methods, procedures and practices which must be exercised to ensure effective and prudent fiscal management of the City of Kennedale funds.

II. SCOPE

The Investment Policy applies to the investment and management of all funds under direct authority of the City of Kennedale.

A. These funds are accounted for in the City’s Annual Financial Report (CAFR) and include the following:

- 1) General Fund;
- 2) Special Revenue Funds;
- 3) Capital Project Funds;
- 4) Enterprise/Proprietary Funds;
- 5) Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately;
- 6) Debt Service Funds, including reserves and sinking funds to the extent not required by law or existing contract to be kept segregated and managed separately; and
- 7) Any new fund created by the City, unless specifically exempted from this policy by the City or by law.

This investment policy shall apply to all transactions involving the financial assets and related activity of all the foregoing funds.

B. This policy excludes:

- 1) Employee Retirement and Pension Funds administered or sponsored by the City.

2) Defeased bond funds held in trust escrow accounts.

C. Review & Amendment: The City Council is required by state statute and by this investment policy to review this investment policy and investment strategies not less than annually and to adopt a resolution stating the review has been completed and recording any changes made to either the policy or strategy statements.

III. PRUDENCE

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.

In determining whether an investment official has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- 1) the investment of all funds, or funds under the entity's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- 2) whether the investment decision was consistent with the written investment policy of the City.

All participants in the investment program will seek to act responsibly as custodians of the public trust. Investment officials will avoid any transaction that might impair public confidence in the City's ability to govern effectively. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism which is worthy of the public trust. Nevertheless, the City recognizes that in a marketable, diversified portfolio, occasional measured losses are inevitable and must be considered within the context of the overall portfolio's investment rate of return.

Investment officials, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for market price changes, provided that these deviations from expectations are reported immediately to the Director of Finance, the City Manager and the City Council of the City of Kennedale, and that appropriate action is taken by the investment officials and their oversight managers to control adverse developments.

IV. OBJECTIVES

- A. Preservation & Safety of Principal: Preservation of capital is the foremost objective of the City. Each investment transaction shall seek first to ensure that capital losses are avoided, whether the loss occurs from the default of a security or from erosion of market value.
- B. Liquidity: The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which can be reasonably anticipated. Liquidity will be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.
- C. Yield: The investment portfolio of the City shall be designed to meet or exceed the average rate of return on 91-day U.S. treasury bills throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio. Legal constraints on debt proceeds that are not exempt from federal arbitrage regulations are limited to the arbitrage yield of the debt obligation. Investment officials will seek to maximize the yield of these funds in the same manner as all other City funds. However, if the yield achieved by the City is higher than the arbitrage yield, positive arbitrage income will be averaged over a five year period, netted against any negative arbitrage income and the net amount shall be rebated to the federal government as required by federal regulations.

V. RESPONSIBILITY & CONTROL

- A. Delegation: Management responsibility to establish written procedures for the operation of the investment program consistent with this investment policy has been assigned to the Director of Finance by the City Manager. Such procedures shall include explicit delegation of authority to persons responsible for the daily cash management operation, the execution of investment transactions, overall portfolio management and investment reporting. The Director of Finance may delegate the daily investment responsibilities to either an internal investment official or an external investment advisor in combination with an internal investment official. The Director of Finance and/or his representative(s) will be limited by conformance with all federal regulations, ordinances, and the statements of investment strategy.
- B. Subordinates: All persons involved in investment activities shall be referred to as "Investment Officials." No person shall engage in an investment transaction, except as provided under the terms of this policy, the procedures established by the Director of Finance and the explicit authorization by the City Manager to withdraw, transfer, deposit and invest the City's funds. The Director of Finance shall be responsible for all

transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate Investment Officials.

- C. Internal Controls: Internal controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by investment officials. Controls deemed most important would include: control of collusion, separation of duties, third-party custodial safekeeping, avoidance of bearer-form securities, clear delegation of authority, specific limitations regarding securities losses and remedial action, written confirmation of telephone transactions, minimizing the number of authorized investment officials, and documentation of and rationale for investment transactions.

In conjunction with the annual independent audit, a compliance audit of management controls on investments and adherence to the Investment Policy and the Investment Strategy may be performed by the City's independent auditor.

- D. Ethics & Conflicts of Interest: An investment officer of the City who has a personal business relationship with a business organization offering to engage in an investment transaction with the City shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree of affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship with the Texas Ethics Commission and the City Council. For purposes of this section, an investment officer has a personal business relationship with a business organization if:

- 1) the investment officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
- 2) funds received by the investment officer from the business organization exceed 10 percent of the investment officer's gross income for the previous year; or
- 3) the investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

Investment officials of the City shall refrain from personal and business activities involving any of the City's custodians, depositories, broker/dealers or investment advisors which may influence the officer's ability to conduct his duties in an unbiased manner. Investment officials will not utilize investment advice concerning specific securities or classes of securities obtained in the transaction of the City's business for personal investment decisions, will in all respects subordinate their personal investment transactions to those of the City, particularly with regard to the timing of purchase and sales and will keep all investment advice obtained on behalf of the City

and all transactions contemplated and completed by the City confidential, except when disclosure is required by law.

- E. Investment Training Requirements: The Director of Finance and the Investment officials shall attend at least one ten hour training session relating to their investment responsibilities within 12 months after assuming their duties. In addition to this ten hour requirement, each investment officer shall receive not less than eight hours of instruction in their investment responsibilities at least once during each two year period that begins on October 1st and consists of the two consecutive fiscal years after that date. The investment training session shall be provided by an independent source. For purposes of this policy, an “independent source” from which investment training shall be obtained shall include a professional organization, an institute of higher learning or any other sponsor other than a Business Organization with whom the City of Kennedale may engage in an investment transaction. Such training shall include education in investment controls, credit risk, market risk, investment strategies, and compliance with investment laws, including the Texas State Public Funds Investment Act.

VI. AUTHORIZED INVESTMENTS

- A. Obligations, including letters of credit, of the United States or its agencies and instrumentalities.
- B. Direct obligations of the State of Texas or its agencies and instrumentalities.
- C. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, the State of Texas, or the United States or its instrumentalities.
- D. Obligations of states, agencies, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than “A” or its equivalent.
- E. Joint Investment Pools of political subdivisions in the State of Texas which invest in instruments and follow practices allowed by current law. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.
- F. Certificates of Deposit issued by a depository institution that has its main office or branch office in Texas;
 - 1) and such Certificates of Deposit are:
 - guaranteed or insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund or their successors; or

- secured by obligations described in Article VI, sections A through D above.

- 2) or such depository institution contractually agrees to place the funds in federally insured depository institutions in accordance with the conditions prescribed in Section 2256.010(b) of the Government Code (Public Funds Investment Act) as amended.

Certificates of Deposit brokered by an authorized broker/dealer that has its main office or a branch office in Texas who contractually agrees to place the funds in federally insured depository institutions in accordance with the conditions prescribed in Section 2256.010(b) of the Government Code (Public Funds Investment Act) as amended.

- G. Fully collateralized repurchase or reverse repurchase agreements, including flexible repurchase agreements (flex repo), with a defined termination date secured by a combination of cash and obligations of the United States or its agencies and instrumentalities pledged to the City held in the City's name by a third party selected by the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. The securities received for repurchase agreements must have a market value greater than or equal to 103 percent at the time funds are disbursed. All transactions shall be governed by a Master Repurchase Agreement between the City and the primary government securities dealer or financial institution initiating Repurchase Agreement transactions.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

- H. No-load money market mutual funds if the mutual fund:
 - 1) is registered with and regulated by the Securities and Exchange Commission;
 - 2) has a dollar-weighted average stated maturity of 90 days or fewer; and
 - 3) includes in its investment objectives the maintenance of a stable net asset value of one dollar for each share.
- I. Investment instruments not authorized for purchase by the City of Kennedale include the following:

- 1) Banker's Acceptances;
 - 2) "Bond" Mutual Funds;
 - 3) Collateralized Mortgage Obligations of any type; and
 - 4) Commercial Paper, except that the City can invest in local government investment pools and money market mutual funds that have commercial paper as authorized investments. A local government investment pool or money market mutual fund that invests in commercial paper must meet the requirements of Article VI, Sections E and H above.
- J. If an investment in the City's portfolio becomes an unauthorized investment due to changes in the Investment Policy or the Public Funds Investment Act, or an authorized investment is rated in a way that causes it to become an unauthorized investment, the investment officials of the City shall review the investment and determine whether it would be more prudent to hold the investment until its maturity, or to redeem the investment. Officials shall consider the time remaining until maturity of the investment, the quality of the investment, and the quality and amounts of any collateral which may be securing the investment in determining the appropriate steps to take.

VII. PORTFOLIO AND INVESTMENT ASSET PARAMETERS

- A. Bidding Process for Investments: It is the policy of the City to require competitive bidding for all investment transactions (securities and bank C.D.'s) except for:
- 1) transactions with money market mutual funds and local government investment pools (which are deemed to be made at prevailing market rates); and
 - 2) treasury and agency securities purchased at issue through an approved broker/dealer.

At least three (3) bids or offers must be solicited for all other investment transactions. In a situation where the exact security being offered is not offered by other dealers, offers on the closest comparable investment may be used to establish a fair market price of the security. Security swaps are allowed, as long as maturity extensions, credit quality changes and profits or losses taken are within the other guidelines set forth in this policy.

- B. Maximum Maturities: The City of Kennedale will manage its investments to meet anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the date of purchase.

- C. Maximum Dollar-Weighted Average Maturity: Under most market conditions, the composite portfolio will be managed to achieve a one-year or less dollar-weighted average maturity. However, under certain market conditions investment officials may need to shorten or lengthen the average life or duration of the portfolio to protect the City. The maximum dollar-weighted average maturity based on the stated final maturity, authorized by this investment policy for the composite portfolio of the City shall be three (3) years.
- D. Diversification: The allocation of assets in the portfolios should be flexible depending upon the outlook for the economy and the securities markets. In establishing specific diversification strategies, the following general policies and constraints shall apply.
- 1) Portfolio maturities and call dates shall be staggered in a way that avoids undue concentration of assets in a specific sector. Maturities shall be selected which provide for stability of income and reasonable liquidity.
 - 2) To attain sufficient liquidity, the City shall schedule the maturity of its investments to coincide with known disbursements. Risk of market price volatility shall be controlled through maturity diversification such that aggregate realized price losses on instruments with maturities exceeding one (1) year shall not be greater than coupon interest and investment income received from the balance of the portfolio.
 - 3) The following maximum limits, by instrument, are established for the City's total portfolio:
 - Certificates of Deposit.....50%
 - Local Government Investment Pools (*See D.(5) below*).....100%
 - Money Market Mutual Funds (*See D.(5) below*).....100%
 - Obligations of states, agencies, cities & other political subdivisions of any state.....25%
 - Repurchase Agreements (*See D. (4) below*).....50%
 - State of Texas Obligations & Agencies.....50%
 - US Treasury & US Agency Callables.....25%
 - US Government Agencies & Instrumentalities.....100%
 - US Treasury Notes/Bills.....100%
 - 4) The City shall not invest more than 50% of the investment portfolio in repurchase agreements, excluding bond proceeds and reserves.
 - 5) The investment committee shall review diversification strategies and establish or confirm guidelines on at least an annual basis regarding the percentages of the total portfolio that may be invested in securities other than U.S.

Government Obligations. The investment committee shall review quarterly investment reports and evaluate the probability of market and default risk in various investment sectors as part of its consideration.

VIII. AUTHORIZED BROKER/DEALERS & FINANCIAL INSTITUTIONS

A. Investment officials will maintain a list of financial institutions and broker/dealers selected by credit worthiness, who are authorized to provide investment services to the City. These firms may include:

- 1) all primary government securities dealers; and
- 2) those regional broker/dealers who qualify under Securities and Exchange Commission Rule 15C3-1(uniform net capital rule), and who meet other financial credit criteria standards in the industry.

The investment officials may select up to six (6) firms from the approved list to conduct a portion of the daily City investment business. These firms will be selected based on their competitiveness, participation in agency selling groups and the experience and background of the salesperson handling the account. The approved broker/dealer list will be reviewed and approved along with this investment policy at least annually by the investment committee.

B. All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the investment officials with the following:

- 1) Audited financial statements;
- 2) Proof of National Association of Securities Dealers (N.A.S.D.) certification, unless it is a bank;
- 3) Resumes of all sales representatives who will represent the financial institution or broker/dealer firm in dealings with the City; and
- 4) An executed written instrument, by the qualified representative, in a form acceptable to the City and the business organization substantially to the effect that the business organization has received and reviewed the investment policy of the City and acknowledges that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and the organization that are not authorized by the City's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards.

IX. SAFEKEEPING & CUSTODY OF INVESTMENT ASSETS

All security transactions, including collateral for repurchase agreements entered into by the City shall be conducted using the delivery vs. payment (DVP) basis. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the safekeeping bank. The only exceptions to DVP settlement shall be wire transactions for money market funds and government investment pools. The safekeeping or custody bank is responsible for matching up instructions from the City's investment officials on an investment settlement with what is wired from the broker/dealer, prior to releasing the City's designated funds for a given purchase. The security shall be held in the name of the City or held on behalf of the City in a bank nominee name. Securities will be held by a third party custodian designated by the investment officials and evidenced by safekeeping receipts or statements. The safekeeping bank's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City. A safekeeping agreement must be in place which clearly defines the responsibilities of the safekeeping bank.

X. COLLATERAL

The City's depository bank shall comply with Chapter 2257 of the Government Code, Collateral for Public Funds, as required in the City's bank depository contract.

- A. Market Value: The Market Value of pledged Collateral must be equal to or greater than 102% of the principal and accrued interest for cash balances in excess of the Federal Deposit Insurance Corporation (FDIC) or National Credit Union Share Insurance Fund (NCUSIF) insurance coverage. The Federal Reserve Bank and the Federal Home Loan Bank are designated as custodial agents for collateral. An authorized City representative will approve and release all pledged collateral. The securities comprising the collateral will be marked to market on a monthly basis using quotes by a recognized market pricing service quoted on the valuation date, and the City will be sent reports monthly.

- B. Collateral Substitution: Collateralized investments often require substitution of collateral. The Safekeeping bank must contact the City for approval and settlement. The substitution will be approved if its value is equal to or greater than the required collateral value.

- C. Collateral Reduction: Should the collateral's market value exceed the required amount, the Safekeeping bank may request approval from the City to reduce Collateral. Collateral reductions may be permitted only if the collateral's market value exceeds the required amount.

- D Letters of Credit: Letters of Credit, as defined in Article VI (A), are acceptable collateral for Certificates of Deposit. Upon the discretion of the City, a Letter of Credit can be acceptable collateral for City funds held by the City's bank depository.

XI. INVESTMENT REPORTS

- A. Reporting Requirements: The investment officials shall prepare a quarterly investment report in compliance with section 2256.023 of the Public Funds Investment Act of the State of Texas. The report shall be submitted to the City Council and the Investment Committee within 30 days following the end of the quarter.
- B. Investment Records: An investment official designated by the City Manager shall be responsible for the recording of investment transactions and the maintenance of the investment records with reconciliation of the accounting records and of investments carried out by an accountant. Information to maintain the investment program and the reporting requirements, including pricing or marking to market the portfolio, may be derived from various sources such as: broker/dealer research reports, newspapers, financial on-line market quotes, direct communication with broker/dealers, market pricing services, investment software for maintenance of portfolio records, spreadsheet software, or external financial consulting services relating to investments.
- C. Auditor Review: The City's independent external auditor may formally review the quarterly investment reports annually to ensure compliance with the State of Texas Public Funds Investment Act, and any other applicable State Statutes.

XII. INVESTMENT COMMITTEE

- A. Members: An Investment Committee, consisting of the City Manager or designee and the Director of Finance, shall review the City's investment strategies and monitor the results of the investment program at least quarterly. This review can be done by reviewing the quarterly written reports and by holding committee meetings as necessary. The committee will be authorized to invite other advisors to attend meetings as needed.
- B. Scope: The Investment Committee shall include in its deliberations, such topics as economic outlook, investment strategies, portfolio diversification, maturity structure, potential risk to the City's funds, evaluation and authorization of broker/dealers, rate of return on the investment portfolio, review and approval of training providers and compliance with the investment policy. The Investment Committee will also advise the City Council of any future amendments to the investment policy that are deemed necessary or recommended.

XIII. INVESTMENT STRATEGY STATEMENTS

The City of Kennedale portfolio will be structured to benefit from anticipated market conditions and to achieve a reasonable return. Relative value among asset groups shall be analyzed and pursued as part of the investment program within the restrictions set forth by the investment policy. The City of Kennedale maintains portfolios which utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios.

A. Operating Funds

- 1) Suitability - All investments authorized in the Investment Policy are suitable for Operating Funds.
- 2) Preservation & Safety of Principal - All investments shall be high quality securities with no perceived default risk.
- 3) Liquidity - Investment strategies for the pooled operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The dollar-weighted average maturity of operating funds, based on the stated final maturity date of each security, will be calculated and comply with SEC Rule 2a-7. Investments for these funds shall not exceed an 18-month period from date of purchase.
- 4) Marketability - Securities with active and efficient secondary markets will be purchased in the event of an unanticipated cash requirement.
- 5) Diversification - Maturities shall be staggered throughout the budget cycle to provide cash flows based on anticipated needs. Investment risks will be reduced through diversification among authorized investments.
- 6) Yield - The City's objective is to attain a competitive market yield for comparable securities and portfolio constraints. The benchmark for Operating Funds shall be the 91 day Treasury bill.

B. Reserve & Deposit Funds

- 1) Suitability - All investments authorized in the Investment Policy are suitable for Reserve and Deposit Funds.
- 2) Preservation & Safety of Principal - All investments shall be high quality securities with no perceived default risk.

- 3) Liquidity - Investment strategies for reserve and deposit funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate reserve fund from investments with a low degree of volatility. Except as may be required by the bond ordinance specific to an individual issue, investments should be of high quality, with short-to-intermediate-term maturities. The dollar-weighted average maturity of reserve and deposit funds, based on the stated final maturity date of each security, will be calculated and limited to three years or less.
- 4) Marketability - Securities with active and efficient secondary markets will be purchased in the event of an unanticipated cash requirement.
- 5) Diversification - Maturities shall be staggered throughout the budget cycle to provide cash flows based on anticipated needs. Investment risks will be reduced through diversification among authorized investments.
- 6) Yield - The City's objective is to attain a competitive market yield for comparable securities and portfolio constraints. The benchmark for Reserve and Deposit Funds shall be the 91 day Treasury bill.

C. Bond & Certificate Capital Project Funds & Special Purpose Funds

- 1) Suitability - All investments authorized in the Investment Policy are suitable for Bond and Certificate Capital Project Funds and Special Purpose Funds.
- 2) Preservation & Safety of Principal - All investments shall be high quality securities with no perceived default risk.
- 3) Liquidity - Investment strategies for bond and certificate capital project funds, special projects and special purpose funds portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The stated final maturity dates of investments held should not exceed the estimated project completion date or a maturity of no greater than five years. The dollar-weighted average maturity of bond and certificate capital project funds and special purpose funds, based on the stated final maturity date of each security, will be calculated and limited to three years or less.
- 4) Marketability - Securities with active and efficient secondary markets will be purchased in the event of an unanticipated cash requirement.
- 5) Diversification - Maturities shall be staggered throughout the budget cycle to provide cash flows based on anticipated needs. Investment risks will be reduced through diversification among authorized investments.

- 6) Yield - The City's objective is to attain a competitive market yield for comparable securities and portfolio constraints. The benchmark for Bond and Certificate Capital Project Funds and Special Purpose Funds shall be the 91 day Treasury bill. A secondary objective of these funds is to achieve a yield equal to or greater than the arbitrage yield of the applicable bond or certificate.

D. Debt Service Funds

- 1) Suitability - All investments authorized in the Investment Policy are suitable for Debt Service Funds.
- 2) Preservation & Safety of Principal - All investments shall be high quality securities with no perceived default risk.
- 3) Liquidity - Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date. The dollar-weighted average maturity of debt service funds, based on the stated final maturity date of each security, will be calculated and comply with SEC Rule 2a-7.
- 4) Marketability - Securities with active and efficient secondary markets will be purchased in the event of an unanticipated cash requirement.
- 5) Diversification - Maturities shall be staggered throughout the budget cycle to provide cash flows based on anticipated needs. Investment risks will be reduced through diversification among authorized investments.
- 6) Yield - The City's objective is to attain a competitive market yield for comparable securities and portfolio constraints. The benchmark for Debt Service Funds shall be the 91 day Treasury bill.

XIV. ANNUAL REVIEW

The Director of Finance shall, at a minimum, submit proposed amendments of this policy to the City Council annually.

APPENDIX A

**CITY OF KENNEDALE, TEXAS
TEXAS PUBLIC FUNDS INVESTMENT ACT
CERTIFICATION BY BUSINESS ORGANIZATION**

This certification is executed on behalf of the City of Kennedale, Texas and _____ (the Business Organization) pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code, (the Act) in connection with investment transactions conducted between the Investor and the Business Organization.

The undersigned Qualified Representative of the Business Organization hereby certifies on behalf of the Business Organization that:

The undersigned is a Qualified Representative of the Business Organization offering to enter an investment transaction with the City of Kennedale, Texas (as defined in the Act); and

The Qualified Representative of the Business Organization has received and reviewed the Investment Policy furnished by the City of Kennedale, Texas; and

The Qualified Representative of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the City of Kennedale, Texas that are not authorized by the investment policy of the City of Kennedale, Texas, except to the extent that this authorization is dependent on an analysis of the makeup of the City of Kennedale, Texas entire portfolio or requires an interpretation of subjective investment standards.

Qualified Representative of the Business Organization

Name _____

Title _____

Date _____

APPENDIX F: BUDGET GLOSSARY

ACCRUAL BASIS OF ACCOUNTING

Method of accounting that recognizes that the financial effect of transactions, events, and inter-fund activities when they occur – regardless of the timing of related cash flows

AD VALOREM (PROPERTY) TAX

Tax levied in proportion to the value of the property against which it is levied

APPRAISED VALUE

Estimated values of all properties within the jurisdiction that are subject to ad valorem or property tax; Property values for the City of Kennedale are established by the Tarrant Appraisal District (TAD)

APPROPRIATION

Authorization granted by a legislative body to make expenditures and/or to incur obligations; Contains specific limitations as to the amount, purpose, and time when it may be expended

APPROPRIATION (BUDGET) ORDINANCE

Enactment by the City Council to legally authorize City staff to obligate and expend resources

ASSESSED VALUE

Total taxable value placed on real estate and other property as a basis for levying taxes

AUTHORIZED POSITIONS

Personnel positions approved and authorized in the Adopted Budget to be staffed/filled during the year

BALANCE SHEET

Statement disclosing assets, liabilities, reserves, and balances of a specific fund on a specific date

BEGINNING FUND BALANCE

Monies available after payment of all expenses and deductions for that fund’s prior year encumbrances

BOND

Written promise to pay a sum of money on a certain date at a specific interest rate, as detailed in the authorizing Bond Ordinance

BUDGET

Plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing those expenditures

BUDGET CALENDAR

Approved schedule of key dates that the City follows in the preparation and adoption of a budget

BUDGET DOCUMENT

Instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council

BUDGET MESSAGE / TRANSMITTAL LETTER / MANAGER’S MESSAGE

Written discussion of the proposed budget to the legislative body by the budget-making authority

CAPITAL OUTLAY

Expenditures for fixed assets (e.g., equipment, vehicles, and minor facility improvements) that are funded from the operating budget

CITY COUNCIL

The Mayor and five Councilmembers functioning as the legislative and policy-making body of the City

CURRENT TAXES

Taxes levied and due within one year

DEBT SERVICE

Payment of principal and interest to the holders of a government’s debt instruments

DEBT SERVICE FUND

Fund used for the accumulation of resources for the payment of long-term debt principal and interest

DELINQUENT TAXES

Taxes remaining unpaid after the date on which a penalty for non-payment is attached (e.g., tax statements mailed in October become delinquent if not paid by January 31)

DEPARTMENT

Functional and administrative entity created to carry out specified public services

ENCUMBRANCE

Commitment or setting aside of appropriated funds for a specific future expenditure

ESTIMATED REVENUE

Amount of projected revenues to be collected during the fiscal year

EXPENDITURES

Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss

EXPENSES

Decrease in net total assets; charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period

FISCAL YEAR (FY)

Twelve- (12) month financial period to which the annual operating budget applies; The City of Kennedale's FY begins on October 1 and ends on September 30 of the following calendar year

FIXED ASSET

Long-term assets, which are intended to be held or used for a significant period of time (e.g., land, buildings, machinery, or equipment)

FRANCHISE FEE

Fee paid by public service utilities and providers for the use of public property (right-of-way) in the course of providing services to the citizens of the community

FUNCTION

Classification of expenditures according to the principal purposes for which they are made

FUND

Accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or governmental functions

FUND BALANCE

Term used to express the equity (assets minus liabilities) of governmental funds and trust funds

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

Uniform minimum standards and/or guidelines for financial accounting and reporting that provide a standard by which to measure financial presentations and govern the form and content of the basic financial statements of an entity

GENERAL OBLIGATION (GO) BONDS

Bonds that finance a variety of public projects and pledge the full faith and credit of the City

INFRASTRUCTURE

Structures and equipment (e.g., highways, bridges, buildings, and public utilities like water/sewer systems)

INTERGOVERNMENTAL REVENUE

Revenue collected by one government and distributed to another government

INTER-FUND TRANSFERS

Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended (e.g., transfers from the General Fund to a Capital Projects Fund)

MAINTENANCE

All materials or contract expenditures covering repair and upkeep of City buildings, machinery, equipment, systems, and land

MODIFIED ACCRUAL ACCOUNTING

Basis of accounting in which revenues are recognized in the accounting period during which they become available and measurable; and expenditures in the period in which the fund liability is incurred

OBJECTIVE

A clear, measurable statement of aim, performance intentions, and/or expected accomplishments within the fiscal year; should imply a specific standard for performance for a given program or department

OPERATING BUDGET

Plans of current expenditures and the proposed means of financing them; Utilization of an annual operating budget is usually required by law to regulate government spending

OPERATING COSTS

Outlays for such current period items as expendable supplies, contractual services, and utilities

ORDINANCE

Formal legislative enacted by the governing body of the municipality (the City Council); Revenue-raising measures (such as the imposition of taxes, special assessments, and service charges) universally require ordinances; Legislation is not passed until the plans for and costs of the expenditures are known

OTHER SERVICES AND CHARGES

The cost related to services performed for the City by individuals, business, and utilities

PERSONNEL SERVICES

Costs associated with compensating employees for their labor including all salaries, wages, and benefits

RETAINED EARNINGS

Equity account that reflects the accumulated earnings of an enterprise fund

REVENUE

Additions to the City's financial assets (e.g., taxes, grants) which do not – in and of themselves – increase liabilities, provided that there is no corresponding decrease in assets or increase in other liabilities

REVENUE BONDS

Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance

TAX BASE

Total value of all real and personal property within the City as of January 1 of each year, as certified by the Tarrant Appraisal District (TAD); Represents the net value after all exemptions have been deducted

TAX LEVY

Result of multiplying the tax base by the tax rate and dividing that total by \$100.00

TAX RATE

The amount of tax stated in terms of a unit of the tax base; For example, the City of Kennedale expresses the tax in terms of dollars per hundred dollars of assessed valuation

UNENCUMBERED BALANCE

The amount of an appropriation that is not expended or encumbered; Essentially, the amount of money currently available for future purchases

WORKING CAPITAL

The excess of current assets over current liabilities

