



SITE DEVELOPMENT PERMIT APPLICATION

I. Project Information **Required Information**

Project Information

Application(s) Type: _____

Project Name: _____

Project Description: _____

Pre-application date and project #: _____

Previous Project Applications: _____

Project Address: _____

Jurisdiction: City Limits ETJ; Total Acres: _____ No. of Lots: _____

Parcel(s) Tax ID number(s): _____

Current Land Use: _____ Proposed Land Use: _____

Current Zoning: _____ Proposed Zoning: _____

Current Use: _____ Proposed Use: _____

II. Property Owner (s), **Required Information**

Owner

Firm Name (if applicable): _____

Owners Name (s): _____

Address: _____

Work Phone: _____ Cell Phone: _____ Email: _____

III. Owner's Agent (main contact person responsible for application) **Required Information**

Owner Agent

Role: Engineer Developer Other: _____

Firm Name (if applicable): _____

Address: _____

Primary Contact Name: _____

Work Phone: _____ Cell Phone: _____ Email: _____

IV. Authorization & Acknowledgement **Required Information**

Authorization

The above information is true to the best of my knowledge. I attest that the real property described is owned by me and all others as signed below. If the below signed applicant of said property, the signature of the property owner must be included below or consent must be attached.

Signature: _____

Printed Name: _____ Date: _____

Planning and Development

SITE DEVELOPMENT PERMIT APPLICATION

Developer

V. Developer **Required Information**

Individual & Firm Name: _____

Primary Contact Name (s): _____

Address: _____

Work Phone: _____ Cell Phone: _____ Email: _____

Engineer

VI. Engineer **Required Information**

Individual & Firm Name: _____

Primary Contact Name (s): _____

Address: _____

Work Phone: _____ Cell Phone: _____ Email: _____

Architect

VII. Architect **Required Information**

Individual & Firm Name: _____

Primary Contact Name (s): _____

Address: _____

Work Phone: _____ Cell Phone: _____ Email: _____

Other

VIII. Billing **Required Information**

Individual & Firm Name (if applicable): _____

Primary Contact Name (s): _____

Address: _____

Work Phone: _____ Cell Phone: _____ Email: _____

SITE DEVELOPMENT PERMIT CHECKLIST

- | | |
|---|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Cover Sheet <input type="checkbox"/> Approved Preliminary Plat or current filed plat <input type="checkbox"/> City of Kennedale General construction Notes <input type="checkbox"/> Site plan <input type="checkbox"/> Dimension plan and paving plans including cross sections <input type="checkbox"/> Drainage Are Maps (Show existing contours, existing and proposed storm drain systems, and/or other drainage facilities. Include table of drainage area calculations and table for inlet calculations) <input type="checkbox"/> Storm Drain Plan and Profile (Including ALL hydraulic and inlet calculations) Q_{cap}, Q_{100}, V_{100} and HGL label <input type="checkbox"/> Channel layout, plan and profile, and channel calculations (If Applicable) <input type="checkbox"/> Detention Pond Layout and Calculations (If Applicable) <input type="checkbox"/> Flood Study/downstream analysis (If Applicable) | <ul style="list-style-type: none"> <input type="checkbox"/> Utility Plan (water and sewer for entire subdivision) <input type="checkbox"/> Water Line Plan (profiles required for lines 12" or larger) <input type="checkbox"/> Sanitary Sewer Plan and Profiles <input type="checkbox"/> Grading Plans (including any off-site grading) <input type="checkbox"/> Paving Plan and Profiles <input type="checkbox"/> Erosion Control & Stormwater Pollution Prevention Plan <input type="checkbox"/> Traffic Control <input type="checkbox"/> Streetlight and Signage plan <input type="checkbox"/> Tree Survey <input type="checkbox"/> City of Kennedale and/or TxDOT details <input type="checkbox"/> Landscape and Irrigation Plan <input type="checkbox"/> Geotechnical Report <input type="checkbox"/> Submit all documents specified above and signed copy of this checklist <input type="checkbox"/> Submit a disk with all plans – plans will be date stamped electronically. |
|---|---|

Preparer's Signature

Preparer's Name: _____

Preparer's Signature: _____



OWNER'S AUTHORIZATION FORM

Name: _____

Company Name: _____

Address: _____

Telephone: _____ Email: _____

CHECK ONE OF THE FOLLOWING:

- I will represent the application myself; or
- I hereby designate _____ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this development application. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this application.

I am the owner of the property and further confirm that the information provided on this form is true and correct. By signing below, I agree that the City of Kennedale (the "City") is authorized and permitted to provide information contained within this application to the public. The City is also authorized and permitted to reproduce any information submitted in connection with the application, if such reproduction is associated with the application in response to a Public Information Request. By signing this application, staff is granted access to your property to perform work related to your case.

Owner's Signature: _____ Date: _____