Revised October 2020

Permit Number

APPLICATION

MEP (SMALL JOB) PERMIT

Please select permit type:

☐ **Mechanical** ☐ **Electrical** ☐ **Plumbing**

Requirements

Your application **will not be accepted** if any of the below items are missing or incomplete. Incomplete applications will be returned and any paid fees are nonrefundable. To check the status of a permit, please email permits@cityofkennedale.com and include the property address and permit type.

- ☐ Contractor registered with Kennedale – Check registration status by emailing permits@cityofkennedale.com
- ☐ Completed, **legible**, and signed application form

Applicant Information *(Serves as primary contact for this permit)*

Applicant Name: _____

Applicant Phone: _____ Applicant Email: _____

Property Owner Information

Owner Name: _____

Owner Phone: _____ Owner Email: _____

Project Information

Property Address: _____

☐ Residential ☐ Commercial ☐ New ☐ Addition ☐ Repairs

Construction Value: _____

Scope of Work: _____

_____

Contractor Information

Contractor: _____

Contractor Phone: _____ Contractor Email: _____

Applicant Agreement

By signing below, I acknowledge that I have read and completed all applicable requirements. I understand that if I have submitted an incomplete or false application, my application may be rejected and that the fee is nonrefundable.

Signature of Applicant: _____ Date: _____

For Office Use Only		
Completeness Check		
Application form completely filled and signed?	☐ Yes	☐ No
Contractor registered?	☐ Yes	☐ No
Fee paid?	☐ Yes	☐ No
Sign _____	**Date** _____	